



Oklahoma State Department of Health  
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Regional Planning Committee  
Central Regional Trauma Advisory Board  
INTEGRIS Canadian Valley Hospital  
1201 Health Center Parkway, Yukon, OK 73036  
November 18, 2014 at 10:30 AM

## MINUTES

- I. Call To Order – 10:30AM
- II. Roll Call – present are Eddie Sims, Celesa Green and Valerie Austin. Greg Reid was absent.
- III. Introduction and Announcements – Guest present are Bill Holland and Sharon Holland from Prague Community Hospital. OSDH staff includes Sean Oats, David Graham and Eric Chase.
- IV. Approval of Minutes – August 19, 2014. Approved by unanimous roll call vote.
- V. Business

### A. Review/Revise Trauma Board rotation

David Graham provided Board Member rotation and attendance list for review, reporting that all hospitals except for Solara are permanent members, with EMS on 2-year rotations. Sean Oats reports that Region 4 is the only region with board member requirements (Region 4 bylaws provided) whereby board members are removed for failing to meet attendance requirements. An absence may be excused through unanimous vote of the RTAB board members during an agenda item.

Recommendation for vote at RTAB to reflect 100% attendance requirement to be effective 2016, with all hospitals as permanent members and EMS rotating every 2 years. In order to allow advance notice to providers, OSDH to draft language for a certified letter to hospital, and EMS administration notifying providers of the action item on the agenda. Eddie Sims to sign letter as chair, with letter going to CEO, primary and secondary authorized representative.

Draft language for the bylaws to be sent to RPC members for review and approval before presenting to RTAB.

### B. Information Dissemination from RTAB to facilities/agencies

Problem surrounds information not being related to front-line patient care providers from attendees at the RTAB. Currently handouts are being emailed to representatives and CEOs. Bill Holland suggested conference calls with



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physicians and residency programs. Sean Oats explained that OSDH has also been reaching out to every paramedic school through OTEP which also mentions Trauma CQI and EMResource.

**C. Decrease in Transfer Times for Priority 1 Patients in Level III and IV facilities**

TReC is collecting data on decision to transport time but data is limited as it is based on calls to TReC. Frequently destination is based on connections. Request to consider including decision to transport in the Trauma Registry update for all transfers. Other considerations are decision time to dispatch and the dispatch process, and benchmarks for time for trauma, as in stroke and STEMI. It was stated that EMS is still taking patients to Level IV facilities inappropriately. This is a system problem that needs to be sent to the CQI Committee.

**D. Time Sensitive Medical Conditions**

Eddie Sims reported that new proposed classification rules going to Board in Dec. He suggested waiting to see what happens at the OTERAC Working Group to provide guidance to RPC, and encourage participation in work groups. Eddie Sims offered the Norman Education Center as meeting space if necessary. Anyone interested in the working groups are to contact Sean or James.

- VI. Public Comment
- VII. Next RPC Meeting – February 17, 2015 at Mercy El Reno Hospital.
- VIII. Adjournment – Motion to adjourn, approved by unanimous roll call vote at 11:58AM.