



Oklahoma State Department of Health
Creating a State of Health

Region 4 Regional Planning Committee
Estar Health Systems
300 Rockefeller Drive
Muskogee, OK

February 20, 2014 – 10:30 A.M.
Minutes

I. Call to Order: Meeting called to order at 10:47 A.M.

II. Roll Call: Quorum present

Laurel Havens	Present
Alan Adams	Absent
Debbie Knoke	Absent
Karen Knight	Present
Josh Howell	Present
Mark Forrest	Present

Sean Oats	OSDH
James Wilkins	OSDH
Robert Irby	OSDH
Brian Wilson	OSDH
Caitlin Holland	OSDH
Johnnie Gilpen	OSDH

III. Introductions and Announcements

IV. Approval of Minutes – August 22, 2013: Motion approve the minutes by Karen Knight. Seconded by Mark Forrest. Roll call vote, motion passes unanimously.

V. Business (Business and Possible Action)

A. Efficacy of Lactate Measurement in the Pre-Hospital Setting and Potential Value on Patient Destination Decisions: Chair Laurel Havens spoke at length about Lactate Measurement and it's role in pre-hospital trauma treatment. He recommended everyone look on YouTube for Code Sepsis from the Orange County (NY) Fire Department. He is currently working on locating a cost effective lactate measurement device from a manufacturer with a CLIA





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- waiver and is preparing a research protocol to submit to the Oklahoma State Department of Health for approval.
- B. Status of PELA Site Process: Johnnie Gilpen, Statistical Research Specialist with OSDH, gave an update on how to successfully input PELA sites into the Survey Monkey form. There was discussion on how the flight services can batch load sites to OSDH directly. Region 4 has done a good job of inputting the sites.
 - C. Agency Specific Destination Algorithm: Chair Laurel Havens handed out flow chart that he has developed for his agency that shows which trauma patients to transport to which facilities. The information mirrors what is in the Region 4 Regional Trauma Plan but is in an easier to follow form. Laurel recommends that all agencies develop a similar chart and he is more than happy to provide the template.
 - D. Feedback Loop Disclosure System: Sean Oats, Trauma Systems Coordinator with OSDH, stated that he has been in contact with Saint Francis and Saint John hospitals in Tulsa and they already have a system in place to provide feedback to transport agencies. Josh Howell stated that he will invite representatives from both facilities to the next Region 4 RTAB to discuss their systems and how to access them.
 - E. EMTALA Requirements for Patient Transfers: Discussion regarding the requirement for a patient to be “stable” within a facility’s means to treat before the patient can be transferred. After reviewing EMTALA itself and the Region 4 Trauma Plan, a patient may be transferred to a higher level of care if the potential benefit outweighs the risk of transfer, with a signed Physician Consent Form. Usage of TReC is strongly encouraged.
 - F. Time Sensitive Medical Conditions: The RPC will be discussing time sensitive medical conditions such as stroke and STEMI during the upcoming meetings and working towards developing a regional plan based around those conditions.
 - G. Bylaw Discussion: Discussion regarding Board Members and Board Rotations. Due to attendance requirements in the Bylaws, the two Level III hospitals in the regions are not represented in the 2014 Board Rotation because of less than 100% attendance in 2012. The RPC would like to discuss adding permanent board members much like the Region 2 Bylaws, where the two Level III hospitals and possibly ambulance services will be permanent board members. The RPC would like to look at language adding



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permanent board members, with 100% attendance requirements for all Board Members. After missing one meeting, the member organization will be required to appoint a new representative and will be reported to their licensing authority. Under extreme circumstances, the RTAB can provide an excused absence with a unanimous vote. James Wilkins will draw up draft language for the next RPC as well as draft board rotation.

H. Goals and Objectives for Region 4: None

- VI. Public Comment: Sean Oats would like to introduce new EMS Administrators Caitlin Holland and Brian Wilson.
- VII. Next Meeting – RPC Chair Laurel Havens called for the next RPC to be held prior to the 2nd Quarter RTAB.
- VIII. Adjournment: Motion to adjourn by Karen Knight, seconded by Josh Howell. Meeting adjourned at 1219.

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