



Oklahoma State Department of Health  
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Northeast Region (2) Regional Trauma Advisory  
Board Jane Phillips Medical Center  
3500 E. Frank Phillips Blvd Bartlesville, OK 74006

February 9, 2016 – 1:00 PM  
Minutes

- I. Call to Order – Michael Dunham called the meeting to order at 1:03 PM
- II. Roll Call – by Rita Johnson – quorum established
- III. Introduction and Announcements – none
- IV. Approval of Minutes – November 10, 2015 – motion to approve minutes by Don Hockin, MESTA and seconded by Brenda Quirring, Stillwater Medical Center. Roll call vote, motion passed unanimously.
- V. Reports
  - a. Emergency System Report – Brandon Bowen went over the direction Oklahoma State Health Department is going. He gave a brief history of how the RTAB came to be. Brandon went over how OTERAC is trying to put together a regional consolidated plan where the stroke Plan would be included along with the Trauma System. From there we could add a STEMI plan and other sensitive time matters. OSDH is going out to the level II and IV hospitals to do surveys on their Trauma levels and trying to do the Stroke level s along with the Trauma survey. OSDH has sent out a survey to every EMS professional to collect data on the health and wellness of the overall health of the profession Brandon encouraged everyone to take 10 minutes to complete the simple survey. Michael Dunham, Pafford EMS stated he did the survey and that it was very easy to do. The survey is a private survey. The annual report for Emergency System was reviewed along with 2015's last quarter. The report shows OSDH's meeting facilitated, development, CQI reports and trends, and regulatory activities for the regions done by the department.
  - b. Regional Subcommittee Report
    - i. Continuous Quality Improvement (CQI) Subcommittee – Heather Booher went over 2 new cases plus 1 follow up case for region 2, 4 and 7.
    - ii. Regional Planning Committee – RPC met in the morning. The committee has decided to come with questions to ask the region by March 10, 2016. They have divided up the region amongst the committee to call the hospital and EMS services once the questions are compiled.

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- c. Working group – Rita Johnson, Jane Phillip Medical Center and Judy Dyke, Air Evac Lifeteam met February 2, 2016 to start work on the STEMI plan. They brought to the RPC a plan to start with asking the hospitals and EMS services what their capabilities are. March 10, 2016 was the deadline for the questions to be suggested. Brenda Quirring, Stillwater Medical Center was having trouble getting the Stroke working group together. Nothing has been discussed for the Stroke group as of now. Don Hockin, from MESTA pointed out that working groups do not have to meet; they can do the work through emails or phone.
- VI. Presentation – was cancelled at the last minute
- VII. Business
  - a. For discussion and possible vote – discussion of Bylaw changes – Lori Hogan went over the possible changes. Attendance was a big subject. Brandon Bowen pulled up the regions current bylaws on the website of OSDH. He went over the importance of the RTAB members, the difference between licensing and substations in the region in the region and a proxy. Vote for bylaw changes motion by Dan Dalton, Bartlesville EMS and seconded by Cole Brooks, Nowata EMS. Motion passed.
- VIII. Public Comment - Michael Dunham, Pafford EMS mentioned Guardians of Heart that is being offered the end of February. Chris Wilkens, Quapaw EMS gave a short overview on the speakers and what was being offered at the expo.
- IX. Next Meeting
  - a. CQI Subcommittee - March 10, 2016 at 10:30 AM – Saint John Medical Center
  - b. Regional Trauma Advisory Board – May 10, 2016 at 1:00 PM – Tri County Tech
  - c. Regional Planning Committee - May 10, 2016 at 1:00 PM – Tri County Tech
- X. Adjournment – Motion by Don Hockin, MESTA and seconded by Robert Fehring, Tonkawa Fire Dept/EMS. Meeting adjourned at 2:02PM.



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