



Oklahoma State Department of Health
Creating a State of Health

Region 2 Regional Planning Committee

Jane Phillips Medical Center
3500 SE Frank Phillips Blvd
Bartlesville, OK
August 12, 2014 10:30 A.M.
DRAFT MINUTES

- I. Call to Order at 1035 by Co-Chair Brenda Quiring
- II. Roll Call – present are Chris Wilkens, Rita Johnson, Kelly McCauley, Brenda Quiring, Sarah Kyser, Tammy Garner and Melva Bostik. Absent are Terri Cox, Charlotte Smiley, Jami Grantz and Don Hockin.
- III. Introductions and Announcements – Sean Oats from OSDH Emergency Systems introduced Eric Chase, William (Bill) Johnston, Joey Niles, and Charles McNear, all new employees with OSDH Emergency Systems. Also present is Lori Looney, a guest from Stillwater Medical Center.
- IV. Approval of Minutes – May 13, 2014 by unanimous roll call vote.
- V. Business (Discussion and appropriate action)
 - A. Review of Region 2 RTAB Bylaws –
 1. Each member of the RPC will take a section of the bylaws to review and recommend changes.
 2. Brenda and Don will keep a “Master Copy” with all of the changes.
 3. Proposed adding a designated representative, in the event an RPC member cannot be present, so that quorum can still be established.
 4. Review EMS run volume to determine future board membership.
 - B. Discussion of 2014 Goals –
 1. RPC will finish review of bylaws by the end of this year.
 2. How long do EMS units spend at hospitals after arrival before going back in service?
 - C. Time Sensitive Medical Conditions – not discussed, will move to 2015 goals
 - D. Formation of a “Bed Delay Working Group” – Will solicit membership from RTAB membership to start work on this.
- VI. Public Comment
- VII. Next Meeting: 10:30AM November 4th at Tri County Technology Center, Bartlesville, OK
- VIII. Adjournment