



Oklahoma State Department of Health
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Region 3 Regional Trauma Advisory Board

Great Plains Technology Center
4500 West Lee Blvd, Lawton, OK, 73505

MEETING MINUTES March 6, 2014 @ 0900

- I. **Call to Order:** By Bob Swietek at 9:06 AM
- II. **Roll Call:** Quorum Met.
- III. **Introductions and Announcements:**
- IV. **Approval of previous minutes:**

Motion to approve minutes of October 3, 2013 made by Roy Richie Bohach and seconded by Jennifer Bramlett. Motion passed unanimously.
- V. **Reports:**
 - A. Emergency Systems Report – Sean Oats see handouts in your packet
 1. Introduction: Caitlin Holland as new EMS Administrator. She will have Region 3 starting second quarter. Also new EMS Administrator Brian Wilson who is not with us today and Dr. Wan a Statistical Research Analyst who will be assisting us.
 2. Pictorial Directories: Please sign for and take one. We have one for each agency and think this will be helpful.
 3. PELA Sites: Region 3 has nine complete PELA sites at this time. Johnnie has placed information in your packet explaining what is required to submit a completed survey. Remember that if you leave the survey without completing it you cannot return to where you exited and complete one. It automatically submits when you exit the survey. The nine sites we have in region 3 are Jackson County 1 site, Love County 4 sites, Pontotoc County 1 site and Tillman County 1 site.

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4. You will find data specific to region 3 in your packet. This is an example of what kind of information we can pull for the region. Please take time to look at this data and let us know what information you as a region would like to look at so we can use it to add value to the meetings.
 5. Question about OKEMSIS see Martin Lansdale Trauma Registry Dr. Stewart.
- B. Regional Planning Committee – Bob Swietek
1. The last REPC meeting was cancelled due to weather. It was then put on hold waiting on a new committee being formed which meet yesterday. The name of this Committee is the Oklahoma Trauma Emergency Response Advisory Committee (OTERAC).

This Committee was formed from HB 1467 which combined OERSDAC, OTSIDAC and the MAC which had a combined membership of 38 or 40 members down to 7 members. Key points the new committee is tasked with;
 - a. Oversee Trauma/ EMS issues making recommendations to the State Health Department.
 - b. Combine the Trauma Strategic Plan (approved May 2013) with the EMS plan that was finished but not approved as of November 2013.
 - c. Match the goals of both plans with 1, 3 and 5 year planning for the benefit of all stakeholders throughout Oklahoma.
 - d. Find additional funding for the support of care for uncompensated care patients within the state, and
 - e. All time sensitive patients.
 2. Major issues:
 - a. Engagement of the RTAB's with the state committee to meet the needs of the regions,
 - b. Incorporate ALL time-sensitive (STEMI, Stroke, Sepsis, Peds, etc.) into the regional and state plans, and
 - c. Real time tracking of air services



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The Regional Planning Committee needs to take the lead in not only regional needs but fostering a collaborative effort within neighboring regions in developing plans that meet the needs of all patients in Oklahoma. Anyone interested in attending these meetings is welcome.

- C. Continuous Quality Improvement Sub – Committee see information in packet
- D. Regional Medical Planning Groups / SW Medical Emergency Response Center – Bob Stewart
 - 1. EMResource Drills for EMS have meet the minimum goals for the month agencies that are of concern are Anadarko, Eldorado, Grandfield, Lindsay, Sinor, Southwestern Oklahoma Ambulance, Velma and Waurika. If you need training let Bob know and he will arrange a time for training.
 - 2. Ok bed surveys did not get close to meeting out goals for the month agencies that are of concern are Arbuckle, Comanche County Memorial Hospital, Elkview, Harmon, Jefferson County, Lindsay, Lawton Indian Hospital and Physicians Group. If you need training or assistance contact Bob.
 - 3. MERC drill 2 days ago had less than 50 percent response from the Emergency Departments. I had stopped sending out the biweekly drills because I thought you were getting to many drills but if we cannot improve the response I can start sending the biweekly drills out again.
 - 4. RMPG meeting this afternoon we will be receiving training on the S & S for the hospitals. They will also be discussing EMS and Long Term Care. We will also be working on the regional list of our assets and shortages.

VI. **Business:**

- A. Robert Irby – Education and Licensure Renewal Information contained in packet presented to the RTAB.
 - 1. Discussed where EMT's can and Paramedics work?
 - 2. What can they do?



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3. New Approved Protocol List for all levels?
4. Ongoing education requirements for recertification. Use most current form on the states web site.
5. Can refreshers be taught all together? Yes but each level needs a separate CAN#.
6. Requirements for Instructors. Two years field experience 40 hour EMS Instructor class and CPR instructor, 16 hour's instructor EEU's or Refresher
7. Issue for instructor: placing people on a roster that did not attend CEU's or refresher.
8. Enforcement issues: Medication Diversion, Expired Medication use, Licensure files not up to date, signing medical director's signature without their knowledge or approval and QA or QI.

VII. **Public Comment:**

None

VIII. **Next Meeting:**

Regional Trauma Advisory Board – April 3, 2014

Great Plains Technology Center

4500 West Lee Boulevard

Lawton, OK 73505

Regional Education and Planning Committee – As Called

Continuous Quality Improvement – June 5, 2014

Comanche County Memorial Hospital

3401 West Gore Boulevard

Lawton, OK 73505

IX **Adjournment:** Motion to adjourn made by Roy Throne motion seconded by Bob Swietek at 10:23 AM.