



**Northwest Regional Trauma Advisory Board**  
**October 28, 2014 10:30 a.m. High Plains Technology Center**  
**3921 34th Street, Woodward OK Agenda**

- I. **Call to Order:** Dr. Ogle called the meeting to order at 10:40 a.m. Confirm the attendance of the remote sites, Texas COHD Guymon, Western Technology - Burns Flat and Autry Technology – Enid.
- II. **Roll Call:** Emily Powell conducted the roll call – results below: Quorum met

### III. Region 1 RTAB - Attendance 2014

BOARD MEMBERS	Authorized Board Member for 2014	2014	2014				2014 YTD
			1Q	2Q	3Q	4Q	
Air Evac Lifeteam	Marc Hansen						
	Rodney Baker		X	X	A	X	75
Butler EMS	Donice Johnson		X	X	X	X	100
Canton – Longdale EMS	John Sprunger		X	X	X	X	100
	Connie Sprunger						
Cheyenne – Arapahoe EMS	Twila Wilson		X	X	X	X	100
	Wilma Redbird						
Cimarron Memorial Hospital	Jacob Murray		A	X			75
	Marlene Grazier				X	X	
Elk City FD/EMS	Pat Williams		X	A	X	X	75
Great Plains Regional Medical Center	Debra Morris		A	X			75
	Angie Clinton				X	X	
Integrus Bass Baptist Health Center	Jeffrey Wilson						
	Dr. Michael Ogle		X	X	A	X	75
Life EMS	Jimmy Johnson			X		X	
	Eddie England / Greg Icke		X		X		100
Medford EMS	James Shepherd		X	X	A	X	75
	John Benningfield						

Seiling Community Hospital	Teresa Gould		X		A		75
	Michelle Beneda			X		X	
Share Medical Center	Tonya McClary		X	X	A		75
						X	
Sinor EMS, Inc.	Michelle Holcomb		X	X	X	X	100
	Annie Glover						
St. Mary's Regional Medical Center	Michelle Hennedy		X		X		100
	Martha Syms			X		X	
Woodward County EMS	Vanessa Brewington		X	X	X	X	100
	Pebbles Luddington						
Woodward Regional Hospital	Kim Arnold						
	Emily Powell		X	X	X	X	100

Quorum Met:	Y	Y	Y	Y
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GENERAL MEMBERS:		2014	1Q	2Q	3Q	4Q	2014 YTD
Alfalfa County EMS			X	X	X	X	100
Alva Ambulance	Chad Campbell / Pebbles Luddington		X	X	X	X	100
Apollo Medflight			X	X	X	A	75
Beaver County EMS	Alissa Schlessman / Nancy Moser		X	X	X	X	100
Beaver County Memorial Hosp	David Glascock / Nancy Moser		X	X	X	X	100
Buffalo EMS	Shawn Stoddard / Marc Hansen		X	X	X	X	100
Burns Flat EMS			X	X	X	X	100
Cimarron County EMS			X	X	X	X	100
Community Ambulance Seiling			X	X	X	X	100
Cordell Ambulance	Charles Greene / Patricia Craig		X	A	X	X	75
Cordell Memorial Hospital	Charles Greene / Patricia Craig		X	A	X	X	75

Ellis County EMS			X	X	X	X	100
Erick Volunteer Ambulance			X	A	A	A	25
Fairview Regional Med Center	Tamara Eitzen / Wes Howerton		X	X	X	X	100
Freedom EMS	Vanessa Brewington / Chad Campbell		X	X	X	X	100
Garber EMS	R. Hal Long / Carobelle Carson		X	X	A	X	75
Goodwell Ambulance			X	X	A	A	50
Guymon Fire Department			X	X	X	X	100
Harper County Community Hospital	Becky George / Melissa Madrid		X	X	X	X	100
Hooker Municipal Ambulance	Marilee Jacobs / Matt Richardson		X	X	X	X	100
Integrus Bass Pavilion			X	X	A	X	75
Integrus Clinton Regional Hospital	Sharon Sykes / Wade Blackwell		X	X	X	X	100
Keyes EMS	Glen Copeland / Brent Jones		X	X	A	X	75
Kingfisher Fire / EMS	Richard Butts / Tom Hendricks		X	X	X	X	100
Laverne EMS	Pauline Heinz / Shawn Stoddard		X	X	X	X	100
Leedey EMS	Kenneth Wohl / Bryan Currier		A	X	A	X	50
Major County EMS			X	X	X	X	100
Memorial Hospital of Texas County			X	X	X	X	100
Mercy Hospital Kingfisher	Amber Albers / Charles Baldwin		A	X	X	X	75
Mercy Hospital Watonga			X	X	X	X	100
Midwest Lifeteam			X	X	X	X	100
Miller EMS			X	X	X	X	100
Newman Memorial Hospital			A	X	A	A	25
Northwest MERC	Bill Presley		X	X	X	X	100
Okeene EMS			X	X	X	X	100
Okeene Municipal Hospital			X	X	X	X	100

Pond Creek Fire/EMS			X	X	X	X	100
Rogers Mills Ambulance	Rob Stephens / Marilyn Bryan		X	X	X	X	100
Roger Mills Memorial Hospital	Ellen Kirk / Marilyn Bryan		X	X	X	X	100
Sayre Ambulance	Michelle Holcomb		X	X	X	X	100
Sayre Memorial Hospital			A	A	A	A	0
Sentinel Ambulance			X	A	X	A	50
Taloga EMS			X	X	X	X	100
Texhoma Ambulance Service			X	A	A	A	25
Vici-Camargo EMS			X	X	X	X	100
Waynoka Ambulance Service	Jodell Durkee		X	X	X	X	100
Weatherford Regional Hospital			X	X	A	X	75

IV. **Introductions and Announcements:** – Mr. Eric Chase as a new EMS Administrator, Mr. Charles McNear is the new Health Facilities Surveyor. He is also coordinating the CQI till we can hire a new CQI Coordinator. Dr. Ogle asked if anyone was new to the RTAB and if so asked them to introduce themselves. New members at the RTAB for the first time are Ann Becker Nurse Practitioner ED Manager for Share Medical Center, Jennifer Manuel CNO at Seiling Community Hospital and Robert Pearson Watonga Hospital. OTERAC has created some working groups. If you are interested in participating in any of those working groups you should be contacting Mack McLemore or you can send an email to Sean Oats or David Graham and we will see that your name is placed on the roster for the committee you are interested in. Next OTERAC meeting is next Wednesday at Metro Tech at 1:00 p.m.

IV. **Review and approval of previous meeting minutes:** – Motion by Jimmie Johnson and seconded by Ann Becker to accept the minutes of the July 22, 2014 meeting. Motion passed by roll call vote of members.

V. **Reports:**

A. Emergency Systems – Sean Oats

1. You should have received an email with a list of working groups created by OTERAC. If you are interested in participating in any of these groups please contact Mr. Mack McLemore. If you are unable to contact him you can email me or David Graham and we will make sure your name gets added to the roster. The next OTERAC meeting will be next Wednesday October 5<sup>th</sup> at Metro Tech in the city at 1:00 p.m.
2. We are taking pictures at this meeting to help us update the Pictorial Directory. Please see Eric after the meeting so we can take your picture.
3. You have in your packet the Emergency Systems Data Report. There is one thing in there I would like to point out we had 14 good job letters sent out. I do not know that has ever happened since I have been here. TRec is now asking when the patient arrived and if those times are 30 minutes or less I am pulling those reports and we are sending them to CQI. Since TReC has been doing this the times seem to be getting better.
4. We have hired a new Trauma Fund Coordinator her name is Kittie Burleson she is in training now. She is not here today. As most of you know Grace has been promoted to Trauma Program Manager and Kittie is replacing her.
5. OKEMSIS Martin Lansdale.
6. Trauma Registry Dr. Kenneth Stewart.

B. RPC – None

C. MERC – Bill Presley

1. EMResource runs drills once a week and a lot of EMS Agencies are not responding to that. I encourage you to start using that. As was just discussed TReC uses that and we need the information to be up to date. If you do not know how to use it let us know and we will get you the training.
2. Amber Hill will be here this afternoon to talk primarily to the hospital but it's primarily about updating the information.
3. Emergency Operations Coordination Committee has decided a lot of people do not know what to do if they go into that area. We are looking at running drills in those areas to let people understand what goes on. We are looking at table tops and other drills to get people familiar with the operations. November 18<sup>th</sup> we are having a planning meeting so if you are interested let me know. It is at the Woodward County Health Department at 1:00 p.m.
4. Web EOC Class November 6<sup>th</sup> at 9:00 a.m. in room 103. If you have anyone that needs the training let us know. It just happens that the class is a week before the regional Web EOC drill on November 13<sup>th</sup>.
5. CHATTER seminar scheduled for May 21<sup>st</sup>. We will talk about that more this afternoon.

VI. **Presentation: – Data Report – Dr Stewart and Sean Oats**

- A. What we know from this data
  1. Times are consistent over the past several years.
  2. Patient Priority and ISS/RTS are not the same
  3. We have established resources and a good system
- B. What we don't know
  1. How many of the high ISS/RTS scores are truly Priority 1 and 2 time – sensitive patients
  2. Why and where the delays are occurring in this process
- C. The important times during the process
  1. When is the patient evaluated upon arrival.
  2. When is the decision to transfer is being made relative to arrival in the emergency department
  3. When EMS is called for transfer to the trauma centers
  4. When does EMS arrive and depart with the patient
- D. Future Actions
  1. TReC data suggest improved times
  2. Hospital Portal links OKEMSIS and Trauma Registry
  3. Developing the method to isolate Priority 1 and Time – Sensitive Priority 2 patients
  4. Changes in the Continuous Quality Improvement reports for the region
  5. The role of the agencies and facilities as we move forward
    - a. Timely submission of better data (complete and high quality)
    - b. More intake forms submitted (CQI)
    - c. Active participation in regional planning and CQI
    - d. Collaboration within the region

VII. **Business: – Discussion and Possible Action**

- A. Board Rotation – Vote to approve. Roll Call Vote motion passed.
- B. Board Officer – Vote to approve. Roll Call Vote motion passed.
- C. 2015 Board Officer – Vote to approve. Roll Call Vote motion passed.
  1. Chair – Dr. Ogle
  2. Vice Chair – Jimmy Johnson
  3. Treasurer – Vanessa Brewington
  4. Secretary – Emily Powell

- D. 2015 Board Meeting Dates – Vote to approve. Roll Call Vote motion approved
  - 1. January 27, 2015 – High Plains Tech Center – Woodward
  - 2. April 28, 2015 - High Plains Tech Center – Woodward
  - 3. July 28, 2015 – High Plains Tech Center – Woodward
  - 4. October 27, 2015 – High Plains Tech Center – Woodward
- E. Goals for 2015
  - a. Seek out possible grants to fund trauma improvement projects
  - b. Dr. Ogle asked for other ideas. He also asked members to think about ideas and bring them to the next meeting.

VIII. **Public Comment:**

- A. Sean let the members know that we are more than happy to present OTEP to their facility or agency. For all interested to contact Sean or David and we would set it up.

IX. **Next Meeting:**

RTAB / CQI Date: January 27, 2015 - Time: 10:30 A.M. / 12:00 P.M.

Board Members must be present at the High Plains Technology Center in Woodward, Oklahoma.  
 General Members may attend a distance learning site of their choice or The High Plains Technology Center.

Autry Technology Center 1201 W. Willow Enid, OK 73703 Contact: Don Robert – 580.242.2750	Texas County Health Department 1410 Northeast Street Guymon, Ok 73942 Contact: Kay Allen – 580.338.8544
Western Technology Center 621 Sooner Drive Burns Flat, OK 73624 Contact: Ken Bearden – 580.562.3181	Oklahoma State Department of Health 1000 Northeast 10 <sup>th</sup> Street Oklahoma City, OK 73117 Contact: Jay Burgess – 405.271.9089

- X. **Adjournment** – A motion to adjourn was made by Vanessa Brewington. Meeting adjourned at 11:53 A.M.