



**Northwest Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34th Street, Woodward OK 73802**

**October 27, 2015 - 10:30 AM**

**Minutes**

- I. Call to Order: Check in with remote sites. After the last site was on line, the meeting was called to order by Jimmy Johnson at 10:35 AM.
- II. Roll Call to include remote sites.
- III. Introductions and Announcements:
  - A. Valerie Whisler, ER Director, representing St. Mary's Regional Medical Center
  - B. Michelle Steele representing Genetech.
  - C. Cindy Duncan, CEO, representing Roger Mills Memorial Hospital
  - D. Doug White, Program Director, representing AirEvac - Weatherford
  - E. Cheyenne Farris representing Share Medical Center
  - F. Dondie Rodgers, CNO, representing Memorial Hospital of Texas County
  - G. Cathy Starbuck representing Buffalo EMS
- IV. Approval of 07-28-2015 Minutes: Motion made by Vanessa Brewington of Woodward County EMS and Seconded by John Sprunger of Canton – Longdale EMS. Motion passed with a unanimous vote.
- V. Reports
  - A. Emergency Systems: Sean Oats
    1. Introduction of EMS Administrators, Jennifer Woodrow and Lori Hogan, and presenter, Dr. Scott Schaeffer. Jennifer Woodrow is the new EMS Administrator assigned to Region 1 for development.
    2. The next OTERAC meeting will be held at Metro Technology Center in Oklahoma City on December 2, 2015 at 1:00 PM.
    3. OKEMSIS: Every EMS Agency is required to be Version 3 compliant by January 1, 2016. For all EMS agencies who do not think they will be compliant or would like extra training, Martin Lansdale is the OSDH point of contact for OKEMSIS training.
    4. Trauma Registry: Agencies who have not submitted their 2015 data need to contact Dr. Kenneth Stewart to address the issue.
    5. Open Comment Period for EMS Rules is ongoing. A hyperlink will be included in the Region 1 recap email. You may use this link to comment on the proposed rules.
    6. The Emergency Systems Data Report from July to September 2015 is included in the member packet for review. There has been an increase in outside referrals, which is very exciting. Emergency Systems would like to thank all those who are making referrals. Please review and contact Sean Oats with any questions.
    7. OSDH is working on the 2016 RTAB Pictorial Directory's 3rd publication. Lori Hogan is taking pictures before and after the meeting.
    8. Sign in sheets and member packets will be made available to all distance sites for future meetings.
  - B. EMResource:
    1. A survey requesting very general information was sent out to Region 1. Out of 41 agencies, only 11 responses were sent back.
    2. A phone app is available which can send out alerts making it very easy to stay in touch.
    3. If members do not know their log in information or have questions, they should contact Bill Presley, Sean Oats, or Bill Henrion.
    4. EMResource is a very important key in communication at the local, regional, and state level for situations that may arise.

- C. Continuous Quality Improvement:
  - 1. CQI did not meet last quarter. No Report at this time.
  - 2. Heather Booher and Jimmy Johnson encouraged members to submit CQI cases for review.
- D. Regional Planning Committee: Sean Oats
  - 1. At the last meeting, the development of a regional stroke plan was discussed. Hospital classifications, resources, and destination protocols will be included in the plan.
- E. Medical Emergency Response Center / Regional Medical Response Systems: Mr. Bill Presley
  - 1. A RMRS meeting occurred on October 26, 2015 to discuss the events that occurred at Stillwater.
    - a) The overall impression of the incident is that things went really well.
    - b) Mr. Presley hopes that this can be a learning opportunity. He states this is a key component of what the region should be doing in exercises. Any incidences that may occur and their after action reports is where Region 1 can establish some of the best practices.
    - c) Patient tracking was an issue noted with review of incident, particularly tracking of patient and destination with air transport.
    - d) Mr. Presley voiced concerns that Region 1 may not be as prepared as they should be for these types of incidents and encouraged members to work with their local agencies and emergency managers to design a plan that incorporates into the emergency operation's plan and with the MERC plan.
    - e) The MERC plan and how it applies to all of the RTAB members will be discussed at the upcoming RMPG meeting.
    - f) Remember the at risk access and functional needs members of the community; in times of disaster these members can be forgotten.
  - 2. The Regional Exercise Planning Team
    - a) The committee is made up of Emergency Management, hospitals, EMS, public health, and Region 1 MERC. If you are interested in serving on this committee, contact Bill Presley.
    - b) The team took part in an Area 3 exercise last June. Participants included players, evaluators, and observers. The team learned it is very difficult to run a full scale exercise. The exercise began as a full scale exercise but became a functional exercise due to lack of resources.
    - c) The committee has decided to plan years ahead. As a region, the committee wants to have a functional exercise in one of the areas every year and table tops in the other 3 and then rotate. In 2016, Area 1 (Garfield and surrounding counties) will have a functional exercise followed by Area 2 in 2017 and Area 4 in 2018.
  - 3. Upcoming Meetings/Training
    - a) The Earth, Wind, and Fire exercise will be on November 18<sup>th</sup>. For this exercise, WEBEOC will request Essential Elements of Information. The primary request will be a status report for your facility/agency.
    - b) WEBEOC will have training on November 4<sup>th</sup> in Woodward and November 9<sup>th</sup> at High Plains Technology Center. There are 12 available spots at each location; to date 6 are registered at Weatherford and 4 at HPTC.
    - c) SNS (Strategic National Stockpile) Training will be today, October 27<sup>th</sup>, after the meeting.
    - d) Psychological First Aid Training will be on Friday, October 30<sup>th</sup>, at High Plains Technology Center.
    - e) Area meetings will be held December 15-17.
    - f) The next RTAB meeting will be held January 26<sup>th</sup>.
    - g) Meetings can be attended at distance sites and through conference calls. Please contact Bill Presley if you would like to serve on any of the committees.

- VI. Presentation: Emerging Drugs of Abuse – Dr. Schaeffer
- E. In his presentation, Dr. Schaeffer talked about synthetic cannabinoids. K2 and Spice are the two most popular drugs used in this class. He discussed the components of the drugs. He talked about how the chemicals were attached, means and route of drug delivery, drug packaging, and distribution of the product. He also discussed Bath Salts along with their components and packaging. He discussed trademarking and that these drugs most likely would not show up on a drug screen because these drugs are constantly changing because of FDA restrictions. The manufacturers will change the structure of the restricted drug and then manufacture the new drug in the same packaging with a different name. The last drug he spoke about was honey oil. Honey oil is a derivative from Marijuana and butane that is very toxic in very small amounts. He offered to bring this information to facilities or agencies that would like more information about these drugs. He also stated that if you have a question about a drug please call the Oklahoma Center for Poison and Drug Information at 405-271-5454.

- VII. Business: Sean Oats discussed the items to be voted on to include proposed Board Rotation, nominated RTAB officers, and the dates, times, and locations of upcoming RTAB meetings. He also explained a slate vote call for agenda items A, B, and C.

- E. 2016 Board Rotation and Committees – A motion was made by Dr. Michael Ogle of INTEGRIS Bass Baptist Health Center and seconded by Martha Syms of St. Mary's Regional Medical Center. Motion passed with a unanimous vote.
- F. 2016 Board Officer Nominations – A motion was made by Martha Syms of St. Mary's Regional Medical Center and seconded by Dr. Michael Ogle of INTEGRIS Bass Baptist Health Center. Motion passed with a unanimous vote.
1. Chair – Vanessa Brewington
  2. Vice Chair – Chad Campbell
  3. Treasurer – Georganna Buss
  4. Secretary – Emily Powell
- G. 2016 Board Meeting Dates – A motion was made by Dr. Michael Ogle of INTEGRIS Baptist Health Center and seconded by Vanessa Brewington. Motion passed with a unanimous vote.
1. January 26, 2016 at 10:30 – High Plains Technology Center – Woodward, OK 73802
  2. April 26, 2016 at 10:30 AM - High Plains Technology Center – Woodward, OK 73802
  3. July 26th, 2016 at 10:30 AM - High Plains Technology Center – Woodward, OK 73802
  4. October 25th, 2016 at 10:30 – High Plains Technology Center – Woodward, OK 73802

VIII. Public Comment:

- F. Michelle Steele of Genetech: Genetech is the maker of TPA. Ms. Steele offered education and FAST resources for facilities wanting to participate in community outreach. For the agencies who are concerned with the high price of medication, Genetech has a very liberal return/exchange spoilage policy.
- G. Jimmy Johnson asked to address the RTAB concerning the DEA. Mr. Johnston has met with the DEA and the OBN and would like the RTAB members to know that both would like to assist facilities/agencies to become compliant with the rules and regulation and to answer any questions. Please contact Mr. Johnson for contact information.

- IX. Next Meeting: RTAB  
High Plains Technology Center, Woodward, OK 73802  
January 26 at 10:30 AM

CQI  
High Plains Technology Center, Woodward, OK 73802  
January 26 at 12:00 PM

RPC - To be determined

- X. Adjournment: Motion to adjourn made by Martha Syms of St. Mary's Regional Medical Center and seconded by Dr. Michael Ogle of INTEGRIS Bass Baptist Health Center at 12:00 PM.