

## Deleting Immunizations

- 1) Log into OSIIS at <https://osiis.health.ok.gov>.
- 2) On the **OSIIS Landing Page**, select the **Patient** Tab from the **OSIIS Toolbar**.
- 3) Select **Immunizations** from the drop-down. You are directed to the **Search OSIIS Patients** screen. Search for the individual's chart to which you will be adding the immunization.

**\*\* Important: The edit shot icon/option is no longer available from the view all immunization tab. \*\***

- 4) If only one result is produced then the individual's **Immunization. Schedule** is pulled up and you can select **View All Immunizations**.
- 5) If multiple results are returned, locate the correct patient's record and select the corresponding image of a syringe under the **Actions** column on

the **Patient Search Results** screen:  .

- 6) Select **View All Immunizations**.
- 7) Find the immunization you wish to **Delete** and **click** on the **Trash can** icon under the actions column.
- 8) Select **OK** and a notification will appear to confirm this immunization has been successfully removed from the patient's record.

**\*\*Important: A) Deleting an immunization automatically returns that lot number back to your inventory. B) To correct a lot number you must first delete shot and then re-enter the complete shot record. \*\***

**\*\*For more detailed instructions please see the **OSIIS User Manual**\*\***