



Creating a State of Health

## MINUTES OF REGULARLY SCHEDULED PUBLIC MEETING

*This regular meeting of the Sanitarian/Environmental Specialist Registration Advisory Council, scheduled to begin at 10:00 a.m. on this eighth day of April 2015, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Internet on October 8, 2014, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.*

PUBLIC BODY: SANITARIAN/ENVIRONMENTAL SPECIALIST REGISTRATION ADVISORY COUNCIL

DATE: WEDNESDAY, APRIL 8, 2015

LOCATION: OKLAHOMA STATE DEPARTMENT OF HEALTH (OSDH)  
1000 NE 10<sup>TH</sup> STREET, ROOM 136-S  
OKLAHOMA CITY, OK 73117-1299

CONTACT PERSON: MEGAN MOORE TELEPHONE: (405) 271-5779

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### Agenda Item 1:

#### Open Meeting Act

The filing of the meeting and posting of the agenda in accordance with the Open Meeting Act was announced by Megan Moore.

### Agenda Item II:

#### Call to Order/Roll Call

Gary Collins called the meeting to order at 10:00 a.m. in room 136-S of the Oklahoma State Department of Health. Megan Moore called roll and a quorum was met.

Council Members Present: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton (arrived at 10:18), John Vaught, Danny Walters

Council Members Absent: None

Staff Present: Megan Moore

Others present: Micah Anderson, Cynthia Baker, Amanda Dixon, Mark Ward

### Agenda Item III:

#### Approval of Applicants

Micah Anderson, RPSIT #1795

Alisa Mankins made a motion to accept Micah Anderson as a Registered Professional Sanitarian-in-Training. Danny Walters seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, John Vaught, Danny Walters

The motion carried.

Cynthia Baker, RPSIT/RPESIT #1796

Troy Skow made a motion to accept Cynthia Baker as a Registered Professional Sanitarian-in-Training/Registered Professional Environmental Specialist-in-Training. Jim Echelle seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, John Vaught, Danny Walters

The motion carried.

Amanda Dixon, RPSIT/RPESIT #1797

Alisa Mankins made a motion to accept Amanda Dixon as a Registered Professional Sanitarian-in-Training/Registered Professional Environmental Specialist-in-Training. John Vaught seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, John Vaught, Danny Walters

The motion carried.

Mark Ward, RPSIT/RPESIT #1798

Troy Skow made a motion to accept Mark Ward as a Registered Professional Sanitarian-in-Training/Registered Professional Environmental Specialist-in-Training. Patty Nelson seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, John Vaught, Danny Walters

The motion carried.

Patrick Worrilow, RPSIT/RPESIT #1799

Danny Walters made a motion to accept Patrick Worrilow as a Registered Professional Sanitarian-in-Training/Registered Professional Environmental Specialist-in-Training. Chad Newton seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

The motion carried.

Megan Callahan, RPESIT req. RPS #1742

Jim Echelle made a motion to approve Megan Callahan from in-training to full registration. Troy Skow seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

The motion carried.

Brian Spall, RPSIT/RPESIT req. RPS/RPES #1744

Alisa Mankins made a motion to approve Brian Spall from in-training to full registration. John Vaught seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

The motion carried.

**Agenda Item IV:**

**Approval of February 11, 2015 Minutes**

The Advisory Council reviewed the February 11, 2015 meeting minutes. Alisa Mankins asked if there was an update from last meeting regarding Eric Huffman's application. Megan Moore stated Mr. Huffman withdrew his application but he is apparently looking to complete a course to meet the required science hours for the RPS/RPES requirements. Gary Collins stated in the minutes on page 3, Agenda Item VIII, Kerry should be changed to Terry.

Danny Walters made a motion to accept the February 11, 2015 minutes with the above noted change. Troy Skow seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

The motion carried.

**Agenda Item V:**

**Discussion/Possible Action Regarding Delegates to 2015 National Environmental Health Association Annual Conference – July 13-15, 2015 in Orlando, FL**

Megan Moore stated she had been advised, due to budget issues, the OSDH will only be able to cover travel for one delegate to the NEHA Annual Conference this year. Alisa Mankins volunteered to attend the NEHA Annual Conference.

Jim Echelle made a motion to approve Alisa Mankins as the delegate to the 2015 NEHA Annual Conference. Chad Newton seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

The motion carried.

**Agenda Item VI:**

**Division Updates**

**a. Updated Registrant Lists**

The Advisory Council reviewed the updated registrant list. Jim Echelle asked if there was an update regarding the proposed change to CEU requirements, which would require 6 hours annually. Megan Moore responded she did not know the status of the regulation change and would need to check with Lynnette Jordan.

**b. Financial Report**

The Advisory Council reviewed the financial report. Alisa Mankins asked if the travel expenses for the NEHA Conference delegate are paid from the funding reflected in the report. Megan Moore stated she was unsure if it was paid from this particular fund. Patty Nelson added her department had received a memorandum stating out of state travel was restricted to one delegate per conference.

**Agenda Item VII:**

**Announcements**

None

**Agenda Item VIII:**

**Correspondence on Fellow Sanitarians**

Gary Collins announced sanitarian David Collins had retired.

**Agenda Item IX:**

**Next Meeting Date**

June 10, 2015

**Agenda Item X:**

**Old Business**

None

**Agenda Item XI:**

**New Business**

None

**Agenda Item XII:**

**Adjournment**

Troy Skow made a motion for adjournment. Patty Nelson seconded the motion.

Roll Call

Aye: Gary Collins, Troy Skow, Alisa Mankins, Jim Echelle, Patty Nelson, Chad Newton, John Vaught, Danny Walters

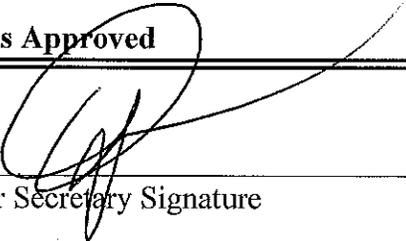
The motion carried.

The April 8, 2015 meeting of the Sanitarian/Environmental Specialist Registration Advisory Council adjourned at 10:34a.m.

**Minutes Approved**

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Chair or Secretary Signature



Date/Approved by Vote