



Agenda for the 9:45 a.m., Wednesday, April 8, 2015
Special Meeting of the
Ad Hoc Committee on Standards, Practices and Procedures of the Oklahoma State
Department of Health Relating to Nurse Aides
of the
Long Term Care Facility Advisory Board
Posted at www.health.ok.gov
Oklahoma State Department of Health
1000 NE 10th Street – Room 1102
Oklahoma City, OK 73117-1299

FINAL AGENDA POSTED 24 HOURS IN ADVANCE OF MEETING

1. Informal greeting 9:45 a.m.
2. Call to order and roll call -- Wendell Short 10:00 a.m.
3. Review of ground rules -- Ginger Thompson
4. Review of meeting notes from January 7, 2015
5. Update on Oklahoma State Department of Health results in decreasing times to place pending notations of abuse, and evaluate next steps in the “Plan-Do-Check-Act” cycle
 - a. Plan: Recap decision-making process to focus on placement of pending notations of abuse, exploitation, neglect or misappropriations on the nurse aide registry
 - b. Do: Discuss process data through March 2015
 - c. Check: Complete Status, Learning, Reasoning, Direction template
 - d. Act: (Adopt, Adapt, Abandon) Develop Action Plan
6. Overview of problem areas previously identified by the Ad Hoc Committee and discussion of process for identifying next priority problems to be addressed and solved using the Plan-Do-Check-Act cycle – Wendell Short
 - a. Discussion of Survey Monkey results
 - b. Identification of priority problem to be solved
 - c. Root cause analysis and prioritization of solutions (as time permits)
7. Discussion of status report for April 8, 2015 Long Term Care Facility Advisory Board meeting -- Wendell Short
8. New barriers and critical questions
9. Next steps

10. Adjourn

AIM Statement: An opportunity exists to ensure the Oklahoma State Department of Health system of standards for nurse aides, trainees and paid feeding assistants under Title 63 O.S. Section 1-1951, and for nontechnical service workers under Title 63 O.S. Section 1-1950.7, is effective in improving service, care and treatment of long-term care facility residents. This effort should decrease the time from receipt of an allegation to placement of a pending notation on the nurse aide registry to 10 days by June 30, 2015. This is important to work on immediately because timely placement of pending notations gives employers information needed to make informed hiring choices. The baseline is measured as a mean of 49 days for 137 cases assigned to investigators during 2013.