

**Agenda for the 9:00 a.m., Wednesday, September 10, 2014**  
**Special Meeting of the**  
**Ad Hoc Committee on Standards, Practices and Procedures of the Oklahoma State**  
**Department of Health Relating to Nurse Aides**  
**of the**  
**Long Term Care Facility Advisory Board**  
Posted at [www.health.ok.gov](http://www.health.ok.gov)  
**Oklahoma State Department of Health**  
**1000 NE 10<sup>th</sup> Street – Room 1102**  
**Oklahoma City, OK 73117-1299**

***FINAL AGENDA POSTED 24 HOURS IN ADVANCE OF MEETING***

1. Informal greeting 8:45 a.m.
2. Call to order and roll call -- Wendell Short 9:00 a.m.
3. Review of ground rules -- Ginger Thompson
4. Team building work – Ginger Thompson
5. Review of meeting notes from August 5, 2014 -- Ginger Thompson
6. Updates from OSDH Staff Members and Discussion
  - a. Data on processing of cases from date of incident to date of decision to initiate investigation – Henry Hartsell
  - b. Presentation on the differences between complaints and incidents – Patty Scott
7. Continuation of discussion on actions to address solutions – Ginger Thompson
  - a. Update on OSDH staff progress on priority solutions
    - i. Set time frame for triage determination
      1. Clarification of the terms triage, prioritization, decision-making, and process
    - ii. Prioritize types of abuse
    - iii. Equivalent triage regardless of source
    - iv. Multidisciplinary approach to triage
    - v. Formal training for OSDH decision-maker
  - b. Plan implementation of the solutions

Note: The Ad Hoc Committee members and other attendees may break into small working groups to brainstorm ideas on this agenda item. The small groups will report their ideas to the larger Ad Hoc Committee, which will then discuss the ideas generated by the small groups and work toward consensus on the items listed above.

8. Discussion of the contents of a report from the Ad Hoc Committee to the full Long Term Care Facility Advisory Board for the October 8, 2014 meeting – Ginger Thompson
9. Critical Questions and New Barriers -- Ginger Thompson
10. Next Steps and Task List -- Ginger Thompson
11. Establishment of Additional Meeting Date(s) for the Ad Hoc Committee -- Wendell Short
12. Adjourn