

Agenda for the 8:45 a.m., Tuesday, August 5, 2014
Special Meeting of the
Ad Hoc Committee on Standards, Practices and Procedures of the Oklahoma State Department of Health Relating to Nurse Aides
of the
Long Term Care Facility Advisory Board
Posted at www.health.ok.gov
Oklahoma State Department of Health
1000 NE 10th Street – Room 806
Oklahoma City, OK 73117-1299

FINAL AGENDA POSTED 24 HOURS IN ADVANCE OF MEETING

1. Informal greeting 8:45 a.m.
2. Call to order and roll call -- Wendell Short 9:00 a.m.
3. Review of ground rules -- Ginger Thompson
4. Team building work – Ginger Thompson
5. Review of meeting notes from July 9, 2014
6. Updates on recent process changes -- Ginger Thompson
 - a. Referrals for review by the Office of the Attorney General
 - b. Placement of pending notations on the nurse aide registry
 - c. Oklahoma Long Term Care National Criminal Background Check Program reports of pending notations
7. Continuation of discussion on isolation of priority barriers, root cause analysis, and discussion of actions to address solutions – Ginger Thompson
 - Update on priority cause:
 - lack of triage earlier in process
 - Update on possible actions and solutions:
 - Is it possible that initial reports can be shorter?
 - Identify on swim lane
 - Who should do triage?
 - Define categories of acuity, level of severity
 - Review causes identified from quality improvement tool at our last meeting.
 - Explore root causes of these issues.
 - Determine the objective criteria for an optimal solution.
 - Brainstorm all possible solutions available.
 - Critically evaluate these solutions to determine the optimal solution.
 - Evaluate the risk of the optimal solution.
 - Plan implementation of the solution.

Note: The Ad Hoc Committee members and other attendees may break into small working groups to brainstorm ideas on this agenda item. The small groups will report their ideas to the larger Ad Hoc Committee, which will then discuss the ideas generated by the small groups and work toward consensus on the items listed above.
8. Critical Questions and New Barriers
9. Next Steps and Task List
10. Establishment of Additional Meeting Date(s) for the Ad Hoc Committee
11. Adjourn 12:00 p.m.