

**Agenda for the 9:45 a.m., Wednesday, July 9, 2014**  
**Special Meeting of the**  
**Ad Hoc Committee on Standards, Practices and Procedures of the Oklahoma State**  
**Department of Health Relating to Nurse Aides**  
**of the**  
**Long Term Care Facility Advisory Board**  
Posted at [www.health.ok.gov](http://www.health.ok.gov)  
**Oklahoma State Department of Health**  
**1000 NE 10<sup>th</sup> Street – Room 1102**  
**Oklahoma City, OK 73117-1299**

***FINAL AGENDA POSTED 24 HOURS IN ADVANCE OF MEETING***

1. Informal greeting 9:45 a.m.
2. Call to order and roll call -- Wendell Short 10:00 a.m.
3. Review of ground rules -- Ginger Thompson
4. Team building work – Ginger Thompson
5. Review of meeting notes from June 13, 2014
6. Updates -- Ginger Thompson
  - a. Discussion of process map updates – Nancy Atkinson, Evan Norton
  - b. Discussion of team charter – Henry Hartsell
  - c. Discussion of critical questions and new barriers – Henry Hartsell
7. Isolation of priority barriers, root cause analysis, and discussion of initial actions to address solutions – Ginger Thompson
  - a. The Ad Hoc Committee members and other attendees may break into small working groups to brainstorm ideas on this agenda item.
  - b. The small groups will report their ideas to the larger Ad Hoc Committee, which will then discuss the ideas generated by the small groups and work toward consensus on the barriers, causes, and initial actions.
8. Review of New Barriers and Critical Questions
9. Next Steps and Task List
10. Establishment of Additional Meeting Date(s) for the Ad Hoc Committee
11. Adjourn