

# Social Security Number Record Request for Extract or Photocopy

Refer to: S2RB1P

**INSTRUCTIONS:** Print or type all data. Sign in ink. Allow 4 to 6 weeks for a reply.

I HEREBY REQUEST AN EXTRACT (NUMIDENT) OR PHOTOCOPY OF MY APPLICATION(S) FOR A SOCIAL SECURITY NUMBER. TO ESTABLISH MY IDENTITY AND TO VERIFY MY SOCIAL SECURITY NUMBER, I AM FURNISHING MY FULL IDENTIFYING INFORMATION, AS FOLLOWS:

SOCIAL SECURITY NUMBER (if known)		FULL NAME USED	
NAME SHOWN ON LAST SOCIAL SECURITY CARD (if different from full name now used)			
FULL NAME AT BIRTH			
DATE OF BIRTH (month, day, year)			
PLACE OF BIRTH (city, county, and state or foreign country)		SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
FULL MAIDEN NAME OF MOTHER (whether living or deceased)			
FULL NAME OF FATHER (whether living or deceased)			

**PENALTY STATEMENT**(read before signing) I am the person to whom this record pertains and I understand that to knowingly and willfully petition or acquire information from a person's Social Security record under false pretenses is a criminal offense subject to a \$5,000 fine.

SIGNATURE (do not print unless this is your usual signature)		DATE
STREET ADDRESS	CITY, STATE, AND ZIP CODE	

**NOTE:** A printed signature or a signature by mark (X) must be witnessed below by two adults.

(1) SIGNATURE	(2) SIGNATURE
STREET ADDRESS	STREET ADDRESS
CITY, STATE, AND ZIP CODE	CITY, STATE, AND ZIP CODE

This is an application to receive a history report of your social security number. It is called a Numident. It will contain your name, gender, date of birth, place of birth, and names of your parents. You are not required to submit this application but this is an excellent document to obtain if you are unable to come up with the other suggested documents. The Numident includes information provided from each request for a replacement Social Security card. The Original Application for Social Security card (printout) will be a copy from microfilm from the initial application for the Social Security card.

If you decide to submit the application, make sure that you submit it and appropriate fees to:

**SSA, OEO, DERO (FOIA Workgroup)**

**P.O. Box 33022**

**Baltimore, MD 21290-3022**

**DO NOT RETURN THIS APPLICATION TO VITAL RECORDS**

<b>Fees For Processing Requests For Individual's Social Security Record</b>	
<b>\$24</b>	<b>Request for copy of Original Application for Social Security Card (Form SS-5), (Printout from microfilm)</b>
<b>\$22</b>	<b>Request for Computer Extract of Social Security Number Application, (*Numident only requested)</b>

The Social Security Administration processes requests for Numident printouts on a first come basis. It can take 30 days or longer to process a request. After waiting the initial 30-day period, a requester may contact SSA for the status of the request. To process a request for status, after the initial 30-day waiting period, please contact the FOIA Workgroup's voice messaging service at **(410) 965-1727** and leave a message containing name, birth date and Social Security Number of the subject as well as a phone number for the requester. Someone from the Social Security Administration FOIA workgroup will provide a status update within 5 business days.

\*\* Please make checks or money orders payable to the Social Security Administration.