



Oklahoma State Department of Health  
Creating a State of Health

**Continuous Quality Improvement Committee  
Region 5  
Pittsburgh County Health Department  
1400 E. College Ave. - McAlester, OK  
February, 2016 1:00 PM**

**General Minutes**

- I. **Call to Order** – 1315 by Robyn Baldrige
  - Roll Call
    - **Present:** Robyn Baldrige, Chelsea Bishop, Dr. Karen Siren, Delbert Gay, Jauquetta Trotter, Michael Garrison, Brian Norton, Dr. Jason McElyea
    - **Absent:** Travis Cates, Dr. Terry Gerard, , Dr. Tiffany Ferguson, Darrel Spalding
    - **OSDH Staff present:** Brandon Bowen, Cinstralia Edwards, Dan Whipple, and Heather Booher
  - Quorum - **met**
- II. **Review of Minutes:** November 12, 2015  
Motion to approve minutes was made Delbert Gay and seconded by Chelsea Bishop motion was approved unanimously.
- III. **Introductions and Announcements, 2016 Confidentiality Agreements** – Cinstralia Edwards was introduced as the administrative assistant to Emergency Systems
- IV. **Executive Session: Proposed Executive Session Pursuant to Open Meetings/Open Records Act for Confidential Communications to Discuss Patient Record Review.**  
Motion to enter Executive Session at 1308 PM by Michael Garrison and seconded by Brian Norton motion was unanimously approved.
  - New cases:**
    - 2015 06 11- Chelsea Bishop, Michael Garrison
    - 2015 10 24- Delbert Gay, Bryan Norton
    - 2015 11 06- Robyn Baldrige, Dr. McElyea
  - Follow up cases:**
    - 2014 12 14
- V. **Exit Executive Session**  
Motion to exit Executive Session at 1418 by Michael Garrison and seconded by Chelsea Bishop and unanimously approved.
- VI. **Public Comment-** No Public Comment
- VII. **Next Meeting Date:**  
May 12, 2016 at 1 PM  
Pittsburg County Health Department
- VIII. **Adjournment** – Motion to Adjourn by Michael Garrison at 1421 and seconded by Delbert Gay