



Oklahoma State Department of Health
Creating a State of Health

**Continuous Quality Improvement Committee
Region 5
Pittsburgh County Health Department
1400 E. College Ave. - McAlester, OK
November 12, 2015 1:00 PM**

General Minutes

- I. Call to Order** – 1303 by Robyn Baldrige
- Roll Call
 - **Present:** Robyn Baldrige, Chelsea Bishop, Darrell Spalding, Delbert Gay, Jauquetta Trotter, Michael Garrison, Brian Norton
 - **Absent:** Travis Cates, Dr. Terry Gerard, Dr. Jason McElyea, Dr. Tiffany Ferguson
 - **OSDH Staff present:** Dr. Timothy Cathey, Dan Whipple, Jennifer Woodrow, Heather Booher, and Sean Oats
 - Quorum - **met**
- II. Review of Minutes:** August 13, 2015
Motion to approve minutes was made Chelsea Bishop and seconded by Michael Garrison motion was approved unanimously.
- III. Introductions and Announcements** – Jennifer Woodrow was introduced as the Region 1 RTAB point of contact
- IV. Emergency Systems Report** – Sean Oats reported the new format at the OTERAC meetings and the disbursement of satisfaction surveys to current EMR's.
- V. Executive Session: Proposed Executive Session Pursuant to Open Meetings/Open Records Act for Confidential Communications to Discuss Patient Record Review.**
Motion to enter Executive Session at 1308 PM by Chelsea Bishop and seconded by Michael Garrison motion was unanimously approved.
- New cases:**
- 2015 04 16 (Robin Baldrige, Michael Garrison)
 - 2015 05 10 (Chelsea Bishop, Delbert Gay)
 - 2015 09 02 (Darrell Spalding, Jauquetta Trotter)
 - 2015 04 11a (Heather Booher)
 - 2015 04 11b (Heather Booher)
- Follow up cases:**
- 2014 12 12
 - 2014 12 22
 - 2015 02 32
- VI. Exit Executive Session**
Motion to exit Executive Session at 1422 PM by Michael Garrison and seconded by Chelsea Bishop and unanimously approved.
- VII. Public Comment-** No Public Comment
- VIII. Next Meeting Date:**
Feb 11, 2016 at 1 PM
Comanche County Memorial Hospital
Lawton, OK

IX. Adjournment – Motion to Adjourn by Michael Garrison at 1423 and seconded by Chelsea Bishop

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and Human Services*

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