

Guidelines for Take Charge! Funded Breast Magnetic Resonance Imaging (MRI) Services

Instructions for use: Use these guidelines to determine if clients 40-65 years of age may receive a Take Charge! Funded MRI. Please complete the Take Charge! Screening and Diagnostic Services Coupon ODH Form No.1342 online training located at: <http://takecharge.health.ok.gov>.

Section 1: Eligibility

All statements in the table below must be answered "yes" in order to proceed.

Client has a current Take Charge! eligibility letter
Client is between the age of 40-65 years of age ⁺
Client is not eligible for Oklahoma Cares due to one or more of the following: <ul style="list-style-type: none">• non qualifying abnormal breast finding including short term follow-up• citizenship status• non-compliance with child support enforcement
Client has an documented abnormal breast finding*

⁺ If a client is over the age of 65 please call Take Charge! for assistance

Section 2: Abnormal breast finding*

The abnormal breast finding has to have been identified by a Take Charge! healthcare provider for women 40-65 years of age, and the results must indicate one of the abnormal findings below. **The Take Charge! program does not cover abnormalities that are not related to breast cancer.**

Prior proven BRCA mutation documentation (Documentation required)
A first-degree relative who is a documented BRCA carrier
A lifetime risk of 20-25% or greater defined by BRCAPRO model
Post breast cancer treatment and have an imaging result of Bi-Rads® 3 or greater

Guidelines continued on back of page. Please turn over.

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Section 3: Scheduling Appointments

Prior approval is required for MRI for clients 40-65 years of age. The Take Charge! healthcare provider is responsible for scheduling the appointment at a Take Charge! approved site. Patient Navigators are available to assist clients through the process and facilitate access to services. The facilities contracted to provide breast imaging (diagnostic) services are listed on the Take Charge! website at <http://takecharge.health.ok.gov>. Contracted healthcare providers assist clients in scheduling appointments utilizing the process below:

Process

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| 1. Ensure client (40-65 years of age) with an abnormal breast finding* has a current Take Charge! eligibility letter. |
| 2. Complete the Take Charge! Screening and Diagnostic Services Coupon ODH Form No. 1342 |
| 3. De-identify medical records showing abnormal breast finding and other applicable breast related findings |
| 4. Upload the completed ODH Form No. 1342 and the de-identified medical records to Take Charge's Box.com account* or fax the coupon to the Take Charge! Administrative Office at 405.271.6315. (The coupon may also be emailed using secure email to CancerPCP@health.ok.gov.) |
| a. Take Charge! Administrative Staff will securely email the ODH Form No. 1342 and the de-identified medical records to the Take Charge! Medical Consultant for review and approval |
| b. Take Charge! Administrative Staff will securely email or fax the approval or denial of the MRI. |
| c. Approval is based on funding related to both Centers for Disease Control and Prevention (CDC) and Oklahoma Cares guidelines. |
| 5. Give the client either two pages of the ODH Form No. 1342 NCR form or provide them with two copies of the completed ODH form 1342 to take to their appointment. |
| 6. Retain the original Take Charge! Screening and Diagnostic Services Coupon ODH Form No. 1342 in the clients electronic/paper files per the Take Charge! contract. |

*If you need assistance with Take Charge! Box account, please contact the administrative Office at 405.271.3619.

IMPORTANT

If a service is not listed on the Take Charge! Screening and Diagnostic Coupon ODH Form No. 1342, Take Charge! is unable to pay for the service. Take Charge! cannot pay for treatment of breast or cervical cancer. For questions or assistance, please contact the Take Charge! Patient Navigator for assistance at 1-405-271-4072 or 1-888-669-5934.