



Oklahoma State Department of Health  
Creating a State of Health

September 26, 2013

TO: Licensed Nursing, Skilled and Intermediate Care Facilities for Individuals with Intellectual Disabilities

RE: Provider Letter 13-03  
Long Term Care Informal Dispute Resolution Panel

Dear Administrator:

As you know the 2009 Legislative Session amended statutes allowing for the informal dispute resolution panel. I am pleased to announce we are again offering the opportunity to serve as a volunteer member of the Long Term Care Informal Dispute Resolution Panel.

I invite you and others to serve as members on this panel, providing experience and insight in the review of documentary evidence presented in dispute of deficiencies received during survey or complaint investigations at skilled nursing facilities (SNF), nursing facilities (NF), skilled nursing facilities/nursing facilities (SNF/NF), or intermediate care facilities for individuals with intellectual disabilities (ICF/IID). Many of you have served for many years as a panel member. You are welcome to remain as a panel member.

The IDR panel is made up of five members:

- a. Two members shall be impartial representative volunteers who have experience in the operation of a long-term care setting, such as an administrator, operator or director of nursing.
- b. One member shall be an employee of the Department who has experience in the survey process.
- c. One member shall be a person representing the aging or disabled community, and
- d. One member shall be an impartial person who is not employed by the Protective Health Services, Long-Term Care Division of the State Health Department.

I anticipate using a rotating schedule for members with the IDR panels to be held on the third Monday of each month. There will be a mandatory one day training for panel members on October 24, 2013. Further information will be emailed to you should you be interested in serving on the panel.

Thank you for taking the time to consider being a part of this Panel. Your time and service are greatly appreciated. If you are interested in serving on the panel, please mail or email your request, including your email address, by October 4, 2013, to:

Dorya Huser  
Oklahoma State Department of Health  
Protective Health Services  
Long Term Care  
1000 N.E. 10<sup>th</sup>  
Oklahoma City, OK 73117

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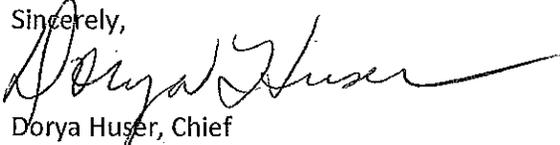
Or email [LTC@health.ok.gov](mailto:LTC@health.ok.gov)

Fax: 405.271.2206

Panel members will be notified and expected to travel to the informal dispute resolution panel location at the Oklahoma State Department of Health on the third Monday of each month. If additional time is warranted, more days will be scheduled.

Please feel free to contact me if you have any questions at 405.271.6868 or by email at [Doryah@health.ok.gov](mailto:Doryah@health.ok.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Dorya Huser", written over a horizontal line.

Dorya Huser, Chief

Long Term Care

Protective Health Services

- C: State Ombudsman Office
- Oklahoma Association of Health Care Providers
- LeadingAge OK
- Oklahoma State Board of Examiners for Long Term Care Administrators
- Oklahoma Health Care Authority