



Oklahoma State
Department of Health

LONG-TERM CARE FACILITY ADVISORY BOARD

Regular Meeting

July 13, 2011 at 1:30 p.m. in Room 1102

Oklahoma State Department of Health, 1000 NE 10th Street, Oklahoma City, OK

Minutes

Informational Only

1) Call to Order

Wendell Short, Chair, called the meeting to order on Wednesday, July 13, 2011. The 2011 Long Term Care Facility Advisory Board (LTCFAB) meeting notices were filed and posted with the Secretary of State and Oklahoma State Department of Health (OSDH) website on November 18, 2010. The July 13, 2011 meeting agenda was posted July 12, 2011 on the OSDH website and at the OSDH building's front entrance on July 12, 2011.

2) Roll Call

Jacob Booth called roll with the following members present: Wendell Short, Chair; Kay Parsons, Vice Chair; Donna Bowers; Esther Houser; Angela York; Cassell Lawson; Dustin Cox; Tammy Vaughn; Willie Cantwell; Dewey Sherbon; H.F. Timmons; Dr. Peter Winn; Renee Hoback, and Marla Heckman.

The following LTCFAB members were absent: Margaret Wallace, Secretary-Treasurer; Jane Carlson; Theo Crawley; Sharon Housh; Mich Magness; Alan Mason; Bonita Cordray; Linda Brannon; JoAnne Sellars; and Diana Sturdevant.

Currently, there are three vacancies on the LTCFAB which consist of one (1) Osteopathic General Practitioner/Geriatrician position, one (1) Residential Care Home Operator/Administrator position, and one (1) General Public Over Age of 65 position.

A quorum was not met. Introduction of LTCFAB members and attendees commenced.

Identified Department of Health staff present were: Dorya Huser, Long Term Care (LTC); Jim Buck, LTC; Mike Cook, LTC; Nathan Johns, LTC; Vicki Kirtley, Nurse Aide Registry (NAR); James Joslin, Health Resource Development Service (HRDS); Mary Womack, OSDH; Terri Cook, LTC; Patty Scott, LTC; Lisa McAlister, LTC; Timothy Cathey, Protective Health Services (PHS), Marshall Dobbs, OSDH, and Sue Davis, LTC.

Identified guests present were: Jackye Ward, Oklahoma Board of Nursing; Oralene Sherbon, General Public; Nancy Poteete, Oklahoma Residential Assisted Living Association (ORALA); Joyce Clark,

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<http://www.health.ok.gov/calendar/mtngs/index.html>

<http://www.sos.state.ok.us/meetings/agencymeets.asp?intAgency=316>

Approved minutes are posted at <http://www.health.ok.gov/calendar/mtngs/lcab.html>

Achievis Senior Living; Lisa Croston, OSU Wellness Center; Becky Moore, Oklahoma Association of Health Care Providers (OAHCP); Ann Osborne, Francis Tuttle; Shelba Murray Francis Tuttle; Penny Ridenour, Oklahoma Assisted Living Association (OKALA); Connie Jones, Centers for Medicare and Medicaid Services (CMS); Ernest Baumann, CNA; Kristin Schrader, CNA; Mary Brinkley, LeadingAge Oklahoma; Andrea Pogue, Oklahoma Department of Career and Technology Education (ODCTE); and Marietta Lynch, OAHCP.

3) Review and Action to Approve/Amend the April 13, 2011 Regular Meeting Minutes

A quorum was not reached; therefore, a vote was not able to be taken on the April 13, 2011 minutes. Due to a quorum not being reached, the LTC Facility Advisory Board reviewed the April 13, 2011 minutes. The approval of the April 13, 2011 minutes will be addressed at the October 12, 2011 LTCFAB meeting.

4) Oklahoma Long Term Care Background Check Program

James Joslin, Chief, Health Resources Development Services (HRDS) introduced Ernest Baumann, from CNA. Mr. Baumann explained that CNA is a non-profit organization that provides research services at no cost to the States through a grant provided by the Centers for Medicare and Medicaid Services (CMS). Mr. Baumann further explained that CNA has been working with a number of states that have been awarded grant money by CMS to implement the National Background Check Program and that they are currently working with the State of Oklahoma. Mr. Baumann then provided a handout to the LTCFAB members and public that provided a brief overview of the program, related statistics concerning crimes, convictions, and jobs in which the convicted are currently holding, and also the next steps the State of Oklahoma will take in implementing the program. Mr. Baumann proceeded to review the handout with the LTCFAB members and fielded questions and comments as requested. Mr. Baumann then handed over the presentation to Mr. Joslin who provided a current update of where Oklahoma is currently at in the process of implementing the National Background Check Program. Mr. Joslin then fielded questions and comments as requested.

5) Oklahoma State Department of Health (OSDH) Rulemaking Process

Jim Buck, Assistant Chief, Long Term Care Service Division provided a brief overview of the rulemaking process that is utilized by the Oklahoma State Department of Health (OSDH). Mr. Buck provided a handout defining the steps that are followed when the OSDH decides to make rule changes or draft new language. Mr. Buck then provided a brief overview of the document that was provided and explained to the LTCFAB their role in the rulemaking process. He further explained that the LTCFAB provides recommendations and guidance to the Commissioner of Health concerning rule changes or drafting of new language. Mr. Buck then fielded questions and comments as requested.

6) Update from Long Term Care

Dorya Huser, Chief, Long Term Care Service Division, provided an update on the recent announcement that LTC would begin implementing the new Quality Indicator Survey (QIS) process. Ms. Huser explained that LTC would hopefully begin the official process in the next six weeks. Ms. Huser further provided a brief overview of how the process would be implemented and how it would affect staff and the survey process. Mr. Huser then fielded questions and comments as requested.

7) New Business

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Not reasonably anticipated 24 hours in advance of meeting.

8) Public Comment

Public comment was made throughout the meeting.

9) Adjournment

The meeting adjourned.

The next regular Long Term Care Facility Advisory Board Meeting is scheduled for October 12, 2011 at 1:30 p.m. in room 1102 of the Oklahoma State Department of Health.

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