



Oklahoma State
Department of Health

LONG-TERM CARE FACILITY ADVISORY BOARD

Regular Meeting

July 14, 2010 at 1:30 p.m. in Room 1102

Oklahoma State Department of Health, 1000 NE 10th Street, Oklahoma City, OK

Minutes

Informational Only

1) Call to Order

Wendell Short, Chair, called the meeting to order at 1:40 p.m., Wednesday, July 14, 2010. The 2010 Long-Term Care (LTC) Facility Advisory Board meeting notices were filed and posted with the Secretary of State and Oklahoma State Department of Health (OSDH) website on October 10, 2009. The July 14, 2010 meeting agenda was posted July 9, 2010 on the OSDH's website and at the OSDH building's front entrance on July 13, 2010.

2) Roll Call

Jacob Booth called roll with the following members present: Wendell Short, Chair; Kay Parsons, Vice Chair; Margaret Wallace, Secretary-Treasurer; Donna Bowers; Jane Carlson; Theo Crawley; Diane Hambric; Esther Houser; Cassell Lawson; Mich Magness; Dawn Mendenhall; H.F. Timmons; and Dr. Peter Winn.

The following members were absent: Chris Kincaid; Joanne Sellars; Jane Mershon; Dewey Sherbon.

Currently, there are ten (10) vacancies on the Board.

A quorum was not reached. Introduction of LTC Facility Advisory Board members and attendees commenced.

Identified OSDH staff present were: James Buck, LTC; Mary Womack, OSDH; Mary Fleming, LTC; Lisa McAlister, NAR; Karen Gray, LTC; Patty Scott, LTC; Vicki Kirtley, NAR; James Joslin, HRDS; .

Identified guests present were: Mary Brinkley, OKAHSa; Shelba Murray, Francis Tuttle Technology; Pattie Dominiak, Good Neighbor Care; Lisa McNair, Good Neighbor Care; Jonna Hick, Good Neighbor Care; Jamie Pulver, Good Neighbor Care; Rebecca Moore, OAHCP; Marietta Lynch, OAHCP; Penny Ridenour, OKALA; Andrea Pogue, Career Tech; Jacie Bell, Homestead of Owasso; Marilyn Kipps, General Public; Joyce Clark, Achievis Sr. Living; Jackye Ward, OBN.

Meetings are posted at:

<http://www.health.ok.gov/calendar/mtngs/index.html>

<http://www.sos.state.ok.us/meetings/agencymeets.asp?intAgency=316>

Approved minutes are posted at <http://www.health.ok.gov/calendar/mtngs/lcCab.html>

Wendell Short welcomed all and thanked them for taking the time to attend the meeting.

3) Review and Action to Approve/Amend the October 14, 2009 Regular Meeting Minutes & Review of the January 13, 2010 and April 14, 2010 Informational Meeting Minutes

A quorum was not reached therefore a vote was not taken on the October 14, 2009 minutes and there was a review of the January 13, 2010 and April 14, 2010 informational minutes. The approval of the minutes will be addressed at the October 14, 2010 meeting.

4) Update from LTCFAB Best Practices Medical Directors Subcommittee

Dr. Peter Winn provided an update from the most recent LTCFAB Best Practices Medical Directors Subcommittee. Dr. Winn also provided the board with a handout. The handout was a draft copy of the upcoming DSC/DQI Quality Collaborative meeting at the Centers for Medicare and Medicaid Dallas Regional Office on August 3-4, 2010. Discussion commenced and Dr. Winn answered questions.

5) Alzheimer's Ad Hoc Committee Report

Kay Parsons informed the LTC Facility Advisory Board that the Alzheimer's Ad Hoc Committee recently met on May 12th, 2010 at 1:00 p.m. for continued review and discussion of ODH Form 613, Alzheimer's Disease or Related Disorders Special Care Disclosure Form. Ms. Parsons provided the LTC Facility Advisory Board with an update on the actions taken by the Alzheimer's Ad Hoc Committee. Ms. Parsons informed the LTC Facility Advisory Board that the committee came to a consensus on amendments ODH Form 613 and that the committee had completed its task and would not longer need to meet.. Ms. Parsons and other committee members fielded questions and recommendations related to the form. Wendell Short, Chairman of the LTC Facility Advisory Board, asked James Joslin, Health Resource Development Service Chief, to review the committee's recommendations and report back to the Board at the October meeting.

6) Proposed Rule Changes

Jim Buck, LTC, discussed proposed changes to rule sections in Chapter 675, Nursing and Specialized Facilities.

- The proposed rule changes amend the requirement for facilities to submit policies and procedures for safe and appropriate storage and application of powdered over-the-counter medication to the Department of Health for approval prior to implementation; amends the requirement for medication storage areas to be in a location that is convenient to the nursing station; amends the requirement for medication areas to have a work counter; amends the procedures and terms for destruction of medication prescribed to residents who have died and medications which have been discontinued; and amends the requirement that a facility shall have a contract or letter of agreement with a licensed pharmacist or a hospital pharmacy to serve as the emergency pharmacist and that the licensed pharmacist shall practice in a licensed pharmacy within a ten (10) mile radius of the facility. Mr. Buck reviewed the handouts and fielded questions and recommendations as requested.

The LTC Facility Advisory Board was unable to take any action for approval due to no quorum.

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7) Update From Long Term Care

Jim Buck provided updates from Long Term Care that included information on upcoming Provider Trainings with subsequent dates, times, and locations of the trainings; temperature awareness in LTC facilities; the new CNA III Career Ladder program; and the Insider Chat (Long Term Care Newsletter). Mr. Buck further stated that the Department was in close contact with LTC facilities concerning above average temperatures due to hot summer weather. Mr. Buck provided an update on electronic records and further stated that the surveys on the web project had been launched. Mr. Buck informed the Board that the project was a success and had been received warmly by the public. Mr. Buck stated that we had recently completed the second year of the CNA II Career Ladder and would be introducing the new CNA III Career Ladder program in the fall. Mr. Buck also stated that we had successfully completed the second edition of the newsletter and that the Department had begun to send out the second edition of the newsletter to providers around the state. Mr. Buck further stated that the Department of Health had received excellent reviews of the newsletter at the most recent provider training on June 29 and June 30.

8) New Business

James Joslin, Service Chief for the Health Resource Development Services division of OSDH gave a presentation on the Background Check Program that is mandated in the Affordable Care Act that was recently signed into law by the President of the United States. Mr. Joslin stated that the OSDH was interested in applying for the program and that there was application due date of August 9, 2010. Mr. Joslin further stated that every state that was selected would receive up to three million dollars a year to support the operation of the program and that the program would allow for a broader spectrum in background checks. Mr. Joslin then informed the board the only drawback for providers would be that the checks would cost somewhere between seventy to ninety dollars. Mr. Joslin made note of all recommendations made by the LTC Facility Advisory Board and the general public and fielded questions as requested.

Lisa McAlister, Director of the Nurse Aide Registry for the OSDH provided a handout from the Nurse Aide Registry. The handout was a synopsis of the initial nurse aide certifications for the past two fiscal years and the first three quarters of FY2010. Ms. McAlister fielded questions and concerns related to the handout.

Wendell Short, Chairman for the LTC Facility Advisory Board, made a request to the LTC Facility Advisory Board to form a nomination committee for new officers. The LTC Facility Advisory Board formed a committee that included Kay Parsons, Chair of the committee, Esther Houser, Cassell Lawson, and Diane Hambric. The committee agreed to convene and present nominations for new officers at the next LTC Facility Advisory Board meeting on October 13, 2010.

9) Public Comment

Public comment was made throughout the meeting.

10) Adjournment

The meeting adjourned.

The next regular Long Term Care Facility Advisory Board Meeting is scheduled for October 13th, 2010 at 1:30 p.m. in room 1102 of the Oklahoma State Department of Health.

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