



Oklahoma State
Department of Health

LONG-TERM CARE FACILITY ADVISORY BOARD

Regular Meeting

April 14, 2010 at 1:30 p.m. in Room 1102

Oklahoma State Department of Health, 1000 NE 10th Street, Oklahoma City, OK

Minutes Informational Only

1) Call to Order

Wendell Short, Chair, called the meeting to order at 1:35 p.m., Wednesday, April 14, 2010. The 2010 Long-Term Care (LTC) Facility Advisory Board meeting notices were filed and posted with the Secretary of State and Oklahoma State Department of Health (OSDH) website on October 10, 2009. The April 14, 2010 meeting agenda was posted April 9, 2010 on the OSDH's website and at the OSDH building's front entrance on April 13, 2010.

2) Roll Call

Jacob Booth called roll with the following members present: Wendell Short, Chair; Kay Parsons, Vice Chair; Donna Bowers; Jane Carlson; Theo Crawley; Diane Hambric; Esther Houser; Cassell Lawson; Joanne Sellars; Dewey Sherbon; H.F. Timmons; and Dr. Peter Winn.

The following members were absent: Chris Kincaid; Mich Magness; Dawn Mendenhall; Jane Mershon; Margaret Wallace, Secretary-Treasurer.

Currently, there are ten (10) vacancies on the Board.

A quorum was not reached. Introduction of LTC Facility Advisory Board members and attendees commenced.

Identified OSDH staff present were: Dorya Huser, LTC; James Buck, LTC; Dr. Tim Cathy, OSDH; Mary Womack, OSDH; Mary Fleming, LTC; Lisa McAlister, NAR; Sue Davis, LTC; Karen Gray, LTC; Patty Scott, LTC; Donna Gregg, NAR.

Identified guests present were: Mary Brinkley, OKAHSAs; Oralene Sherbon; Shelba Murray, Francis Tuttle Technology; Patricia Shidler, Areawide Aging Agency; Nathan Purifoy, BVC; Sara Gaither, Gold Medallion; Sherryl White, Brookdale Senior Living; Renee Hoback, Brookdale Senior Living; Brian

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Wolff, ORALA; Marilyn Kipps, General Public; Mary Richards, Scroggins & Cross; Joyce Clark, Achievis Sr. Living; Jackye Ward, OBN; Ann Osborne, Francis Tuttle.

Wendell Short welcomed all and thanked them for taking the time to attend the meeting.

3) Review and Action to Approve/Amend the October 14, 2009 Regular Meeting Minutes & Review of the January 13, 2010 Informational Meeting Minutes

A quorum was not reached therefore a vote was not taken on the October 14, 2009 minutes and there was a review of the January 13, 2010 informational minutes. The approval of the minutes will be addressed at the July 14, 2010 meeting.

4) Hospice Services

Tom Welin provided a report to the LTC Facility Advisory Board on his recent meeting with the Hospice Board. Several topics were discussed at the Hospice Board meeting that included disclosure of services available, continuance of services currently instated, and coordination of care. Brief discussion about the topics that were introduced by Mr. Welin commenced.

5) Alzheimer's Ad Hoc Committee Report

Kay Parsons informed the LTC Facility Advisory Board, as well as other parties, that the Alzheimer's Ad Hoc Committee would reconvene on May 12th, 2010 at 1:00 p.m. for continued review and discussion of OSDH Form 613, Alzheimer's Disease or Related Disorders Special Care Disclosure Form.

6) Proposed Rule Changes

Jim Buck, LTC, discussed proposed changes to rule sections in Chapter 675, Nursing and Specialized Facilities.

- The proposed rule changes address notification system for residents to directly contact nursing staff; amends the requirement for facilities to submit policies and procedures for safe and appropriate storage and application of powdered over-the-counter medication to the Department of Health for approval prior to implementation; authorizing the Commissioner of Health to waive provisions of the Nursing Home Care Act and this Chapter, affecting facilities twelve (12) beds or less, to foster the development of resident autonomy, individualization, and culture change. Handouts were provided. Mr. Buck reviewed the information provided in the handouts and fielded questions and recommendations as requested.

The LTC Facility Advisory Board was unable to take any action for approval due to no quorum.

7) Update from LTCFAB Best Practices Medical Directors Subcommittee

Dr. Peter Winn and his guest, Dr. Robert Salinas, provided an update on the universal transfer form and use of the POLST for the State of Oklahoma. Dr. Salinas cited both Oklahoma Senate Bill 1357 and the Medicare Transitional Care Act in his discussion about the universal transfer form. The Senate bill requires a universal transfer form to be created by the Oklahoma State Department of Health. Dr. Salinas provided a handout and fielded questions and recommendations from the Long Term Care Facility Advisory Board. Dr. Salinas discussed use of the POLST (Physician's Orders for Life Sustaining Treatment) for the State of Oklahoma. Dr. Salinas noted that there are several POLST programs that have

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been implemented across the nation. Dr. Salinas made a special note that the program that was implemented in California took between two to three years to develop and implement. Dr. Salinas fielded questions from the LTC Facility Advisory Board members and the general public.

8) Update From Long Term Care

Dorya Huser provided updates from Long Term Care that included information on upcoming Provider Trainings with subsequent dates, times, and locations of the trainings; survey activity for Assisted Living, Residential Care, and Adult Day Cares; and the progress of providing accessibility to surveys online. Ms. Huser further stated that the Department was still in the process of uploading surveys and that the completion of the project will be completed in the near future.

Jim Buck provided an update on the Insider Chat (Long Term Care Newsletter). Mr. Buck stated that we had successfully completed the first edition of the newsletter and that the Department had begun to send out the newsletter to providers around the state.

9) New Business

Jackye Ward, with the Oklahoma Board of Nursing, brought forth and discussed a proposed continuing competence model for review by the LTC Facility Advisory Board. Ms. Ward stated that the Board of Nursing is currently moving forward with developing a continuing competence model for all active licensed nurses around the State of Oklahoma. Ms. Ward provided a handout to the LTC Facility Advisory Board members and the general public that provided an in-depth review of the proposed model and also a link to a survey that has been set up on the Board of Nursing's website for feedback. Ms. Ward made note of all recommendations made by the LTC Facility Advisory Board and the general public and fielded questions as requested.

Joanne Sellars provided a handout from the State Fire Marshal's office. The handout was a press release discussing the budget shortfall and the coming changes that are being implemented due to the current budget shortfall. Ms. Sellars fielded questions and concerns related to the press release.

10) Public Comment

Public comment was made throughout the meeting.

11) Adjournment

The meeting adjourned.

The next regular Long Term Care Facility Advisory Board Meeting is scheduled for July 14th, 2010. At 1:30 p.m. in room 1102 of the Oklahoma State Department of Health.

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