



LONG-TERM CARE FACILITY ADVISORY BOARD

Regular Meeting

July 8, 2009 at 1:30 p.m. in Room 1102

Oklahoma State Department of Health, 1000 NE 10th Street, Oklahoma City, OK

Minutes

Informational Only

1) Call to Order

Wendell short called the meeting to order at 1:36 p.m. Wednesday, July 8, 2009. The 2009 Long-Term Care (LTC) Facility Advisory Board meeting notices were filed and posted with the Secretary of State and the Oklahoma State Department of Health (OSDH) websites on October 10, 2008. The July 8, 2009 meeting agenda was posted July 6, 2009 on the OSDH website and at the OSDH building's front entrance.

2) Roll Call

Gayle Freeman called roll. The following members were present: Wendell Short, Chair; Margaret Wallace, Secretary-Treasurer; Theo Crawley; Esther Houser; Dewey Sherbon; Cassell Lawson; H.F. Timmons; JoAnne Sellars; Mich Magness; Jane Mershon; and Dr. Peter Winn.

Chris Kincaid arrived after the meeting was in progress

The following members were absent: Ginny Bond; Gayla Campbell; Tracy DeForest; Diane Hambric; Jane Carlson; Donna Bowers; Clara Haas; Kay Parsons; Dr. Jean Root and Dawn Mendenhall.

Currently there are eight vacancies.

A quorum was not reached. Introduction of LTC Facility Advisory Board members and attendees commenced

Identified OSDH staff present were: Henry Hartsell, PHS/LTC; Dorya Huser, LTC; James Buck, LTC; James Joslin, HRDS; Mary Womack, OSDH; Bart Ramsey, OSDH; Jay Holland, OSDH; Mary Fleming, LTC; Lisa McAlister, NAR; Leslie Elliott, PHS; and Gayle Freeman, LTC.

Identified guests present were: Rebecca Moore, OAHCP; Mary Brinkley, OKAHSa; Marietta Lynch, OAHCP; Matt Fox, VA; Janice Burlison; Marilyn Kipps; Oralene Sherbon; Shelba Murray, Francis Tuttle Technology; Andrea Pogue, Career Tech; Noah Roberts, invisiblebracket.org; Judy Pearce, Central Technology; Janine Handler, ORALA; and Trey Savage, eCapitol.net.

Meetings are posted at:

<http://www.health.ok.gov/calendar/mtngs/index.html>

<http://www.sos.state.ok.us/meetings/agencymeets.asp?intAgency=316>

Approved minutes are posted at <http://www.health.ok.gov/calendar/mtngs/lcCab.html>

Wendell Short welcomed each one and thanked them for taking the time to attend the meeting.

3) Review and Action to Approve/Amend the April 8, 2009 Regular Meeting Minutes.

A quorum was not reached therefore a vote was not taken on the April 8, 2009 minutes. The approval of the minutes will be addressed at the October 14, 2009 meeting. A change to the draft minutes was requested; section eight; new business, the last sentence. Esther Houser asked the word “facilities” be removed and changed to administrator or facility administrator. Gayle Freeman advised she would make the change.

4) Implementation of the CNA Career Ladder

Andrea Pogue, Health Course Consultant with Oklahoma Department of Career and Technology Education explained the progress of the CNA Career Ladder. Andrea explained to the Board the recent updates concerning the CNA Career Ladder. She explained that the State Health Department is utilizing the Civil Money Penalties (CMPs) fund for the Career Ladder and wanted to express her thanks to everyone involved, in particular, Dorya Huser, Chief of LTC, James Buck, Assistant Chief and Gayle Freeman. Andrea acknowledged the Oklahoman and the Tulsa World for their positive articles about the implementation of the CNA Career Ladder. Andrea explained she continues to receive numerous calls and questions from people throughout the state of Oklahoma with questions regarding the CNA course. Central Technology Center in Drumright was the first class to complete the course in FY 2009, with nine students. Andrea presented an Excel Spreadsheet with information, for FY 2010. On July 1, 2009, \$350,500 was appropriated to Oklahoma Career Technology from the Oklahoma State Department of Health. Four contracts have been submitted in the first week of July. The schools are Autry in Enid, Central in Drumright, Gordon Cooper in Shawnee and Pontotoc in Ada. St. Siemens has collaborated with Tulsa Tech and plan to train many of their staff at that location. Memory Metro Technology Center, Springlake campus has collaborated with Grace Living Centers across the state of Oklahoma to train many of their staff. Andrea reported that for FY 09, Career Tech trained 39 CNAs, in a four-week period. Andrea shared slides from the first CNA II recognition ceremony at Central Technology Center in Drumright. Judy Pearce, instructor at Central Technology provided additional insight and comments concerning the students in the slides. The pictures provided a clear and moving understanding of what a difference this opportunity made in the individual lives that were a part of the class. The feedback from the CNAs who participated in the classes included appreciation and thankfulness that they were noticed and valued for their hard work. Andrea discussed the ongoing development and the continual expansion of the CNA process and what is projected in the future. The members of the LTCFAB provided questions, comments and input.

5) Appointment of Nominating Committee for 2010 LTCFAB Officers

Volunteers for the 2010 nomination committee are Kay Parson, Chair, Cassell Lawson, and Esther Houser.

6) Ad Hoc Rule Review

Dewey Sherbon provided a summary of the details on the recent developments of the Ad Hoc Rule Review committee. He explained the committee is looking at things that can be done to improve the cost situation and the economic impact in Long Term Health Care and Protective Health Services. Dewey

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explained the Ad Hoc Rule Review committee is involved in looking at cost, and the impact of those costs. He shared that Dr. Hartsell is working on a Request for Proposal (RFP), to study all the processes, automated, and otherwise throughout PHS that will enable him to determine where he can gain efficiency and reduce costs. The reduction in duplication of State and Federal requirements will eliminate some of those costs. Dewey commended Dr. Hartsell for the outstanding job of putting all the information together and advised the Board Members that the project before the committee is detailed and large. Recommendations will be forthcoming to the Board, perhaps in October, and some may go into year 2010, due to the size of the recommendations.

7) Best Practices Medical Directors Subcommittee Update

Dr. Peter Winn gave an update to the Best Practices Medical Directors Subcommittee and provided a copy of the June 10, 2007 minutes and a handout on physical restraints and pressure ulcers. He explained that the Best Practices Medical Directors Subcommittee is a subcommittee to the Long Term Care Facility Advisory Board; this subcommittee was created in December of 2007 and has met six (6) times. Dr. Winn summarized the minutes from the June meeting. He explained that the subcommittee has gathered information in order to make decisions and plans to provide the right information to the Commissioner of Health. Dr. Winn also informed the Board that the committee is now on hold until further notice from the new Commissioner of Health, Dr. Terry Cline. To obtain up-to-date information regarding health care initiatives, Dr. Winn provided the following websites: Manage Care Digest, The National Survey by Interview and Centers to Advance Palliative Care.

8) Emergency Health Registry

Mr. Noah Roberts, CEO of Docvia, thanked the LTCFAB for the invitation to speak. Mr. Robert's company has been in business in Tulsa for five years. Docvia is a small company made up of practicing physicians and software engineers. Mr. Roberts explained that the Invisible Bracelet is a simple and inexpensive way to make Emergency Responders aware of who you are, what your medical needs are, and how to notify your emergency contacts if you are transported by ambulance. Mr. Roberts explained the cost of membership is five dollars (\$5.00) per year and to re-enroll is three dollars (\$3.00) per year. The system allows for up to ten (10) designees "In Case of Emergency" (ICE) contacts who can be notified via text message or email when emergency transport is provided. The website for additional information about the invisible bracelet is <http://invisiblebracelet.org>.

9) Update from Long Term Care

Dorya Huser spoke to the Board members concerning the Quorum, she explained the LTCFAB membership numbers are low and there a number of vacancies on the board. She explained that when just a few people are absent, the quorum requirement cannot be met. Ms. Huser advised that the Board might want to explore some options to try to fill the vacated positions. Sending a letter to the Governor may be of some help, asking people they know who are interested in serving on the LTCFAB to send in an application would be valuable. Perhaps the Commissioner could ask for appointments.

Ms. Huser related that she was at a meeting recently in which the General Accounting Office (GAO) spoke about a couple of the studies they are working toward presenting; Crosswalk is a study to look at expenditures between Federal and State governments, on survey work. In the study a term called "derived benefit" is a major consideration i.e. have all the dollars given to the State been used strictly for Federal work and for Federal and State. This is one of the studies that will be coming forth. In addition, a study on

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Chronic Poor Providers is being conducted; the GAO is very interested in being stricter or not even doing business with these Providers. It may be several months or a year before the report comes out. Ms. Huser complimented Dr. Winn and others for the beautiful job done at the recent provider training.

10) New Business

Not reasonably anticipated 24 hours in advance of meeting

11) Public Comment

Public comments were made throughout the meeting.

12) Adjournment

The meeting adjourned at 3:15 p.m.

The next regular Long Term Care Facility Advisory Board Meeting is scheduled for October 14, 2009 at 1:30 p.m. in room 1102 of the Oklahoma State Department of Health.

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