Oklahoma State
Department of Health

LONG-TERM CARE FACILITY ADVISORY BOARD
**Regular Meeting**

## January 7, 2009 at 1:30 p.m. in Room 1102

Oklahoma State Department of Health, 1000 N.E. 10th Street, Oklahoma City, OK 73117-1299

# AGENDA

Wendell Short, Chair

1. Call to Order ..... Wendell Short

2. Roll Call ..... Gayle Freeman

3. Review and Action to Approve/Amend the October 8, 2008
   Regular Meeting Minutes ..... Wendell Short

4. Social and Activities Director, Proposed rule changes for Chapter 675, Nursing and
   Specialized Facilities ..... James Joslin
   *The Advisory Board will take action to review, amend as necessary, and may take action to recommend the Board of Health approve the proposed changes in the following rule sections:*
   - *Subchapter 3. Licenses*
     *310:675-3-1.1 Application for licensure [AMENDED]*
     *310:675-3-5 Suspension/revocation of license [AMENDED]*
     *310:675-3-5.1 Description of forms [AMENDED]*
     *310:675-3-8 Notice of change [AMENDED]*
   - *Subchapter 7. Administration*
     *310:675-7-4 Resident transfers or discharge [AMENDED]*
     *310:675-7-12.1 Incident reports [AMENDED]*
     *310:675-7-20 Financial solvency and reports [AMENDED]*
   - *Subchapter 11. Intermediate care facilities for the mentally retarded (16 beds and less (ICF/MR-16)*
     *310:675-11-1 Scope [AMENDED]*
     *310:675-11-5 Physical plant [AMENDED]*
     *310:675-11-8 Administration [AMENDED]*
     *310:675-11-9 Resident care services [AMENDED]*
   - *Subchapter 13. Staff requirements*
     *310:675-13-8 Activities personnel [AMENDED]*
     *310:675-13-9 Social services personnel [AMENDED]*

- *Subchapter 19. Feeding assistants*
  *310:675-19-6. Feeding assistant registration [AMENDED]*

5. Proposed rule changes for Chapter 677 Nurse Aid Training and Certification..... James Joslin
   *The Advisory Board will take action to review, amend as necessary, and may take action to recommend the Board of Health approve the proposed changes in the following rule sections:*
   - *Subchapter 1. General provisions*
     *310:677-1-3 Applicability [AMENDED]*
     *310:677-1-6 Temporary emergency waiver [AMENDED]*
   - *Subchapter 3. Nurse aide training and competency examination program*
     *310:677-3-2 Approved programs [AMENDED]*
   - *Subchapter5.Nurseaide registry*
     *310:677-5-2 Registry operation [AMENDED]*
   - *Subchapter 13. Certified medication aides*
     *310:677-13-8 Certification and recertification [AMENDED]*
     *310:677-13-12 Medication aide continuing education [AMENDED*

6. Criminal Acts Ad Hoc Report..... Kay Parsons
   *Kay Parsons will offer an update to the November 6, 2008 Ad Hoc meeting on reporting Criminal Acts in Long Term Care Facilities.*

7. Update: "Best Practices Medical Directors Subcommittee ..... Peter Winn, M.D.
   *Dr. Winn will provide an update of the OK Healthcare Quality Improvement Advisory Committee, aka The Medical Directors Best Practices*

8. Proposed Statutory Fee Increases ..... James Joslin.
   *Discussion of funding and workload for long term care surveys, investigations, nurse aide registry and licensure; proposals for law changes regarding fees and workload in Long Term Care.*

9. Announcement of LTCFAB re-appointment.....Margaret Wallace
   *Margaret Wallace will announce the Governor's re-appointments' to the Long Term Care Facility Advisory Board.*

10. Update from Long Term Care.....Dorya Huser
    *Dorya Huser will discuss the most current items concerning Long Term Care Facilities in Oklahoma, including the status on mandated survey work.*

11. New Business
    *Not reasonably anticipated 24 hours in advance of meeting.*

12. Public Comment
    *Please limit to three (3) minutes*

13. Adjournment ..... Wendell Short

The next 2009 regular meeting will be held at 1:30 p.m. in room 1102 of the OSDH building on April 8, 2009