

**Long Term Care Facilities Advisory Board - Ad Hoc Committee on
Reporting Criminal Acts in Long Term Care Facilities
Minutes**

November 6, 2008
1:30 P.M.

1. Call to Order by Chairperson Kay Parsons
2. Attendees
Kay Parson, LTCFAB; Marilyn Kipps, A Perfect Cause; Linda Goings, A Perfect Cause; Jim Koff, A Perfect Cause; E. Johnico, Surveyor LTC; Mary Brinkley, OKAHSa; Patty Scott, OSDH; James Buck, OSDH; Wendell Short, BVRC; Dorya Huser, OSDH; Mary Fleming, OSDH; Deana Rook, A Perfect Cause; Wes Bledsoe, A Perfect Cause; Shannon Liew, YWCA; J Curnutt, A Perfect Cause; and Barbara Kidder, OKDHA-APS.
3. Discussion among the committee and attendees regarding the responsibility of reporting criminal acts in Long Term Care facilities in Oklahoma.
 - a. Discussion of both Federal and State rules was provided during the meeting.
 - b. Discussion among committee and attendees regarding the proposed reporting policy submitted by A Perfect Cause.
 1. In paragraph one (1) the following recommendation was proposed:
 - I. Add to the on-site individual in charge of the facility, then together they must immediately notify emergency medical service, if requested or required by the victim.
 2. In paragraph two (2) the following recommendation was proposed:
 - I. Add - may include but not limited to.
 3. In paragraph three (3) the following recommendations were proposed:
 - I. Add - emergency medical services before local law enforcement, the individual in charge will report the witnessed and /or suspected criminal act to the following; facility administrator.
 - II. Remove – victim family members.
 4. In paragraph five (5) the following recommendations were proposed:
 - I. Add – with the resident’s and/or the residents’ legal representative’s consent.
 - II. Add – rape examination should be conducted by a physician or registered nurse.

- c. Please refer to the attached memo from Wes Bledsoe, A Perfect Cause, regarding changes to: Reporting policy of criminal acts in long-term care facilities to law enforcement and other agencies.
4. Adjournment: 3:30 p.m.