



Oklahoma State
Department of Health

Ad Hoc Activities and Social Directors Regulation Review Committee

Appointed by the Long Term Care Facility Advisory Board April 9, 2008

Special Meeting

June 26, 2008 at 10:00 a.m. in Room 507

Oklahoma State Department of Health, 1000 N.E. 10th Street, Oklahoma City, OK 73117-1299

AGENDA

Margaret Wallace - Chair

- I. Review of Committee Charge** **Margaret Wallace**
The Long Term Care Advisory Board created an ad-hoc committee to assist the Department in developing criteria, to be adopted in rule, for the approval of training courses to qualify Activities and Social Services Directors for employment in Nursing Homes.
- The rules for qualified Activities and Social Services Directors provide several avenues for qualification, one of which is successful completion of a Department approved training course.
- 310:675-13-8. Activities personnel**
(b) The activities director shall be qualified by training, or experience, under one of the following:
(3) Successful completion of a Department approved training course.
- 310:675-13-9. Social services personnel**
(b) The social services director shall be qualified by training, or experience, under one of the following:
(2) Successful completion of the Department approved training course.
- II. Comparison and Contrast of Existing Course Curricula** **James Joslin**
- III. Group Recommendations for Base Course Curricula** **Discussion**

IV. Other elements to be addressed in rule: **Discussion**

- A) What criteria will the Department use to approve a program?
- B) Will there be criteria for the entities offering a course?
- C) What is successful completion of the course?
- D) What is the process for requesting course approval?
- E) How long does approval last?
- F) Must changes to the course be approved in advance?
- G) Fee for Course Approval

V. Additional Research Request **James Joslin**
Is there additional information the committee would like researched and presented at the next meeting?

VI. Agenda and Date for Next Meeting **Margaret Wallace**
The proposed date and actions to be taken at the next meeting.