

2004 ANNUAL REPORT LONG-TERM CARE FACILITY ADVISORY BOARD

The Long-Term Care Facility Advisory Board held four regular meetings during 2004. The meetings were held February 11, May 12, August 11, and December 15. (Note: The November 17 meeting was rescheduled for December 15.)

The following is a brief summary of issues discussed and actions taken by the Board.

The Advisory Board reviewed and approved or made recommendations for draft rule changes.

Drafted rule changes at the February 11 meeting included:

- Chapter 677. Nurse Aide Training and Certification 310:677.
- Chapter 605. Adult Day Care Center Regulations and Adult Day Care Act 310:605-15-2.
- Chapter 663. Continuum of Care and Assisted Living Rules & Act 310:663-7-1.
- Chapter 680. Residential Care Home Regulations and Residential Care Act 310:680-5-1.

Drafted rule changes at the August 11 meeting included:

- Chapter 677. Nurse Aide Training and Certification 310:677-1-6.

Drafted rule changes at the December 15 meeting included:

- Chapter 663. Continuum of Care and Assisted Living Rules & Act 310:663-21.
Chapter 630. Certificate of Need Standards for Licensed Nursing Facility Beds 310:630-1-3.

Other Advisory Board Recommendations:

- February 11 meeting – To the Oklahoma State Board of Health and Legislature that the investigations and complaints section of Long Term Care receive the adequate staffing and funding necessary to meet their mandatory 10-day and 30-day investigation deadlines in order to promote and protect the health of Oklahoma's long-term care residents.
- May 12 meeting – To the Oklahoma State Board of Health that all CMAs are allowed to administer FSBS (finger-stick blood sugars), glucometers, and insulin through a proper CMA training program to be developed.

Ad Hoc Committees:

The Ad Hoc Physical Plant Committee continues to study issues and report to the Advisory Board. *This Committee met January 14, 2004. Issues studied and discussed this year include details of design and construction standards regarding Chapter 11 of the IBC (International Building Code) and accessibility requirements. Recommended rule amendments were presented to the Advisory Board at the February 11, 2004 meeting.*

The Ad Hoc Nurse Aide Committee presented their consensus to the Advisory Board at the February 11, 2004 meeting. *Consensus consisted of the need for standards of care for nurse aides and to establish a minimum age requirement for CNAs (Certified Nurse Aide) and CMAs (Certified Medication Aide).*

The Ad Hoc Review of Intrusive Procedures by CMA's Committee was appointed to look at the issues regarding drug administration activities by CMA's. *This Committee met April 27, 2004. Issues discussed included CMA's Scope of Practice regarding blood glucose monitoring, FSBS (finger-stick blood sugars, and the administration of injections, i.e.: B-12 and insulin. Review of regulations was included. This Committee did not reach a consensus regarding FSBS or insulin administration.*

The Ad Hoc Safety of Medication Administration by CMA's Committee was appointed at the August 11 meeting to study OAC 310:675-13 Certified Medication Aides. *This Committee met September 2, 2004. Issues discussed included a study of state requirements on CMA duties; CMA competency and practice standards, skills and functions, training, and internal procedures currently used by nursing facilities, specialized facilities, continuum of care facilities, assisted living centers, adult day care centers, and residential care homes; and identify key issues to ensure safety of medication administration by CMA's.*

The Ad Hoc Deafness and Hard of Hearing Committee was appointed at the May 12, 2004 Advisory Board meeting to research information and investigate if nursing homes are accommodating individual needs and services for the deaf and hard of hearing. *This Committee met October 29, 2004. This Committee will meet in 2005 to review and further discuss issues regarding services for the deaf and hard of hearing in nursing facilities.*

The Ad Hoc Assisted Living Regulation Review Committee was appointed at the August 11, 2004 meeting to take a broad look at Assisted Living Rules and Regulations. *This Committee met November 17, 2004. Issues discussed this year included staffing needs and the transfer and discharge of residents. Levels of care issues were also included in discussion and the difficulty faced by LTC to enforce current Assisted Living regulations. This Committee will continue to meet in 2005 to review and further discuss issues regarding staffing patterns and related issues, the medical needs of assisted living residents, admissions, transfer and discharge issues, and the OSBENHA (Oklahoma State Board of Examiners for Nursing Home Administrators) proposal for the licensure of assisted living administrators.*

The Advisory Board allocated time at each meeting to discuss Long-Term Care issues that may become the responsibility of this Board at some future date.

Advisory Board Officers were elected at the May 12, 2004 meeting. Elected officers are Bill Weaver, Chair; Mich Magness, Vice-Chair; and Jane Mershon, Secretary-Treasurer.

Four meetings are scheduled for 2005. The dates are February 9, May 11, August 10, and November 2 (date amended).