

Requirements for Vaccines for Children Program (VFC) Providers

- Do not charge for vaccine received through the VFC program
- Charge an administration fee of no more than \$13.89 per injection of VFC vaccine
- Ensure that no VFC-eligible child is denied a vaccination because of the parents' inability to pay the administration fee
- Participate in site visits by VFC staff
- Follow Advisory Committee on Immunization Practices (ACIP) recommendations for vaccine administration, scheduling, dosage, and contraindications
- Provide a Vaccine Information Statement prior to the administration of each dose of vaccine
- Maintain records in accordance with the National Childhood Vaccine Injury Act
- Document the VFC eligibility status of each child immunized, and maintain the record for at least three years
- Report adverse vaccination events to the Vaccine Adverse Event Reporting System
- Complete a Provider Profile form annually
- Conduct a physical inventory of VFC vaccines monthly
- Place a working thermometer in all refrigerators and freezers used to store VFC vaccine
- Check and record the temperatures of refrigerators and freezers twice daily and record on a log to be kept for three years.
- Store vaccines in refrigerator and freezer compartments that have separate doors.
- Refrigeration units that have a freezer located inside the refrigerator compartment (requiring the refrigerator door to be opened to access the freezer compartment) cannot be used for VFC vaccine
- Label or store VFC vaccines to keep separate from privately purchased vaccines
- Store MMR, varicella, and HPV vaccine vials inside the original box with the top and sides closed to prevent exposure to light
- Store VFC vaccines on refrigerator and freezer shelves and not in the door