

Home Visitation Leadership Advisory Coalition

**May 20, 2015**

10:00 a.m. to 12:00 p.m.

ODSH Room 806

**Minutes**

**In Attendance:**

Mindy Bellack, MGY & FC

Patricia De Moraes, LCDA

Tiffany Holmes, OSDH/FSPS

Monica Inciarte, LCDA

Vicki Land, Smart Start OKC

Vicki Long, OSDH/Children First (Garvin Co)

Sarah Njuguna, Parent Promise

Jennifer Paulley Micue, OCCHD

Sarah Njuguna, Parent Promise

Sherie Trice, OSDH/FSPS

Mindy Turner, PAT

Janis Williams, Positive Parents

**VideoConference Attendance:**

**Cleveland:** Kelly Nedbalek

**Cherokee:** Korina Muniz

**Comanche:** Amanda Hedrick, Wanda Smith

**Garfield:** Dianne Juhnke, Bobby Smith

**Hughes/Seminole:** Beverly Washington

**McCurtain:** Barbara Battiest, Marilyn Walden

**Okmulgee-Okfuskee:** Cindy Lane

**Tulsa:** Amanda Burgan, Michelle Coonfield, Sheri Davis, Dana James, Donna Holladay,

**Woods:** Kathy Gordon

**Announcements**

Community Health Centers Car Seat Giveaway – Safe Kids May 20<sup>th</sup> from 1:00 pm to 3:00 pm

**April CAP Activities**

- Next year the Children First Award will be combined with the CAP Awards
- Ceremony and reception was a major success
- Mini Conference will have an alternate location if the conference continues due to needing a larger size as well as needing onsite parking
- Community Health Service had several community events in honor of CAP Awareness Month, including a Baby Shower, a Luncheon, guest speakers, etc.

**Presentation: parentPRO it's a Go!! (for complete detail – see full PowerPoint attached to these minutes)**

- Brief overview of the new referral database ETO - **Efforts to Outcomes**
- Website launched April 2, 2015. Took a virtual tour of [www.parentPRO.org](http://www.parentPRO.org)
- IRENE – OSDH Inter-Agency Web information now has a parentPRO Section. It is being used by the parentPRO Pilot staff and members to access information quickly.

**Meeting Adjourned at 11:30 am**

# parentPRO Referrals ETO

ETO™ software

Username:

Password:

Forbid Log As Guest?  Guest Entry Login



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## Verification of Program Enrollment

The screenshot shows the ETO software interface for 'Oklahoma Home Visiting Programs'. It displays a search results table for 'Matches for: LName'. The table has columns for 'LName', 'Case/Number', 'DOB', and 'Status'. There are 8 rows of data, each with a 'Go' button next to the name.

|    | LName    | Case/Number | DOB       | Status                |
|----|----------|-------------|-----------|-----------------------|
| 1. | Go Howe  | 17274       | 7/8/1997  | Currently Disenrolled |
| 2. | Go Howe  | 10379       | 1/21/1993 | Currently Enrolled    |
| 3. | Go HOWE  | 10227       | 6/6/1993  | Currently Enrolled    |
| 4. | Go Howel | 12020       | 5/19/1992 | Currently Disenrolled |
| 5. | Go Howel | 12104       | 5/19/1992 | Currently Enrolled    |
| 6. | Go Howel | 12235       | 3/23/1997 | Currently Disenrolled |
| 7. | Go HOWE  | 17226       | 11/4/1994 | Currently Disenrolled |
| 8. | Go HOWE  | 15644       | 1/20/1995 | Currently Enrolled    |

## Add Participant

The screenshot shows the ETO software interface with the 'Add Participant' menu open. The menu includes options like 'Add Participant', 'View Edit Participant Demographics', 'Dismiss Participant', 'Refer To Program', 'Add TouchPoint', 'View Participant TouchPoints', 'Denial Entry', and 'Exit Entry'. Below the menu, there is a 'Reminders Report' section with a 'Refresh Report' button and a timestamp 'Last Refresh: 4/23/2015 11:13 AM'. The footer of the software indicates 'Social Solutions © 2011-2015 Developed by Social Solutions, Inc.'

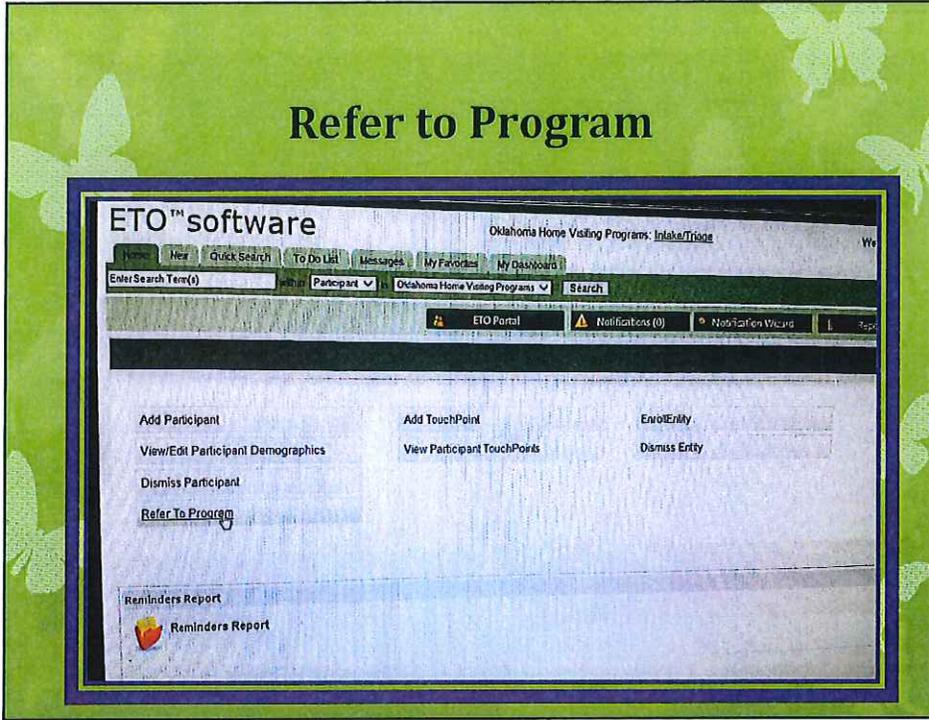
## Enter Contact Information

The screenshot shows the ETO software interface for entering contact information. The page title is "ETO™ software" and the user is logged in as "Oklahoma Home Visiting Programs: Inlaku/Triega". The navigation bar includes "Home", "New", "Quick Search", "To Do List", "Messages", "My Favorites", and "My Dashboard". A search bar is present with the text "Enter Search Term(s)". The main content area is titled "MIECHV Client?" and contains a "Contact Information" section with the following fields: "First Name", "Middle Name", "Last Name", "DOB", "Address 1", "Address 2", "Zip Code", and "County of Residence".

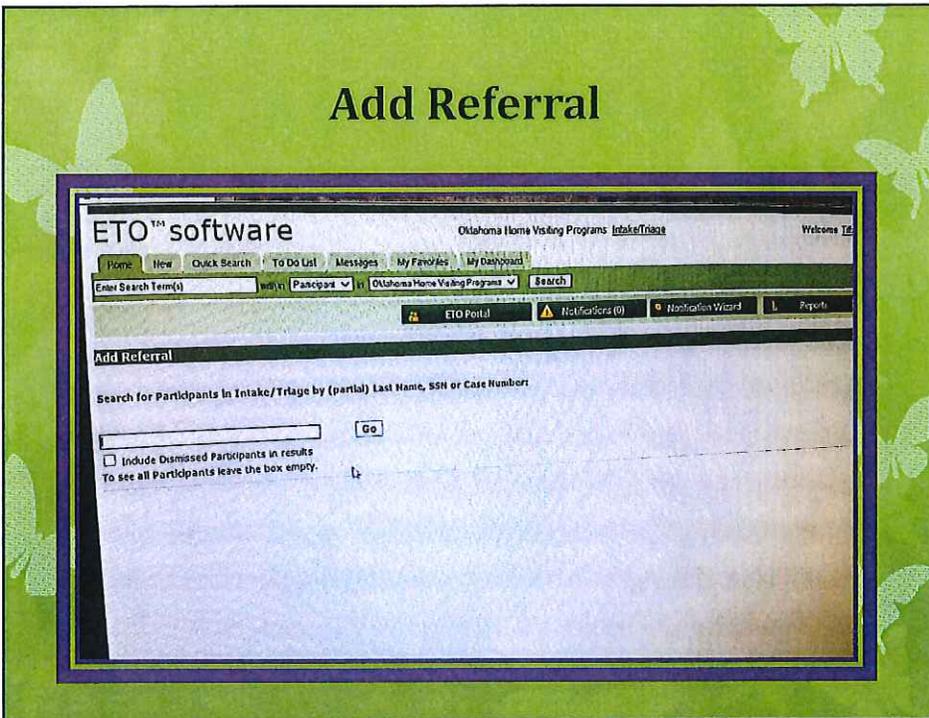
## Referral Information

The screenshot shows the ETO software interface for entering referral information. The page title is "ETO™ software" and the user is logged in as "Oklahoma Home Visiting Programs: Inlaku/Triega". The navigation bar is the same as in the previous screenshot. The main content area is titled "MIECHV Client?" and contains a "Referral Information" section with the following fields: "Primary Language", "If other primary language subcategory, specify", "If English & Other (equally), specify", "One or more children have low student achievement", "Participant's military service", "Referral Source", "Other Referral Source, explain", and "Referral Name". A "Save" button is located at the bottom right of the form.

## Refer to Program



## Add Referral





## Email That Goes to Sites

-----Original Message-----

From: Tiffany Holmes [<mailto:TiffanyH@health.ok.gov>]

Sent: Tuesday, May 19, 2015 10:14 AM

To: Donya Sorrels

Subject: New Referral from Intake/Triage at Oklahoma Home Visiting Programs

This is a notification that you have received a new referral from Intake/Triage at Oklahoma Home Visiting Programs. The referral date for this referral is 5/19/2015. The pending drop off date for this referral is 6/18/2016.

Please log into your program (C1-Tulsa CCHD) and review this referral prior to this date. A notification will be sent to the referring program after you have accepted or rejected the referral.

You can log in by going to <http://client427.etosoftware.com>.

If you have received this email in error please disregard it. If you have any questions contact [support@socialsolutions.com](mailto:support@socialsolutions.com).

NOTICE: This Email (including any attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§2510-2521, is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication (including any attachments) is strictly prohibited. Please reply to the sender that you have received the message in error, then delete it.

# parentPRO Website

# Website Has Launched!! April 2, 2015



[www.parentpro.org](http://www.parentpro.org)

# IRENE

## parentPRO Home Page


Search this site...

Agency Performance
Health Services
Public Information
Licensing, Survey and Issuance

Resource Documents
Data and Analytics
Support Services

**Welcome to the parentPRO Site!**

**parentPRO Announcements**

| <input type="checkbox"/> | Title                       | Modified          |
|--------------------------|-----------------------------|-------------------|
| <input type="checkbox"/> | parentPRO Pilot Orientation | 4/29/2015 2:04 PM |

[Add new announcement](#)

**parentPRO Key Contacts**

| Last Name  | First Name | Business Phone          | E-mail Address          |
|------------|------------|-------------------------|-------------------------|
| Buchanan   | Brandy     | 405-271-9444 Ext. 56707 | Brand.B@health.ok.gov   |
| Heibel     | Melissa    | 405-271-9444 Ext. 56104 | Melissa.H@health.ok.gov |
| Holmes     | Tiffany    | 405-271-9444 Ext. 56733 | tiffany.h@health.ok.gov |
| Wegrzynski | Susan      | 405-271-9444 Ext. 56707 | susan.w@health.ok.gov   |

[Add new item](#)

**parentPRO Calendar**

April, 2015

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 1  | 2  |

## Document Library


Search this site...

Agency Performance
Health Services
Public Information
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Resource Documents
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Support Services

| <input type="checkbox"/> | Type | Name  | Modified          | <input type="checkbox"/> | Modified By        |
|--------------------------|------|---|-------------------|--------------------------|--------------------|
| <input type="checkbox"/> |      | parentPRO Pilot Agenda 5.4.15 version 2 (3) | 4/29/2015 2:12 PM | <input type="checkbox"/> | Holmes, Tiffany H. |

[Add document](#)

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# Calendar

The screenshot shows the IRENE calendar interface. On the left is a monthly calendar for May 2015. A date on the 4th is highlighted with a box containing the text "8:30 a.m. parent". On the right is a detailed view for Monday, May 04, 2015, showing a vertical timeline with a single event titled "parentPRO Pilot Orientation Meeting" at 8:30 AM. The event description includes "Oklahoma State Department of Health, Parent PRO, OK".

# Announcements

The screenshot shows the IRENE announcements page. At the top right is a search bar labeled "Search this site...". Below the search bar is a navigation menu with the following items: Agency Performance, Health Services, Public Information, Licensing, Survey and Issuance, Resource Documents, Data and Analytics, and Support Services. The main content area displays a table of announcements:

| <input type="checkbox"/> | Title                       | Modified          |
|--------------------------|-----------------------------|-------------------|
| <input type="checkbox"/> | parentPRO Pilot Orientation | 4/29/2015 2:04 PM |

Below the table is a link "Add new announcement" and a footer "Copyright © 2014 Oklahoma State Department of Health".

# Discussion Board



Search this site... 

[Agency Performance](#)   [Health Services](#)   [Public Information](#)   [Licensing, Survey and Issuance](#)

[Resource Documents](#)   [Data and Analytics](#)   [Support Services](#)

Subject    Created By   [Replies](#)   [Last Updated](#)

There are no items to show in this view of the "parentPRO Discussion Board" discussion board. To add a new item, click "New".

[Add new discussion](#)

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# Question & Answer