



Oklahoma State Department of Health
Creating a State of Health

**Oklahoma State Department of Health- Emergency Systems
Medical Audit Committee
Wednesday July 18, 2012 1:00 pm
Room 314
Final General Minutes**

I. Call to Order by Dr. Sacra at 1:00 pm

- a. Roll Call by Sandy Terry

MEMBERS PRESENT

Dr. Roxie Albrecht	Dr. Terrence Boring	Dr. M. Edmund Braly (arrived at 1:20)
Dr. Charles Fullenwider	Dr. Jeffrey Goodloe (arrived at 1:10)	Dr. Johnny Griggs
Dr. John Martin Hayes	Dr. John Sacra	Dr. Bruce Storms

MEMBERS ABSENT – None

OSDH

Dale Adkerson	Dr. Timothy Cathey (arrived at 1:35)	Susan Harper
Jennifer Shaw	Sandy Terry	

- b. Quorum – yes
- c. Introductions and Announcements – Dr. Sacra welcomed Dr. Hayes to the Committee. Dr. Sacra advised that cases reviewed at MAC should meet the following requirements: priority one patients or priority two time sensitive single system patients. If there is a question, the Chair should be asked for approval before bringing the case before the Committee.

II. Minutes of the Previous Meeting: Review and Approval-May 16, 2012. *Motion to accept minutes made by Dr. Storms and seconded by Dr. Fullenwider. Minutes approved without revisions by unanimous roll call vote.*

III. Reports

Emergency Systems – Dale reported there are several open positions in Emergency Systems. Eddie Manley, Education/Training Coordinator, will be retiring August 1st. His duties will be handled by existing staff until the position is filled. Three EMS Administrator positions are open but should be filled soon. Two Administrative Assistants have been hired, Casey Brockelman and Dawn Plumb. Brandon Bowen is the new Trauma and Systems Director. The goal for 2012 continues to be OTEP and trauma triage training for EMS agencies, hospitals, and EMT classes. The fifth issue of the EMS newsletter is available on the website and feedback would be appreciated. Martin Lansdale is the contact person for Trauma Registry and OKEMSIS issues. OTSIDAC will meet on August 1st at Metro Tech at 1:00 pm. OERSDAC will meet August 16th at Metro Tech at 1:00 pm. The Medical Directors subcommittee will meet on August 15 to discuss protocols.

IV. Discussion: Addition of members to the Medical Audit Committee

Dr. Michael Ogle & Dr. Jay Cannon – *Motion to approve new members made by Dr. Braly and seconded by Dr. Storms. Motion approved by unanimous roll call vote.*

V. Discussion: Trauma Systems Resources & Components-Strengths/Weakness Dr. Sacra wanted to discuss this document before it goes to OTSIDAC on August 1st. The document provided did not include the OTSIDAC changes. The MAC wanted the appropriate copy sent to the Committee and the old one discarded. A current version of the document was sent to the Committee on July 20th, 2012.

VI. Discussion: State EMS Protocols – Dale stated the Medical Director's subcommittee met on June 18th to discuss the ongoing development of a set of State approved protocols. A version has been sent out for public comment. Dr. Sacra stated there were concerns about the wide variety of protocols being used around the State. He thinks a standardized set of protocols, approved by the State, would assist Medical Directors by providing a template that can be modified if needed. Also, standardized protocols could help with regionalization of EMS services or in case of disaster. Dr. Goodloe recommended these be used as a required foundation so items can be added as needed. Dr. Braly suggested this could be used as a leverage to offer an accreditation if services adopted the protocols. The Committee said there would need to be a large educational offering to ensure services were aware of protocols. A motion was made by Dr. Braly and seconded by Dr. Storms for formal recommendation of endorsement of the State EMS protocols. The motion was approved by unanimous roll call vote.



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VII. 2011 Regional CQI Trends – Sandy compiled data of cases presented at RTAB’s so the Committee could see trends. This data is being presented as part of an educational piece to improve CQI processes. Dr. Cathey emphasized physician participation in the CQI process and asked Committee members to encourage colleagues to participate. Dr. Goodloe requested a copy of the CQI/case study presentation so the information could be included in the Medical Directors courses occurring over the next couple of months. Dr. Sacra recommended a detailed verbal review of the CQI trends for each Region at the RTABs. These reports should include recommendations that were made by the Committees. OSDH staff has noticed a lack of consistent documentation of GCS scores so Jennifer Shaw will be presenting a Glasgow Coma Scale documentation piece at RTAB’s.

VIII. Executive Session Case Review – *Motion made by Dr. Braly and seconded by Dr. Storms to enter Executive Session at 1:44 pm . Approved by unanimous roll call vote.*

Proposed Executive Session Pursuant to 63 O.S. Section 1-2530.6 for Confidential Communications to Discuss Patient Record Review.

*Denotes indicator case from Trauma Registry: (Time in ED >120 minutes)

i. New Cases:

2012 05 03
2012 05 04ab
2012 06 01*
2012 06 03*
2012 06 05*
2012 06 08*
2012 06 09*
2012 06 11*
2012 06 12 abc
2012 06 13
2012 06 14
2012 06 25
2012 06 26

ii. Follow-up cases (Sandy)

F/U letter 2010 12 05 (fyi)
2012 05 10 (fyi from Region 6/8 for trends)
2011 02 01
2011 03 03
2011 03 04
2011 09 01
2011 08 03
2011 08 04
2011 12 01
2011 12 04
2012 02 01
2012 02 07
2012 02 08

Motion to exit Executive Session at 4:43 pm by Dr. Storms and seconded by Dr. Braly. Motion was approved by unanimous roll call vote.

IX. Other business not previously anticipated - none

X. Next Meeting Date:

- a. Medical Audit Committee: Wednesday, September 19, 2012, 1:00 pm, OSDH, Room 314
- b. OTSIDAC: Wednesday, August 1, 2012, 1pm
Metro-Technology Center, Economic Development Center
Springlake Drive, OKC, Oklahoma

XI. Adjournment – *Motion to adjourn by Dr. Goodloe and seconded by Dr. Braly. Adjournment at 4:45 pm.*