



Oklahoma State Department of Health  
Creating a State of Health

**Oklahoma State Department of Health- Emergency Systems  
Medical Audit Committee  
Wednesday May 16, 2012 1:00 pm  
Room 314  
General Minutes**

**I. Call to Order by Dr. Sacra at 1:00 pm**

- a. Roll Call by Sandy Terry

**MEMBERS PRESENT**

Dr. Terrance Boring (arrived at 1:05 pm)	Dr. M. Edmund Braly
Dr. Charles Fullenwider	Dr. Jeffrey Goodloe
Dr. Johnny Griggs	Dr. John Sacra
Dr. Bruce Storms	

**MEMBERS ABSENT**

Dr. Roxie Albrecht

**OSDH**

Jennifer Shaw  
Sandy Terry  
Dr. Timothy Cathey

- b. **Quorum** – yes

- c. **Introductions and Announcements** – Jennifer Shaw, Quality Analyst, OSDH

**II. Minutes of the Previous Meeting:** Review and Approval-March 21, 2012. *Motion to accept minutes made by Dr. Goodloe and seconded by Dr. Fullenwider. Minutes approved without revisions by unanimous roll call vote.*

**III. Reports**

Emergency Systems – Sandy reported there are two Administrative Assistant and an EMS Administrator II positions open. Since Dr. Stewart moved to another position, Martin Lansdale is the administrator for OKEMSIS and the Trauma Registry. The analyst position to work with Mr. Lansdale should be filled soon. Work groups are working on drafts for the State Trauma and EMS plans. State wide development is ongoing including a request from the Goodyear EMRA for OTEP training. Tom Welin and Dean Bay are retiring this summer.



Oklahoma State Department of Health  
Creating a State of Health

- IV. Drafts of the statewide EMS and Trauma plans** – Dr. Sacra reported drafts of plans were presented at OTSIDAC last week. Oklahoma is overdue for a state wide comprehensive EMS plan including addressing areas of improvement identified by NHTSA survey in 2009. Dale Adkerson is the point person for this project. State wide Trauma plan is an integral part of EMS plan that should help eliminate duplicating infrastructure that addresses time sensitive conditions. Dr. Sacra asked members to review and provide input for the goals of the EMS plan and the strengths and weaknesses of the Trauma system plan. Dr. Sacra would like to have the discussion as an agenda item for the next meeting.
- V. Approval of legislation-Revisions to Process for Appointment/Reappointment of MAC Members** – Update of process. Plan was approved by Commissioner Cline for appointment and reappointment of MAC members. Options include resignation or reappointment when term is over.
- VI. Approval-Addition to the Committee-John Martin Hayes, M.D. F.A.C.S., McAlester Regional** – Dr. Hayes has been approved and will be in attendance at the next meeting representing Region 5. Two additional members are needed. The northwest region is unrepresented currently. The committee would like to see a representative of an on call hospital in Oklahoma City metro area. Dr. Sacra offered to contact Dr. Ogle and Dr. Cannon as possible candidates.
- VII. Executive Session Case Review – Motion made by Dr. Storms and seconded by Dr. Braly to go into executive session at 1:28 pm. Approved by unanimous roll call vote.**  
Proposed Executive Session Pursuant to 63 O.S. Section 1-2530.6 for Confidential Communications to Discuss Patient Record Review.

- i. Follow-up cases (Sandy)**  
Trend Data Referred from Region 1 2011 08 03/2011 08 04  
2010 02 04  
2010 06 12  
2011 04 08
- ii. New Cases:**  
2012 03 01 (Dr. Griggs & Dr. Storms)

***Motion to exit executive session at 2:36 pm by Dr. Storms and seconded by Dr. Boring. Approved by unanimous roll call vote.***



Oklahoma State Department of Health  
Creating a State of Health

**VIII. Other business not previously anticipated**

- Committee member wanted to take a moment to recognize Austin Anderson for sacrificing his life for another in a recent plane crash near Tulsa.
- Motion made by Dr. Storms and seconded by Dr. Boring to recommend that EMS investigations involving time sensitive conditions be reviewed with the EMS Medical Director for possible referral to the trauma CQI process. Passed by unanimous roll call vote.
- Dr. Sacra gave kudos to Dr. Goodloe for his work with State EMS protocols. Draft protocols will be sent to members for review by July 1st. Protocols discussion will be added to agenda for next MAC meeting on July 18.
- Dr. Cathey gave kudos to Sandy for her work in dealing with the back log of information. Members would like further communications with entities to include received date, OSDH response date, date reviewed by MAC etc. Several members agreed that if a time sensitive situation arose they would be open to immediate communication instead of waiting for the next MAC meeting.
- Sandy is going to double check communication concerning MAC contracts. Dr. Sacra asked members to look for email concerning vendor information.

**IX. Next Meeting Date:**

- a. Medical Audit Committee: Wednesday, July 18, 2012, 1:00 pm, OSDH, Room 314
- b. OTSIDAC: Wednesday, August 1, 2012 1pm  
Metro-Technology Center, Economic Development Center  
Springlake Drive, OKC, Oklahoma

**X. Adjournment – *Motion to adjourn by Dr. Griggs and seconded by Dr. Goodloe. Approved by unanimous roll call vote. Adjournment at 2:50 pm.***