



Oklahoma State Department of Health  
Creating a State of Health

April 15, 2016

Dear EMS Administrator:

Application for reimbursement from the upcoming Trauma Care Assistance Revolving Fund (OAC 310:669) is for the claim period **January 1, 2015 through June 30, 2015**. Each licensed service filing a claim for reimbursement of uncompensated expenses for trauma care must submit a complete application package (refer to the *Checklist for Submission* for items required).

Attached is a list of cases based upon the information you submitted to the State EMS Data System, OKEMSIS. These are potential cases and have NOT been confirmed for Trauma Fund eligibility. Only cases that meet both Trauma Fund clinical and financial criteria are eligible for Trauma Fund reimbursement. **Please compare this list with the Trauma Fund EMS criteria to determine cases for submission, and ensure that the case(s) are uncompensated.** Please submit only cases that meet the Trauma Fund criteria. Cases that do not meet the criteria slow the process and delay reimbursement.

*IF YOU DID NOT RECEIVE AN ATTACHMENT, YOU ARE STILL ELIGIBLE TO APPLY. Absence of an attachment indicates that specific data elements were not retrievable from OKEMSIS for various reasons.*

A complete application with all the items listed in the *Checklist for Submission* must be received in the OSDH-Emergency Systems office by **5:00 P.M. on June 17, 2016**.

**Any incomplete, inaccurate or late application will be automatically disqualified for reimbursement from the Trauma Fund.**

To download items for your application, go to [http://www.ok.gov/health/Protective Health/Emergency Systems/Trauma Division/Trauma Care Assistance Revolving Fund/Trauma Fund Applications/index.html](http://www.ok.gov/health/Protective%20Health/Emergency%20Systems/Trauma%20Division/Trauma%20Care%20Assistance%20Revolving%20Fund/Trauma%20Fund%20Applications/index.html)

***Important reminder: A guide for completing the financial calculations is available on the Trauma Fund Applications page during open application period, or by email request. Please pay attention to calculation of your procedure and mileage when submitting your application.***

For questions, assistance, or to submit your application, please contact:

Attention: Joey Niles  
Trauma Fund Coordinator  
Oklahoma State Department of Health  
PHS-Emergency Systems  
1000 N.E. 10<sup>th</sup> Street, Oklahoma City, OK 73117-1299  
Tel: 405.271.4027 / Fax: 405.271.4240 / Email: ESystems@health.ok.gov

Sincerely,

Lee D. Martin, Director  
Medical Facilities Service  
Protective Health Services

Enclosed.

Terry L. Cline, PhD  
Commissioner of Health  
Secretary of Health  
and Human Services

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