

Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund
 Oklahoma State Department of Health- Emergency Systems
 1000 NE 10th Street, Oklahoma City, Oklahoma 73117
 FY 2014

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|------------------------|
| <i>Office Use Only</i> |
| Date Rcvd: |
| Initials: |
| PO#: |

Section One: Proposal Information

| | |
|---|--|
| 1. Name of Submitting Entity | |
| 2. Project # (if>1 submitted) | |
| 3. Total Project Amount | |
| 4. Requested OERSSIRF Amount | |

| | |
|--------------------------|--|
| 5. Name of Entity | |
|--------------------------|--|

| | |
|-------------------------------------|--|
| 6. Mailing Address of Entity | |
| 7. Entity Phone# | |

| | |
|---------------------------------------|--|
| 8. RFP Contact person- Name | |
| 9. RFP Contact-Phone Number | |
| 10. RFP Contact- Email Address | |

| 11. Type of qualifying entity (310 : 642 - 1-3) | Check One | Office Use Only |
|--|------------------|------------------------|
| EMS personnel | | |
| License EMS agency | | |
| Approved Emergency Medical Dispatch Agency | | |
| Association | | |
| EMS educational institution | | |
| Certified Emergency Medical Response Agency | | |
| Approved training institution | | |
| Approved medical director | | |
| EMS district, city or county(s) operating a EMRA or EMS agency | | |
| other: describe | | |

| | |
|---|--|
| 12. Person Completing Application: | |
| <i>NAME: PRINT</i> | |
| <i>SIGNATURE</i> | |
| <i>DATE</i> | |
| <i>TELEPHONE NUMBER</i> | |

Section Two: General Approval Standards and Criteria

1. Compliance with Applicable Law (310:642 -3-1 (C)(1))

The proposed project must be found to be in compliance with 63 OS 1-2512.1 and applicant must possess all necessary and incidental legal rights and privileges necessary to project commencement and operation.

Guidance: The application and proposed project must be in compliance with all applicable and relevant federal, state and local laws and regulations. Applicant must possess all necessary and incidental legal rights and privilege necessary to project commencement and operation. Review your proposal with due diligence to confirm all legal issues have been considered and addressed.

2. Eligibility

Guidance: The application must demonstrate the applicant is a qualified entity and the proposal is for a qualified purpose as defined 63 OS: 1-2512.1. Application will be reviewed prior to scoring to ensure application guidance is complete.

2.A. Qualified Entity (check applicable)

| | |
|--|--|
| <i>EMS Personnel</i> | |
| <i>Certified Emergency Medical Response Agency</i> | |
| <i>Licensed Ambulance Service</i> | |
| <i>Approved Training Institution</i> | |
| <i>Emergency Medical Dispatch</i> | |
| <i>Approved Medical Director</i> | |
| <i>Association</i> | |
| <i>Sponsoring Organization</i> (such as EMS district; city/county operating a certified emergency response agency or licensed ambulance service or education systems operating EMS training Institutions.) Explain qualifying relationship. | |
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2.B. Qualified Purpose(check applicable)

| | |
|---|--|
| Funding Assessment Activities | |
| Stabilization and/or reorganization of at-risk emergency medical service | |
| Development of regional emergency medical services | |
| Training for emergency medical directors | |
| Access to training front line emergency medical services personnel | |
| Capital equipment and needs | |
| Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000) | |

3. Local need, support and priority (310: 642 -3-1 (C)(3)

The applicant shall demonstrate the project is needed in the area to be served and is sufficient, as proposed, to serve such needs. Applicant shall demonstrate local support, interest and commitment in and to the proposed project.

Guidance: (a) Applicant must demonstrate the project is needed in the area to be served, as supported by "needs" identified by any State assessment. The project description must (1) make clear the project will appropriately address the identified need and include the assessment referencing the project need.

(b) Applicant must demonstrate local support for, interest in, and commitment to the proposed project. Letters from the involved legal entities, such as cities, counties, and companies, shall be included, as appropriate. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

4. Availability of other assistance (310:642-3-1 (C)(4)

Applicant shall demonstrate appropriate due diligence to ensure no alternative sources of revenue could be obtained and utilized for project financing.

Guidance: Applicant must demonstrate due diligence to ensure no alternative sources of revenue could be obtained and utilized for project financing. Efforts to determine alternative sources of revenue must be documented in a narrative summary. Identify all measures and efforts to seek alternative funding sources. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

5. Economic Feasibility (310:641-3-1 (C)(5)

The applicant shall demonstrate the overall economic viability and feasibility of the project.

Guidance: Applicant must demonstrate the overall economic viability and feasibility of the project. Spreadsheets should be provided showing revenue and cost projections over time, demonstrating economic viability. Financial consultant or other appropriately expert attestations to the economic feasibility of the project shall be provided. Applicant shall not be considered as expert attestation or financial consultant. Credentials of financial consult/expert shall be submitted with attestation(s). **Application will be reviewed prior to scoring to ensure application guidance is complete.**

6. Project Feasibility (310:642-3-1 (C)(6)

The applicant shall demonstrate that the project is feasible and cost effective.

Guidance: Applicant must demonstrate the project is feasible and cost-effective. The project description shall establish all elements to be purchased for the project are readily available on the open market and identified in the budget request. Spreadsheets must be provided demonstrating costs and purchasing timetables. Appropriately credentialed consultant or other expert attestations to the feasibility of the project shall be provided. Applicant shall not be considered as financial consultant/ expert. Credentials of financial consult/expert shall be submitted with attestation(s). **Application will be reviewed prior to scoring to ensure application guidance is complete.**

7. Statewide needs and public interest. (310:642- 3-1 (C)(7)

The applicant shall demonstrate the relationship between the proposed project and the overall EMS development needs within State of Oklahoma and show that proposed project will serve the public interest and welfare.

Guidance: Applicant must demonstrate the relationship between the proposed project and the overall EMS development needs within the state of Oklahoma, and show the proposed project will serve the public interest and welfare, as identified in a needs assessment. demonstrating the project is recommended in the proposed area. Applicant must show the relationship between the need and the assessment. Attestations to the benefit of the project to the public's interest shall be provided by appropriately credentialed consultant or other expert. Credentials of financial consultant/expert shall be submitted with attestation(s). Applicant shall not be considered as financial consultant/expert. Needs assessments may include reports from Bishop + Associates, National Highway Transportation and Safety Administration, OSU Cooperative Extension, or other reports regarding EMS. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

Section Three: Self Scoring

| 1. PREVIOUS FUNDING ASSISTANCE IN PRECEDING 12 MONTH PERIOD (July 1, 2011 - June 30, 2012) | | | Office Use |
|---|--------|------------|------------|
| If a qualified entity has been approved for one or more OERSSIRF proposals for projects awarded in the past, points shall be deducted. Unless, the previous proposal was for an assessment of the need to establish an EMS agency or the stabilization of an at-risk EMS. (310:641-5-1 (H)) | | | |
| | POINTS | SELF SCORE | |
| One (1) OERSSIRF funded project more than twelve (12) months in the past | -50 | | |
| One (1) funded project in the preceding twelve (12) month period | -80 | | |
| Two (2) OERSSIRF funded projects more than twelve (12) months in the past | -80 | | |
| More than one (1) OERSSIRF funded project in the preceding twelve (12) month period. | -100 | | |
| Three (3) OERSSIRF funded projects more than twelve (12) months in the past | -100 | | |
| Four (4) OERSSIRF funded projects more than twelve (12) months in the past | -150 | | |
| Five (5) or more OERSSIRF funded projects more than twelve (12) months in the past | -175 | | |
| Unevaluated or not receiving a refund from previous OERSSIRF funding period | | | |
| | -50 | | |
| | TOTAL | | |

| 2. Previous Funding Evaluation 310 : 642 - 5-1 (I) | | | | Office Use |
|--|--------|---------------------|------------|------------|
| Project score established through the Department's evaluation each completed OERSSIRF project: | POINTS | Number of proposals | SELF SCORE | |
| Significantly improved (for each proposal that met this score) | 100 | | | |
| Improved (for each proposal that met this score) | 50 | | | |
| Not improved (for each proposal that met this score) | -50 | | | |
| Worsened (for each proposal that met this score) | -100 | | | |
| | TOTAL | | | |

| 3. Statutory Purpose (310:642-5-1 (2) (H)) | | | Office Use |
|---|---------------------|------------|------------|
| Identify self-score points and total; attach narrative addressing how the proposal meets the identified statutory purpose(s). | POINTS | SELF SCORE | |
| Funding Assessment Activities | 50 | | |
| Stabilization and/or reorganization of at-risk emergency medical service | 100 | | |
| Development of regional emergency medical services | 50 | | |
| Training for emergency medical directors | 50 | | |
| Access to training front line emergency medical services personnel | 100 | | |
| Capital equipment and needs | 50 | | |
| Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000) | <i>funding amt:</i> | | |
| | TOTAL | | |

| 4. Multiple Jurisdictions (310:642-5-1 (2) (B)) | | | Office Use |
|---|--------|------------|------------|
| Identify self-score points and total; Narrative must address: names of cities/towns/counties/state defining the jurisdiction(s). Attach map with jurisdiction(s) highlighted. | POINTS | SELF SCORE | |
| two cities or towns | 25 | | |
| three cities or towns | 50 | | |
| county-wide | 100 | | |
| multi-county | 150 | | |
| state-wide | 200 | | |
| TOTAL | | | |

| 5. POPULATION DENSITY-DENSITY PER SQUARE MILE OF LAND AREA (310:641-5-1 (2) (c)) | | | OFFICE USE |
|--|--------|------------|------------|
| http://quickfacts.census.gov/qfd/states/40000.html | POINTS | SELF SCORE | |
| Utilizing the US Census Bureau Quickfacts, identify the largest county population density within the geographic area defined in Section 3. If more than one county is in the identified area, the county with the highest population density in the proposed area will determine the points awarded. Narrative must identify jurisdiction from Section 3. Please provide a copy of the US Census Bureau population density from the site. Statewide proposals shall identify statewide population density. | | | |
| 5000.0 - 8968.1 pop/sq mile land area | 0 | | |
| 1000.0 - 4999.9 pop/sq mile land area | 10 | | |
| 200.0 - 999.9 pop/sq mile land area | 20 | | |
| 79.6 - 199.9 pop/sq mile land area | 30 | | |
| 30.0 - 79.5 pop/sq mile land area | 40 | | |
| 10.0 - 29.9 pop/sq mile land area | 50 | | |
| <10.0 pop/sq mile land area | 100 | | |
| TOTAL | | | |

| 6. DISTANCE TO LEVEL I OR II TRAUMA CENTER (310:641-5-1 (2) (D)) | | | OFFICE USE |
|---|--------|------------|------------|
| http://classic.mapquest.com | POINTS | SELF SCORE | |
| Distance will be determined utilizing the furthest distance (town or city within OK) in the project jurisdiction to the closest Level I or II Trauma Center (OUMC, St Francis Hospital, or St John Medical Center as calculated by Mapquest. Copy of mapquest mileage determination shall be part of Section 5. | | | |
| 0-25 miles | 0 | | |
| 25-49 miles | 10 | | |
| 50-74 miles | 20 | | |
| 75-99 miles | 30 | | |
| 100-124 miles | 40 | | |
| 125-149 miles | 50 | | |
| 150 miles and over | 100 | | |
| TOTAL | | | |

| 7. EMT's (310:641-5-1 (2) (E)) | | | OFFICE USE |
|---|---------------|-------------------|-------------------|
| Number of EMT's shall be determined by the attachment in Section 8 of the proposal-the total number of EMT's in all counties in the proposal. | POINTS | SELF SCORE | |
| 100 or more resident EMT's | 0 | | |
| 50-99 resident EMT's | 20 | | |
| 25-49 resident EMT's | 40 | | |
| 0-24 resident EMT's | 60 | | |
| TOTAL | | | |

| 8. Funding Amount Requested (310:641-5-1 (2) (F)) | | | OFFICE USE |
|--|----------------|-------------------|-------------------|
| | POINTS | SELF SCORE | |
| >\$500,000 | PROJECT DENIED | | |
| \$400,000 to \$500,000 | -50 | | |
| \$300,000 to \$400,000 | -40 | | |
| \$200,001 to \$300,000 | -30 | | |
| \$100,01 to \$200,000 | -20 | | |
| \$80,000 to \$100,000 | 10 | | |
| \$60,000 to \$79,000 | 20 | | |
| \$40,000 to \$59,999 | 30 | | |
| \$20,000 to \$39,000 | 50 | | |
| <\$19,999 | 0 | | |
| TOTAL | | | |

| 9. Project Matching (310:641-5-1 (2) (G)) | | | OFFICE USE |
|---|---------------|-------------------|-------------------|
| Project matching shall be calculated as follows: % matching dollars = total matching dollars divided by total project amount. Section shall identify calculation methodology. | POINTS | SELF SCORE | |
| 90% matching- 10% award request | 90 | | |
| 80% matching - 20% award request | 80 | | |
| 70% matching - 30% award request | 70 | | |
| 60 % matching - 40% award request | 60 | | |
| 50% matching - 50% award request | 50 | | |
| 40 % matching- 60% award request | 40 | | |
| 30% matching - 70% award request | 30 | | |
| 20% matching - 80% award request | 20 | | |
| 10% matching - 90% award request | 10 | | |
| TOTAL | | | |

| 10. Scoring Tool Completed by (name/title) |
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Section Four: Statutory Purpose

| | YES | NO |
|---|-----|----|
| 1. Was project submitted within the 30-day deadline? | | |

| 2. Statutory Purposes: Identify all of the allowable statutory purposes addressed by your project. Provide a narrative description summarizing how project addresses each applicable statutory purpose. | Check all applicable |
|--|----------------------|
| Funding Assessment Activities | |
| Stabilization and/or reorganization of at-risk emergency medical service | |
| Development of regional emergency medical services | |
| Training for emergency medical directors | |
| Access to training front line emergency medical services personnel | |
| Capital equipment and needs | |
| Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000) | |

| 3. Narrative: Address each statutory purpose addressed by project |
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Section Seven: Distance to Level I or II Trauma Center

Give the mileage from the most distant point with a physical address within the project area to the closest Level I or II Trauma Center, as determined by utilizing this website: <http://classic.mapquest.com/maps>.

There is one Level I Trauma Center in Oklahoma: OU Medical Center, Oklahoma City.

There are two Level II Trauma Centers in Oklahoma: Saint Francis Hospital, Tulsa and Saint John Medical Center, Tulsa.

On the Mapquest site, enter the most distant point with a physical address in the project area as the "Start" and the Level I or II Hospital address, below, as the "End." Print a copy from Mapquest, highlight the distance, and submit with this application.

| | |
|---------------------------|--|
| OU Medical Center | 700 NE 13th Street Oklahoma City, OK 73104 |
| Saint Francis Hospital | 6161 South Yale Tulsa, OK 74136 |
| Saint John Medical Center | 1923 South Utica Ave Tulsa, OK 74104 |

1. Distance to Level I or II Trauma Center

Section Eight: Number of EMT's

The Number of EMT's in the project jurisdiction shall be the sum total of EMT's in each county within the defined project area.

The total EMT's by county shall be determined utilizing the Table below.

| County | EMT's |
|-----------|-------|
| Adair | 38 |
| Alfalfa | 24 |
| Atoka | 25 |
| Beaver | 17 |
| Beckham | 46 |
| Blaine | 40 |
| Bryan | 83 |
| Caddo | 87 |
| Canadian | 351 |
| Carter | 76 |
| Cherokee | 113 |
| Choctaw | 17 |
| Cimarron | 18 |
| Cleveland | 568 |
| Coal | 19 |
| Comanche | 186 |
| Cotton | 11 |
| Craig | 26 |

| County | EMT's |
|-----------|-------|
| Creek | 150 |
| Custer | 59 |
| Delaware | 65 |
| Dewey | 29 |
| Ellis | 15 |
| Garfield | 151 |
| Garvin | 50 |
| Grady | 167 |
| Grant | 26 |
| Greer | 15 |
| Harmon | 10 |
| Harper | 10 |
| Haskell | 9 |
| Hughes | 19 |
| Jackson | 25 |
| Jefferson | 9 |
| Johnston | 25 |
| Kay | 131 |

Section Nine: Funding

Identify the dollar amount of the funding requested for the proposal. Complete the budget form below describing how the requested funding will be utilized. Attach copies of any bids received for project and label the bid with the corresponding budget item number.

Document the Statutory Purpose of the budget item request, the associated benchmark number, and the estimated date of receipt of purchase.

| Item # | Description of Expenditure | Correspond Statutory Purpose | Est. date of receipt of purchase | Benchmark measure associated with expenditure | Bid attached (yes/no) | Cost/Unit | Quantity | Total |
|-------------------|----------------------------|------------------------------|----------------------------------|---|-----------------------|-----------------|----------|-----------------|
| <i>example</i> | <i>Handheld radio</i> | <i>Develop Regional EMS</i> | <i>8/31/2012</i> | <i>#2</i> | <i>yes</i> | <i>\$350.00</i> | <i>2</i> | <i>\$700.00</i> |
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |
| Total Cost | | | | | | | | |

Section Ten: Matching Funds

Project Matching Funds shall be calculated as follows:

Total matching dollars/total project cost = % project matching dollars

Attach documentation on letterhead from entity providing matching funds verifying matching fund commitment and amount.

| COMPLETE | | |
|------------------------|---------------------------------------|------------------|
| Total Matching Dollars | Total Project Cost from Section Seven | % Matching Funds |
| | | |

Section Twelve: Benchmarks

A benchmark is a standard by which something can be measure or judged, a point of reference for evaluaitng performance. Benchmarks must be stated in measurable terms. Benchmark regulatory reference is: 310:642-7-1. Content Proposal (b) Each proposal shall include a section setting forth the criteria that will be used to evaluate the success of the project. The criteria shall include:

- (1) Specific, objective metrics for evaluation of the project. For example: a percentage decline in response time or improvement in the number of available EMTs within a region, measured against the same metric at the start of the project.
- (2) A clear methodology and a description of data sources for computing the performance measures proposed in the project plan, for example, comparing responder response times or the total number of EMTs in a region against the same metric at the end of the project.
- (3) Benchmark measures for each of the following assessment levels:
 - (A) Significantly improved.
 - (B) Improved.
 - (C) Not Improved.
 - (D) Worsened.

Examples of benchmarks for each statutory area:

The following are examples of benchmarks an applicant may use for their proposal. These are examples only, and are not required to be used.

| |
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| <p>Funding Assessment Activities</p> <p>Our current funding sources include:</p> <p>The funding assessment activities will allow the agency to attain the following benchmarks.</p> |
| <p>The Significantly Improved benchmark will be demonstrated by the establishment of new funding sources or districts that were not in place before the proposal was awarded.</p> |
| <p>The improved benchmark will be demonstrated by new funding sources being identified and plans completed to establish the sources or districts.</p> |
| <p>The not improved benchmark will be demonstrated by the planning to find new funding souces that were not in place before the proposal was awarded.</p> |
| <p>The worsened benchmark will be demonstrated by this portion of the proposal not being initiated.</p> |

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| <p>Stabilization and/or reorganization of at-risk emergency medical service</p> <p>Our current system is at risk because of the following things occuring at our agency:</p> <p>Funding for the stabilization and/or reorganization of at-risk emergency medical service will allow the agency to attain the following benchmarks.</p> |
| <p>The significantly improved benchmark will be demonstrated by altering our service in the following ways:</p> |
| <p>The improved benchmark will be demonstrated by altering our service in this way</p> |
| <p>The not improved benchmark will be demonstrated by providing information regarding how to alter our service.</p> |
| <p>The worsened benchmark will be demonstrated by not completing this portion of the proposal.</p> |

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| Development of regional emergency medical services |
| Our region of Oklahoma is served by the following agencies working independently. |
| Funding for the development of regional emergency medical services will allow the agency to attain the following benchmarks. |
| The significantly improved benchmark will be attained by the creation of one agency serving the proposal area. |
| The improved benchmark will be attained by establishment of a plan and timeline to attain a single agency within the proposal area. |
| The not improved benchmark will be attained by the discussion and review of proposals to meet the goal of a single agency to serve the proposal area. |
| The worsened benchmark will be attained by failing to develop a plan or have discussions to attain a single agency to serve the service area. |

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| Training for emergency medical directors |
| Currently, the Medical Director provides the following input, services and feedback to our agency: |
| Funding for the Medical Director training will allow the agency to attain the following benchmarks: |
| The significantly improved benchmark will be demonstrated by a 20% increase in the input, services, and feedback provided to the agency. |
| The improved benchmark will be demonstrated by a 15% increase in the input, services, and feedback provided to the agency. |
| The not improved benchmark will be demonstrated by not showing an increase in the input, services, and feedback provided to the agency. |
| The worsened benchmark will be demonstrated by showing a decrease in the input, services, and feedback provided to the agency. |

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| Access to training front line emergency medical services personnel |
| Currently, the agency(s) listed within the proposal has x number of licensed personnel. |
| Funding for training of front-line personnel will allow the agency to attain the following benchmarks: |
| The significantly improved benchmark will be demonstrated by an increase of X number of licensed personnel |
| The improved benchmark will be demonstrated by an increase of x number of licensed personnel |
| The not improved benchmark will be demonstrated by having trained x number of personnel |
| The worsened benchmark will be demonstrated by not having anyone trained to become licensed. |

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| Capital equipment and needs |
| Currently, our agency has the following type of capital equipment that will is broken or not present at the agency(s) listed within the proposal. |
| Funding for capital equipment and needs will allow the agency(s) to attain the following marks: |
| The significantly improved benchmark will be demonstrated by placing this equipment in service. |
| The improved benchmark will be demonstrated by receiving the equipment at the service(s) . |
| The not improved benchmark will be demonstrated by ordering the equipment for the agency(s) |
| The worsened benchmark will be demonstrated by not ordering or obtaining the equipment described in the proposal. |

