

Enhanced OSIS Training

Adding a Patient



Adding a patient

Make sure you are logged into the correct provider/clinic.

The screenshot displays the OSIS (Oklahoma State Immunization Information System) web application. At the top, a dark grey header contains the text "OSIS" on the left, a location pin icon followed by "ITSTESTING1, ITSTESTING1", and a magnifying glass icon followed by "PATIENT SEARCH". Below the header is a sidebar on the left with the OSIS logo and the tagline "IMMUNIZE! SAVE LIVES". The sidebar contains a menu with the following items: "Home", "Patients" (with a plus icon), "Immunizations" (with a plus icon and a blue arrow pointing to the right), "IZ Quick Add" (with a plus icon), "Inventory" (with a plus icon), and "Reports". Below the menu, the sidebar includes the text "Version 20.6.2008.0", "Copyright © 2001-2020", "Envision Technology Partners Inc.", and a link for "Third Party Notices". The main content area on the right has a "WELCOME TO THE Oklahoma State Immunization Information System" heading. Below this is a section titled "Default Provider/Clinic" containing two dropdown menus: "Provider*" and "Clinic*", both of which are currently set to "ITSTESTING1". Below the dropdowns is a "News" section with a yellow warning triangle icon and the text "There are currently no news items available." At the bottom of the main content area, there is a note stating "Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available." followed by a link "Click here to download a free copy of Adobe Reader." and a small "Get ADOBE READER" button.



Search for Patient



OSIIS ITSTESTING1, ITSTESTING1 PATIENT SEARCH

OSIIS
IMMUNIZE! SAVE LIVES

Home
Patients
Search
Demographics
Local IDs
Contacts
Programs
Notes
Precautions/
Contraindications
Events
Exemptions
Duplicates
Immunizations

Patient Search i

Links ▾

Search Criteria

Patient ID	Identifier Type	Identifier Value			
<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>			
Last Name	First Name	Middle Name	DOB	Gender	
<input type="text" value="TESTING"/>	<input type="text" value="NEW"/>	<input type="text"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="v"/>	

Search Results - 0 record(s)

There are no patients that match your search criteria.

You may add a new patient by clicking the 'New Patient' button.

- Click on patient
- Click on search
- Enter 1st 3 letters of last name and first name
- Enter DOB
- Click Search
- If the patient is not found click on "New Patient" under Search Results



Add New Patient

OSIIS ITSTESTING1, ITSTESTING1 PATIENT SEARCH



- Home
- Patients
- Search
- Demographics
- Local IDs
- Contacts
- Programs
- Notes
- Precautions/Contraindications
- Events

Patients New

Click "Create" to create a new patient. 

Add

Last Name *	First Name *	Middle Name	Generation
TESTING	NEW	P	▼
DOB *	Gender *	SSN	
08/21/2020 	FEMALE ▼	999-99-9999	
Mother Maiden	Mother First		
TEST	JANE		



Enter information in the fields under Add (* indicates a required field)
Click Create



TESTING, NEW P ID: 3710124 DOB: 08/21/2020 AGE: 0Y 1M 13D GENDER: F

Patient Demographics ? i

Cancel

Links ▾

Settings ▾

Update

Edit

[Patient Info](#) | [Primary Contact](#) | [Alias](#) | [Health Ins](#) | [Contact Info](#) | [Address](#) | [Race/Ethnicity](#) | [Employment Info](#) | [Provider Information](#) | [Birth Info](#)

Patient Information

Last Name * **First Name *** Middle Name Generation

Gender * **DOB *** Birth Time (HH:MM A/P)

Patient Eligibility *

Demo ID eMPI ID SSN

Language English Speaking? Interpreter Needed?

Primary Contact

Relationship Type Last Name First Name Middle Name Generation

- Enter patient demographic information (* indicates a required field)
- Click Update
- Success!

