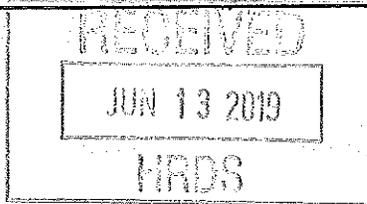




Health Resources
Development Service
Oklahoma State
Department of Health



Health Facility Systems
1000 NE 10th Street
Oklahoma City, OK 73117-1207-8829
Phone 405.271.6868
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E-mail HealthResources@health.ok.gov

ALZHEIMER'S DISEASE OR RELATED DISORDERS SPECIAL CARE DISCLOSURE FORM

All questions relate to the specialized Alzheimer's disease or related disorders care the individual facility provides. The use of the word "resident" refers to residents with Alzheimer's disease or related disorders.

Facility Instructions

1. Complete this Disclosure Form according to the care and services your facility provides. You may not amend the form, but you may attach an addendum to expand on your answers.
2. Provide copies of the Disclosure Form to anyone who requests information on the care for Alzheimer's or related disorders in your facility.
3. If the facility is a Continuum of Care Center (CCRC), indicate the service at Facility type. For instance, if the Alzheimer's beds are in the Assisted Living Center (ALC) portion/service of a CCRC, list as ALC, not CCRC, so that service can be identified with the bed type. If a CCRC has Alzheimer beds, in the ALC, and the nursing facility (NF), a disclosure form is to be submitted for each facility type.
4. The form is to be submitted with the application, for renewal, change of ownership, and bed additions that affect the total number of licensed beds in the facility. For these submittals the form is to be mailed with the application to PO Box 268823, Oklahoma City, OK 73126-8823.

Facility Information

Facility Name: QUAIL RIDGE SENIOR LIVING
 License Number: AL 5523 Telephone Number: 405 755 5775
 Address: 12401 Trail Oaks Drive
 Administrator: CHERYL A. SEABAUGH Date Disclosure Form Completed: 2 / 15 / 19
 Completed By: CHERYL A. SEABAUGH Title: Executive Director
 Number of Alzheimer Related Beds: 29
 Maximum Number of participants for Alzheimer Adult Day Care: 0

What types of providers must furnish a Disclosure Form?

State rules require the Disclosure Form be provided by any nursing or specialized nursing facility, residential care home, assisted living center, continuum of care facility, or adult day care center that advertises, markets or otherwise promotes they provide care or treatment to residents with Alzheimer's disease or related disorders in a special unit or under a special program.

What is the purpose of the Disclosure Form?

This Disclosure Form gives families and other interested persons the facility description of the services it provides and how these services target the special needs of residents with Alzheimer's disease or related disorders. Although the information categories are standardized, the information reported is facility-specific. This format gives families and other interested persons consistent categories of information, so they can compare facilities and services. The

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Disclosure Form is *not* intended to take the place of visiting the facility, talking with other residents' family members, or meeting one-on-one with facility staff. This form contains additional information, which families can use to make more informed decisions about care.

Check the appropriate box below.

- New application. Complete this form in its entirety and submit with your application before entering into an agreement to provide care or treatment as a Specialized Alzheimer Care provider.
- No change, since previous application submittal. Submit this form with your renewal application.
- Limited change, since previous application submittal. Only respond to the form items changed, and submit this form with your renewal application.
- Substantial change, in the information previously submitted. This box is applicable to bed changes, changes of ownership, or other changes that would not occur with a renewal application submittal.

PRE-ADMISSION PROCESS

A. What is involved in the pre-admission process?

- Visit to facility
- Home assessment
- Medical records assessment
- Written Application
- Family interview
- Other: _____

B. Services (see following chart)

Service	Is it offered? Yes/No	If yes, is it included in the base rate or purchased for an additional cost?
Assistance in transferring to and from a wheelchair	Yes	Base rate.
Intravenous (IV) therapy	No	
Bladder incontinence care	Yes	Base rate.
Bowel incontinence care	Yes	Base rate.
Medication injections	No	
Feeding residents	Yes	Base rate.
Oxygen administration	Yes	Base rate.
Behavior management for verbal aggression	Yes.	Base rate.
Behavior management for physical aggression	Yes	Base rate.
Meals (<u>3</u> per day)	Yes	Base rate.
Special diet	Yes	Base rate.
Housekeeping (<u>1</u> days per week)	Yes	Base rate.
Activities program	Yes	Base rate.
Select menus	Yes	Base rate.
Incontinence products	No	
Incontinence care	Yes	Base rate.
Home Health Services	Yes	Additional charge per company.

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Temporary use of wheelchair/walker	Yes	Base rate.
Injections	NO	
Minor nursing services provided by facility staff	Yes	Base rate.
Transportation (specify)	Yes	Additional charge.
Barber/beauty shop	Yes	Additional charge.

C. Do you charge more for different levels of care? Yes No
 If yes, describe the different levels of care.

I. ADMISSION PROCESS

A. Is there a deposit in addition to rent? Yes No
 If yes, is it refundable? Yes No
 If yes, when? 30 days after 30 day notice plus apartment vacancy.

B. Do you have a refund policy if the resident does not remain for the entire prepaid period? Yes No
 If yes, explain

C. What is the admission process for new residents?
 Doctors' orders Residency agreement History and physical Deposit/payment
 Other:

Is there a trial period for new residents? Yes No
 If yes, how long?

D. Do you have an orientation program for families? Yes No
 If yes, describe the family support programs and state how each is offered. 1. Crisis Prevention Institute (CPI) offered via in person discussion. If family agrees, they complete the program paperwork. Facility schedules first appointment/meeting. Results of meeting are incorporated into resident's care plan.

II. DISCHARGE/TRANSFER

A. How much notice is given? 30-day notice for non-emergency.

B. What would cause temporary transfer from specialized care?
 Medical condition requiring 24 hours nursing care Unacceptable physical or verbal behavior
 Drug stabilization Other:

C. The need for the following services could cause permanent discharge from specialized care:
 Medical care requiring 24-hour nursing care Sitters Medication injections
 Assistance in transferring to and from wheelchair Bowel incontinence care Feeding by staff
 Behavior management for verbal aggression Bladder incontinence care Oxygen administration
 Behavior management for physical aggression Intravenous (IV) therapy Special diets

Other: If resident is a risk of harm to self or others, we evaluate with care team, including physician, to determine appropriate care and placement needed.

D. Who would make this discharge decision?
 Facility manager Other:

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E. Do families have input into these discharge decisions?.....
 F. Do you assist families in making discharge plans?

Yes No
 Yes No

III. PLANNING AND IMPLEMENTATION OF CARE (check all that apply)

A. Who is involved in the service plan process?

- Administrator Nursing Assistants Activity director Family members
 Licensed nurses Social worker Dietary Physician Resident

B. How often is the resident service plan assessed?

- Monthly Quarterly Annually As needed
 Other: _____

C. What types of programs are scheduled?

- Music program Arts program Crafts Exercise Cooking
 Other: _____

How often is each program held, and where does it take place? Weekly. Programs are held in the specialized care unit.

D. How many hours of structured activities are scheduled per day?

- 1-2 hours 2-4 hours 4-6 hours 6-8 hours 8+ hours

E. Are residents taken off the premises for activities?..... Yes No

F. What specific techniques do you use to address physical and verbal aggressiveness?

- Redirection Isolation
 Other: _____

G. What techniques do you use to address wandering?

- Outdoor access Electro-magnetic locking system Wander Guard (or similar system)
 Other: _____

H. What restraint alternatives do you use?

Verbal Redirection.

I. Who assists/administers medications?

- RN LPN Medication aide Attendant
 Other: _____

IV. CHANGE IN CONDITION ISSUES

What special provisions do you allow for aging in place?

- Sitters Additional services agreements Hospice Home health

If so, is it affiliated with your facility?..... Yes No

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Other: _____

V. STAFF TRAINING ON ALZHEIMER'S DISEASE OR RELATED DISORDERS CARE

A. What training do new employees get before working in Alzheimer's disease or related disorders care?

- Orientation: 8 hours
- Review of resident service plan: 2 hours
- On the job training with another employee: 8 hours
- Other: _____

Who gives the training and what are their qualifications?

1) Legacy House Director, Certified Dementia Capable Care Instructor and Certified Therapeutic Recreation Specialist, LPN, Licensed Practical Nurse, CMA, Advanced Certified Medication Aide.

B. How much on-going training is provided and how often?

(Example: 30 minutes monthly): 1 hour per month.

Who gives the training and what are their qualifications?

Legacy House Director, Certified Dementia Capable Care Instructor and Certified Therapeutic Recreation Specialist.

VI. VOLUNTEERS

Do you use volunteers in your facility?..... Yes No

If yes, please complete A, B, and C below.

A. What type of training do volunteers receive?

- Orientation: _____ hours
- On-the-job training: _____ hours
- Other: _____

B. In what type of activities are volunteers engaged?

- Activities
- Meals
- Religious services
- Entertainment
- Visitation
- Other: _____

C. List volunteer groups involved with the family:

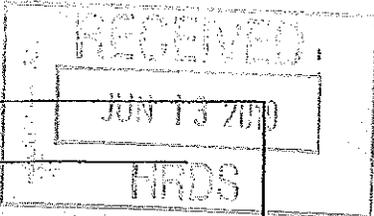
_____; _____;
_____; _____;
_____; _____;

VII. PHYSICAL ENVIRONMENT

A. What safety features are provided in your building?

- Emergency pull cords
- Opening windows restricted
- Magnetic locks
- Sprinkler system
- Locked doors on emergency exits
- Wander Guard or similar system
- Built according to NFPA Life Safety Code, Chapter 12 Health Care
- Fire alarm system
- Built according to NFPA Life Safety Code, Chapter 21, Board and Care
- Other: _____

B. What special features are provided in your building?



Wandering paths Rummaging areas Others: _____

C. What is your policy on the use of outdoor space?

Supervised access Free daytime access (weather permitting)

VIII. STAFFING

A. What are the qualifications in terms of education and experience of the person in charge of Alzheimer's disease or related disorders care?

Legacy House Director, Certified Dementia Capable Care Instructor and Certified Therapeutic Recreation Specialist.

B. What is the daytime staffing ratio of direct care staff? 1:10 residents

What is the daytime staffing ratio of Direct Staffing to Residents in Special Care Unit? 1:5 residents

C. What is the daytime staffing ratio of licensed staff? 1:14 residents

D. What is the nighttime staffing ratio of direct care staff? 1:11 residents

What is the nighttime Ratio of Direct Staffing to Residents in the Special Care Unit? 1:9 residents

E. What is the nighttime staffing ratio of licensed staff? 1:16 residents

NOTE: Please attach additional comments on staffing policy, if desired.

IX. Describe the Alzheimer's disease special care unit's overall philosophy and mission as it relates to the needs of the residents with Alzheimer's disease or related disorders.

The Legacy offers residents a unique, individualized level of personal care that focuses on existing strengths. Trained by industry experts, the staff is highly skilled in working with the physical and cognitive developments of each of The Legacy's residents in order to empower them to reach their full potential.