



Creating a State of Health

MINUTES OF REGULAR SCHEDULED PUBLIC MEETING

This amended special meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this eighth day of June, 2016 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Facsimile December 8, 2015, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: OKLAHOMA FOOD SERVICE ADVISORY COUNCIL
DATE: WEDNESDAY, SEPTEMBER 7, 2016
ADDRESS: OK CITY-COUNTY HEALTH DEPARTMENT, OKC
CONTACT PERSON: TERESA MARTINEZ TELEPHONE: (405) 271-5243

Agenda Item 1:

Open Meeting Act

Bill Ricks announced the filing of the meeting and posting of the agenda in accordance with the Oklahoma Open Meeting Act.

Agenda Item 2:

Call to Order

Bill Ricks called the meeting to order at 9:33 a.m. at OK City-County Health Department, OKC, OK. Teresa Martinez called roll and a quorum was met.

Council members present: Bill Ryan, Elizabeth Nutt, Harold Kelly, Roy Escoubas, Him Hopper, John Kelly, Erica Hering, Larry Bergner, Park Ribble, Brenda Potts, Phil Maytubby, and Bill Ricks

Council members absent: Stan Stromberg

Staff present: Lynnette Jordan, Don Maisch, Phillip Jurina, Marsha Allmon, Alicia Burkett, Andrea Rice, Mark Childress, Theresa Braden, and Teresa Martinez

Others present: Troy Skow and Celeste Parker

Agenda Item 3:

Introductions

Erica Hering is a new member of the Food Service Advisory Council and fills the food processor position. Ms. Hering is the Food Safety Coordinator at Ralph's packing in Perkins Oklahoma.

Agenda Item 4:

Review and Possible Action on Approval of June 8, 2016 Meeting Minutes

Jim Hopper made a motion to approve the minutes. Phil Maytubby seconded the motion.

Aye: Bill Ryan, Elizabeth Nutt, Harold Kelly, Roy Escoubas, Jim Hopper John Kelly, Larry Bergner, Park Ribble, Brenda Potts, Phil Maytubby, and Bill Ricks

Abstain: Erica Hering

The motion carried.

Agenda Item 5:
Department Report

a. Licensing & Inspection Update

A summary of establishments report for the State of Oklahoma was provided. This report shows the total number of establishments and inspections performed from 7/1/2016 to 9/7/2016. State mandates require that each facility be inspected at least once per year. At this time there are 22,821 facilities and 16,576 still need an inspection to meet our mandate.

Lynnette Jordan provided a map of the counties in Oklahoma that listed the Quadrant Sanitarians, the Sanitarians per quadrant, and vacant counties. The vacant counties are Harper, Woodward, Ellis, Woods, Alfalfa, Grant, Major, Blaine, Kingfisher, Kay, Wagoner, Pittsburg, Nowata, Caddo, Payne needs one more inspector, Cleveland is down two inspectors, and the Central Office is down one manufacturing inspector. There are 10 inspector vacancies across the state that covers 16 counties.

Oklahoma City-County, Tulsa City-County and the Central Office have been evaluating the short falls and the reduction in inspection frequencies. Schools were reduced from 3 inspections per year to two. The OSDH has seen a short fall of 1.8 million within the food program. These agencies are looking at other sustainability for funding. One option is the increase in licensure fees for food service. Should a license fee increase pass, it would not go into effect for two years.

b. Appointments 36:57

Lynnette and Teresa have been working on nine appointments and reappointments to the Food Service Advisory Council. These appointments should go before the Board of Health in either October or December.

c. Review of OAC 310:257

The new food regulations have passed and were published on September 1, 2016. They were in effect 10 days after this date. Phillip and other staff are working diligently to compile the final rules and create an index.

d. General Policies & Procedures Update 46:21

There are some procedures that need to be presented to tribal partners before they are approved. Truck wreck and animal bite procedures are currently being reviewed by Senior Leadership at OSDH. There are several other procedures that are still going through the process of review before submitted for approval.

Agenda Item 6:

Update and Discussion on Precautionary Boil Advisory and Mandatory Boil Order

Phillip has put together procedures for water supply. These cover precautionary boil advisory and mandatory boil order. It also includes a call down tree on how to alert the local inspector and how to base contacts on the risk of establishments. There is still a level of approval that the procedures must go through and will be finalized as soon as possible.

Agenda Item 7:

Review and Possible Action on Examples and Templates to Properly Clean up Vomit

Elizabeth Nutt can take the documents back to her marketing department and graphic designer to place the information in an aesthetically pleasing format.

Both documents from Marsha and Tulsa have most of the same information that was taken from the FDA Food Code Annex. The food code requires facilities to have a plan in place to properly clean up vomit; however it does not state what information should be held within the plan. A poster can be placed so that employees will see it and the guidance document can be used as the required plan should the facility choose to do so.

Agenda Item 8:

Review and Possible Action on Meeting Dates for 2017

Wednesday January 18th, Wednesday June 14th, Wednesday September 13th, and Wednesday December 13th

John Kelly made a motion to approve the meeting dates for 2017. Bill Ryan seconded the motion.

Roll call

Aye: Bill Ryan, Elizabeth Nutt, Harold Kelly, Roy Escoubas, Jim Hopper, John Kelly, Erica Hering, Larry Bergner, Park Ribble, Brenda Potts, Phil Maytubby, and Bill Ricks

The motion carried.

Agenda Item 9:

Old Business

None

Agenda Item 10:

New Business

Elizabeth Nutt report on finding several flats of fertilized chicken eggs in a Tulsa food facility. Balut is a duck or chicken egg that has partially incubated and the person who purchases it will boil then eat it. They set out at room temperature until purchase. These are not regulated under the egg law and are not considered a live animal. The FDA has a definition for balut and it is considered a TCS food. At this time it is unclear who should regulate this.

The Department of Labor changed the definition for exempt and non-exempt. This will affect all of the field inspectors and change practices when dealing with any situation that occurs after regular working hours. Any time worked over 40 hours per week will have to be paid time and a half per hour.

At the Oklahoma State Department of Health, only the new sanitarians are required to attend the yearly food show in Oklahoma City. This is part of their level one training requirements. Staff of the OSDH was not present.

Agenda Item 11:

Announcements

Don Maisch spoke about HB 2797 that was passed last year. This bill requires that, on or before January 1, 2018, if a facility holds any type of license by the Department of Health and has a restroom that is open to the public, they must place signage in the restrooms. The signage will state; "There are many public and private agencies willing and able to help you carry your child to term and to assist your child after the child is born, whether you choose to keep the child or place the child, him or her, up for adoption. The State of Oklahoma strongly urges you to contact them if you are pregnant."

Elizabeth Nutt has been invited to be a board member for AFDO, the Association of Food and Drug Officials.

The Attorney at the Tulsa Health Department has resigned, so they are looking for a replacement for this position.

Bill Ricks expressed his appreciation for the plan review process.

Agenda Item 12:

Next Meeting Date: December 7, 2016 – OSU Hotel and Restaurant School, Stillwater

A suggestion was made to have the faculty member that leads the food safety at OSU be a guest speaker at the next scheduled meeting.

Agenda Item 13:

Adjournment

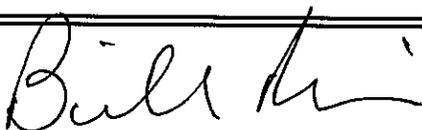
Jim Hopper made a motion to adjourn. Larry Bergner seconded the motion.

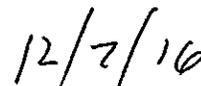
Roll call

Aye: Bill Ryan, Elizabeth Nutt, Harold Kelly, Roy Escoubas, Jim Hopper, John Kelly, Erica Hering, Larry Bergner, Park Ribble, Brenda Potts, Phil Maytubby, and Bill Ricks

The motion carried.

The September 7, 2016 meeting of the Oklahoma Food Service Advisory Council adjourned at 11:28 a.m.





Chair or Secretary Signature

Date Approved by Vote