



Oklahoma State Department of Health  
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## Oklahoma Trauma and Emergency Response Advisory Council

Metro Technology Center  
1900 Springlake Drive  
Oklahoma City, OK  
Business Conference Center  
Room 1  
Wednesday, June 3, 2015  
1:00 pm

### Minutes

#### I. **Call to Order** by Dr. David Teague at 1:02 PM.

**Roll Call** by Richard Clark

#### Members Present

Greg Reid (1:18)

Dr. David Teague

Dr. Angela Selmon

Dr. Michael Thomas

Eddie Sim

Sue Watkins

#### Members Absent

Bob Swietek

#### OSDH Staff Present

Henry Hartsell

Heather Booher

Lori Hogan

Chris Dew

Charles McNear

Dale Adkerson

Brandon Bowen

Sean Oats

Heather Cox

Johnnie Gilpen

Daniel Whipple

Richard Clark

Grace Pelley

Vimala Charitha

#### Guest Present

Blair Apple

Cheryl St. Clair

James Wilkins

Devon Hyde

Rodney Johnson

Edwin Yeary

Klayn Hitt

Vanessa Brewington

David Davis

C. Ogle

Roy Simpson

Judy Dyke

Dr. John Sacra

Lisa Hoy

LaWanna Halstead

Stacy Morton



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## II. Approval of Previous Minutes: April 6, 2015

Motion made to approve April 6, 2015 OTERAC meeting minutes made by Eddie Sims. Motion seconded by Dr. Angela Selmon. Motion approved by unanimous roll call vote.

## III. Reports

### A. Emergency Systems – Brandon Bowen

Brandon introduced the new EMS Administrators Lori Hogan and Daniel Whipple. Brandon informed the council of the Rule Update on proposed changes on the EMS rules; the rules have been reviewed and cleared by legal and are now waiting on the Deputy Commissioner to review and forward on for public comment to be open and a public hearing prior to the next OTERAC meeting. Brandon also gave an update that all 8 regions working on consolidating regional plans. Eddie Sims asks Brandon to remind Hospital Advisory Committee to set a date to meet to discuss Rules for the Good Samaritan Act. Brandon informed Eddie Sims that a meeting handout and a meeting reminder were forwarded to the Hospital Advisory Committee advising the council to meet with Emergency Systems.

## IV. Business

### A. Strategic Planning for OTERAC – Dr. Teague and Ginger Thompson

Dr. Teague began with some initial comments prior to the planning session in which he voiced concerns about the history and advisement of Trauma and Emergency Response. He encouraged emphasis and focus on Emergency Response System Development and Trauma System Improvement and Development, as set forth in statute. He indicated a goal of developing agendas that will enable OTERAC to make recommendations to the Board of Health. At that point, he introduced Ginger Thompson from the University of Oklahoma Center for Public Management.

At 1:15 PM, Ginger Thompson introduced herself and engaged everyone in attendance to help set ground rules for the meeting. The consensus ground rules are as follows:

1. One person speaks at a time
2. Sidebars to a minimum
3. Technology (Silence electronic devices)
4. Disclosures of potential Conflicts of interest
5. Get to the point
6. Knock Knock rule



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Once the ground rules were established, everyone “numbered off” to establish four breakout groups. During the course of the meeting, each group listed the issues facing trauma and emergency response. Then, the groups all met together as one large group to discuss findings, barriers, and prioritize the list of issues. Once the list was prioritized, the OTERAC members discussed a final prioritization of issues, and it is as follows:

1<sup>st</sup> Priority: Getting the right patient to the right place, receiving the right treatment in the right amount of time. In order to do this, the focus will be placed on the identification and treatment of all time-sensitive medical conditions.

2<sup>nd</sup> Priority: Shared imaging and interoperability between facilities and agencies.

3<sup>rd</sup> Priority: Data quality and Resource Tracking

4<sup>th</sup> Priority: Training of pre-hospital and hospital personnel

The council members decided, by consensus, that the 1<sup>st</sup> Priority would be the focus of the remainder of this year and for the first part of 2016. The remaining priority items would be worked in the future.

Ginger Thompson also encouraged the council to establish a stable process for doing work in between meetings. Brandon Bowen stated he would work with Dr. John Sacra to determine subset criteria for the identification of the truly time-sensitive traumas and use Continuous Quality Improvement cases to identify deficits in data exchange. Dr. Sacra also provided comments regarding the trauma fund and the need for additional funding for the other time-sensitive medical conditions.

V. Public Comment-None

VI. Next Meeting Date:  
Wednesday, September 2, 2015

VII. Adjournment (3:50)



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## OTERAC Strategic Planning Agenda June 3, 2015

**Goal:** To develop a sustainable strategic plan to provide thoughtful, relevant recommendations regarding the improvement of Trauma Emergency Response services to the Oklahoma State Board of Health with the outcome of improved health of Oklahomans.

**Recommended Duration of Strategic Plan:** Three to five years. The Board's purpose may require a strategic plan review annually; priority issues within Trauma and Emergency Response may shift sooner than five years.

### Detailed Agenda

Estimated Minutes	Activity	Facilitator
15-45	Necessary business or meeting summary	Dr. Teague
15	Welcome, introductions, statement of goal, agenda overview	Dr. Teague
5	Establish ground rules	G. Thompson
25	Brainstorm of most important issues facing Trauma and Emergency Response (these are issues that stem from any of the areas of Emergency Responses Systems, Injury Prevention, Catastrophic Health Emergencies, and/or Trauma Systems Improvement)	G. Thompson
15	Prioritization of Issues	G. Thompson
25	Determination of resources necessary to make recommendations. What resources are necessary to confidently make a recommendation to the Oklahoma State Board of Health? (Resources defined as people, information, etc.)	G. Thompson
10	Break	
25	Determination of process for consideration and development of recommendations; assign roles	G. Thompson
30	Development of action plan	G. Thompson
15	Review of strategic plan and process	G. Thompson

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