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**Oklahoma Trauma and Emergency Systems Advisory Council**

Oklahoma State Department of Health  
Room 1102  
1000 NE 10<sup>th</sup> St., Oklahoma City, Oklahoma  
Monday, April 6, 2015  
1:00 PM

**DRAFT MINUTES**

**I. Call to Order** by Brandon Bowen at 1:00 PM.

Roll Call by Brandon Bowen

**Members Present**

Greg Reid	Dr. Angela Selmon	Eddie Sims
Bob Swietek	Dr. David Teague	Susan Watkins

**Members Absent**

Dr. Michael Thomas

**OSDH Staff Present**

Dale Adkerson	Brandon Bowen	Heather Cox
Chris Dew	David Graham	Dr. Hank Hartsell
Robert Irby	Charles McNear	Kittie Burleson
Sean Oats	Grace Pelley	Richard Clark
Brian Wilson	Dr. Kenneth Stewart	Heather Cox
Dr. Timothy Cathey		

**Guests Present**

Brian Bottom	Jennifer Perry	Justin Hunter
Justin Hunter	Rebecca Williamson	Jimmy Johnson
Klayn Hitt	Roxie Albrecht	Lindsey Henson
Laura Gamino	LaWanna Halstead	Dr. John Sacra
Ginger Castleberry	Stacy Morton	

**II. Approval of Previous Minutes:** September 3, 2014 and November 5, 2014

Motion made to approve September 3 and November 5, 2014 OTERAC meeting minutes made by Eddie Sims. Motion seconded by Dr. Angela Selmon. Motion approved by unanimous roll call vote.

**III. Reports**

**A. Emergency Systems – Brandon Bowen**

Brandon stated there were three presentations on agenda that will reflect the ongoing activities in the Emergency Systems reports.



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## **B. Trauma Division Reports**

### 1. Trauma Systems – Grace Pelley

Trauma Fund – A new guideline to understanding the monthly distributions was created to help providers understand the process. No major feedback on the monthly distributions at this time but it may be due to a lack of understanding of the process, more questions may be forthcoming. She clarified that monthly disbursements only affect hospital and EMS providers. Physicians continue to receive monies in April and October of each year. The guide will be provided with the next distribution in April and posted on Trauma Fund webpage. Grace confirmed that an October disbursement would consist of payments from the month of October through March of the following year.

- ### 2. TReC Report – Brandon Bowen informed the board members that Dan Oller was not able to attend the meeting and that he will have data from the past quarter at the next OTERAC meeting in June. Dr. Teague ask for reports that was discussed in September 3, 2014 OTERAC “that shows patients followed from injury through rehabilitation, percentage of Priority 1 and Priority 2 calls, percentages of night and weekend calls, and the number of Priority 1 patients who were over-triaged, e.g., they should be Priority 2 or less”. Brandon informed the members that he can have that information before the next OTERAC meeting.

## **C. Emergency Medical Service (EMS) Division Reports- Dale Adkerson**

1. Oklahoma Emergency Response System Stabilization and Improvement Revolving Fund (OERSSIRF) Update- Going into the last quarter of FY 2015, completing FY14 with the documentation of the benchmark reviews. The amount of money available to distribute for FY16 is down from last year to \$1.1 million from \$1.7 million.
2. Naloxone- Office has provided Naloxone training over the last several months.
3. 2015 Protocol Changes- Will release 2015 Protocol updates to include insta clote bandages.
4. Mr. Reid asked for a time table when OERSSIRF will be released. Dale informed the council that it will be released soon.

## **D. RTAB (Regional Trauma Advisory Board) Reports**

### 1. Region 6 – Eddie Sims

Continues to have problems with RPC membership, has a total of 4 members, schedule meeting was weather delayed didn't have a quorum. Region 6 continues to work on attendance issues.

### 2. Region 8- Brandon Bowen

Brandon read an email from Region 8 Chairman David Howerton, completed regional plans Region 8 bringing up to date with the State Health Department protocol, newly elected officer for the next 2 years and encourages facilities to send cases in for CQI trauma case intake for system issues.



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#### IV. Presentation

##### A. Naloxone Project Update-Dr. Tim Cathey and Pam Archer

Dr. Tim Cathey and Pam Archer from OSDH provided the council with an update of the ongoing project between Emergency Systems and Injury Prevention at OSDH to educate, supply, and enable basic level EMS and Emergency Medical Response Agencies (EMRAs) to provide intranasal naloxone for opioid overdoses. Dr. Cathey also presented a resolution for possible adoption by OTERAC to recommend the use of funds from the Public Health Special Fund to purchase naloxone and atomizers for distribution to EMS and EMRA agencies to address the public health crisis of opioid overdose mortalities. Mr. Eddie Sims moved for adoption, and Mr. Greg Reid seconded the motion for adoption of the resolution. The vote passed with a unanimous roll call vote.

#### V. Business

##### A. Working Group Updates and Possible Action Items

**Rules:** Mr. Greg Reid stated that the proposed changes to the EMS rules were still in the internal approval process at OSDH and would be forwarded to the Board of Health as soon as the Open Comment period began and ended. He also mentioned ongoing discussion of improving the OERSSIRF rules.

**Stroke/STEMI:** Mr. Eddie Sims recommended separating this working group into two separate working groups based on discussions at previous working group meetings.

**Legislation and Funding:** Mr. Eddie Sims recommended combining Legislation with Rules and having Funding as a separate working group in order to have OSDH support at the Legislation meeting and to avoid a potential conflict of interest with OSDH staff at the Funding meetings. Dr. Teague voiced support for Mr. Sims's recommendation.

**RTAB Liaison:** Mr. Eddie Sims recommended tabling this working group due to lack of attendance.

**Medical Direction:** Dr. Angela Selmon discussed the challenges of having EMS medical directors actively involved with their respective agencies. She suggested the possibility of regional medical director liaisons to support local medical directors. Dr. Selmon then mentioned a proposed protocol for the management of suspension injuries, and she also voiced her support for the Naloxone initiative.

**Rural Hospital and EMS:** Mr. Greg Reid indicated this working group was a dwindling working group with no real issues to be brought forth to the council. There was some discussion regarding staffing issues, but those were being worked individually with the affected entities.

**Training and Licensure:** Mr. Greg Reid mentioned the need for EMS to have consistency with quality assurance (QA). He talked about the role of the agency medical director in the QA process. Mr. Reid continued by informing the council that each agency must have a QA process, per the EMS rules, but there was no definitive standard for QA for all EMS agencies. He also stated that each agency must have a QA plan on file.

**Once the updates were provided, OTERAC agreed to the working group restructuring recommendations by consensus, and they are as follows:**

- Separate Stroke and STEMI into two separate working groups
- Combine Legislation and Rules into one working group
- Make the Funding working group a single working group
- Table the RTAB Liaison working group until it is needed



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**B. Status Update on Strategic Plan-Brandon Bowen**

Brandon Bowen gave a status update on the combined strategic plan. During the update, he reviewed the state trauma plan goals from 2013, the National Highway Traffic Safety Administration (NHTSA) recommendations from 2009, limiting factors of the NHTSA recommendations, and the current OSDH efforts towards reaching the trauma plan goals and NHTSA recommendations.

**C. OTERAC Strategic Direction Discussion-Dr. Hank Hartsell**

Dr. Hartsell, Deputy Commissioner of Protective Health Service, spoke on the strategic direction of OSDH. Currently, OSDH is drafting its 5-year Strategic Plan, and Dr. Hartsell invited input from the advisory council and other stakeholders regarding the strategic goals and priorities in the plan. The input is needed to enable better collaboration between OSDH, the advisory councils, and stakeholders. Dr. Hartsell continued by explaining the Strategic Plan will be geared towards focusing the energies and efforts of OSDH on measurable goals that will drive improvements in health outcomes. He also discussed the jurisdictional areas of OTERAC and recommended the council conduct strategic planning with the OU Center for Public Management in order to align OTERAC's efforts with those of OSDH, if the council chose to do so. Dr. Hartsell also stated he would make contact with the Center for Public Management and arrange a meeting between OSDH staff, Center for Public Management Staff, and Dr. Teague to set the agenda and direction for the next OTERAC meeting. By consensus, OTERAC agreed to have the next meeting facilitated by staff from the Center for Public Management to assist with strategic planning.

- VI. Public Comment:** Dr. Teague opened public comment by requesting anyone with public comment to state his or her name for the record, to state the organization the person represented, and to state if he or she had anything to disclose that would better inform the council concerning the comment provided. He invited comment on agenda items, but he stated the council was even more interested in what stakeholders would like to see from the council with regards to conducting business.

**Lawanna Halstead** from the Oklahoma Hospital Association had questions about how stakeholders would be able to participate in the strategic planning process. OTERAC meetings are open meetings, and while the public has been allowed to comment during the meetings, Ms. Halstead wanted to know how the stakeholders would be able to provide input. Dr. Teague stated he would seek the answer to that question. He also thanked everyone in attendance for being present and for participating in the meeting.

**Rebecca Williamson** from Muskogee County EMS had questions about bed delays in hospital emergency departments. She stated that ambulances in her service area regularly waiting up to one hour in the emergency departments before the hospitals assumed transfer of care. She indicated she felt it was a public health issue because the time delays meant lack of coverage in the ambulance service areas, and she wanted to know if OTERAC could look into it.

**Justin Hunter** of EMS Success had questions about where OSDH stood regarding the recommendations of both the NHTSA 2009 and Governor's Task Force recommendations to award grants and scholarships for EMS professionals. Brandon Bowen told Mr. Hunter that OSDH currently did not have a mechanism in place to award scholarships due to fund usage being defined by statute, but he was in support of the idea.



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**Stacy Morton** of OSU OKC inquired as to whether there had been any progress to identifying additional funding sources to augment the trauma fund and what OTERAC planned to do to secure additional funding.

**Eddie Sims** asked about the progress of rule language for the Good Samaritan Act. Dale Adkerson responded by stating the Hospital Advisory Council had formed a working group to finish the proposed language and the group had not met since the last OTERAC meeting. Mr. Adkerson said he would provide an update at the next OTERAC meeting.

**VII. Next Meeting Date: 1:00 PM, Wednesday, June 3, 2015, Metro Technology Center, Springlake Campus, Business Conference Room I**

**VIII. Adjournment – 3:42 PM**