Oklahoma State Department of Health
Creating a State of Health

Oklahoma Trauma and Emergency Systems Advisory Council
Metro Technology Center
Business Conference Room I
1900 Springlake Drive
Oklahoma City Oklahoma
Wednesday, November 5, 2014
1:00 PM

DRAFT MINUTES

I. Call to Order by Dr. David Teague at 1:00 PM.

Roll Call by Mack McLemore

Members Present

Greg Reid	Eddie Sims
Bob Swietek	Dr. David Teague

Members Absent

Dr. Angela Selmon	Dr. Michael Thomas

OSDH Staff Present

Brandon Bowen	Grace Pelley	Dale Adkerson
David Graham	Heather Cox	Sean Oats
Robert Irby	Charles McNear	Mack McLemore
James Wilkins	Eric Chase	

Guests Present

Laurel Havens	Stacy Morton	Vanessa Brewington
Jimmy Johnson	Klayn Hitt	Rita Diehl
Rebecca Williamson	Shawn Rogers	Dr. Michael Ogle
Richie Bohach	Robin Reddix	Judy Dyke
Michael Paston	Deborah Stover	Dr. Roxie Albrecht
Justin Hunter	Lindsey Henson	Dr. John Sacra

II. Review and Approval of Minutes from September 3, 2014 Meeting

Mr. Sims requested clarification or an amendment of the minutes based on the extensive discussions about the delay in the proposed rule changes.

Mr. Sims also requested amplification of Mr. Steve Williamson's comments regarding aid vans. Mr. Reid echoed Mr. Sims and expressed concern that the minutes do not adequately document the disappointment felt by the council because of the delay in the approval of the proposed rule changes.

Because of the above, the Council declined approval of the September 3, 2014 minutes. These minutes will be revised and presented for review at the next OTERAC meeting.

III. Reports

A. Emergency Systems – Brandon Bowen

Division managers will report on their respective program areas at future meetings.

All information related to Critical Care Nurse candidates for the Council has been forwarded to the Board of Health. A selection may be made at the Board's December meeting.

B. Trauma Division Reports – Grace Pelley

Trauma Division Reports are in the handouts provided to the Council. There were no questions on the reports.

The second monthly Trauma Fund installment (first half of 2013) has been paid out. Grace and Mr. Reid discussed the impact of monthly distributions. Grace informed Mr. Reid and the Council that little feedback on the matter has been received from stake-holders at this time.

C. EMS Division Reports – Dale Adkerson

1. As of the meeting date, EMS Division

- has performed 247 regulatory events at 211 separate agencies. These events include EMS agencies, EMRAs, stretcher aid and specialty care vans, and training programs.
- has received 58 complaints, 41 of which have been closed as unsubstantiated, substantiated, or referred to legal. 17 are in progress.
- has completed the 2014 EMT licensure renewal process. The 2015 renewal notices will be sent out in December.
- has begun preparation to send out the 2015 EMRA survey and renewal documents.
- has entered more than 400,000 entries in the OKEMSIS database this year, with 2.8 million total records in the database.

In response to a question from Dr. Teague about the types of complaints received. Dale informed the Council that narcotic diversion complaints were up while the usual complaints about equipment and patient issues were reported.

2. Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund (OERSSIRF) update:
   - FY2014 OERSSIRF contract period is complete. Emergency Systems is currently evaluating the 2014 projects in accordance with the established benchmarks.
   - FY2015 projects are on-going, with all awarded agencies making satisfactory progress.
   - FY2016 preliminary planning will begin soon.
     - No total dollar figure for the FY2016 distribution is available at this time; however, $157,000 not spent in FY2014 will be part of the FY2016 distribution.
3. Emergency Systems has reworked the state-wide EMS coverage map. Preliminary indications are that certain areas of the state are outside the formally designated coverage area of any EMS agency.

   Validation of the new map is in progress and when done, the map will serve as a baseline for addressing future EMS coverage issues.

   Mr. Reid asked if there are any particular parts of the state that are inadequately covered or in danger of losing their EMS. Dale informed the council that Emergency Systems has no data at this time that indicates any agency is in immediate danger of closing, but the division is currently working with certain agencies to explore future funding options.

   Dr. Teague asked for a report to the Council on state-wide EMS coverage once the map is validated.

D. RTAB (Regional Trauma Advisory Board) Reports

1. Region 1 – Dr. Michael Ogle

   Region 1 recognizes that RTAB meetings are a statutory requirement with mandatory attendance, but asks that more substantive issues be on meeting agendas. This request is rooted in the travel requirements related to the region's geography and the fact that attendance at RTAB meetings takes key individuals out of service for extended periods.

2. Region 4 – Laurel Havens

   Region 4 has had extensive discussions regarding EMT decision-making process relative to final versus inter-facility destination.

Feedback from QI process for transferred patients currently provides only a summation; the region would like to see more specific data.

3. Region 6 – Eddie Sims

Region 6 is currently focusing on improved attendance at RTAB meetings and on time-sensitive medical emergencies.

E. Update on Questions from September 3, 2014 Meeting – Brandon Bowen

1. Rules for the Good Samaritan Act.

Dale developed a rule impact statement, a cost to business analysis, a risk/benefit analysis, and a notice of rule-making intent and walked the rules through the OSDH approval process. The rules have cleared Protective Health and are awaiting inclusion on the November 20, 2014 Hospital Advisory Council meeting agenda.

2. Connecting Trauma Registry and TReC for Data Quality

Six months of raw TReC data was sent to the Emergency Systems Data Section. Dr. Stewart and staff are pairing that data with the corresponding records in OKEMSIS. Once pairing is complete and data quality is deemed acceptable, the data will be compared with the Trauma Registry to develop a picture of what TReC is receiving versus what hospitals and EMS agencies are reporting to Emergency Systems. This will let Emergency Systems identify gaps and loops in the process.

3. Timing of TReC Calls

TreC dispatchers are asking callers for the time the patient arrived at the first hospital, when the decision is made to transfer, and what specialty the caller requires for the patient.

IV. Emergency Systems Activities – Past 10 Years – Brandon Bowen

Brandon gave a presentation that compared activities over two periods. Period 1 covered 2005 – 2009; Period 2 covered 2010 – 2014. This division was chosen because in 2009, the EMS Division and Trauma Division merged to become Emergency Systems.

The topics compared included licensure/certifications, inspections, complaints and investigations, special projects, trauma system development, trauma fund distributions, continuous quality improvement, data section, open meetings, and OERSSIRF.

Storyboards depicting the mission and functions of Emergency Systems program areas were displayed around the meeting room to be viewed by Council members and guests.

V. Business

A. Strategic Plan Integration – Brandon Bowen

Before its demise, OTSIDAC (Oklahoma Trauma Systems Improvement and Development Advisory Council**)** approved a Trauma Strategic Plan with 1-, 3-, and 5-year goals. At the same time, Emergency Systems was developing an EMS Strategic Plan based on the 2009 NHSTA survey. The Council and guests were provided with a first draft that merges the two strategic plans. Feedback and recommendations were solicited for the next draft of the plan.

Dr. Teague recommended Council members and guests review the draft plan and be prepared to discuss it at the next OTERAC meeting.

B. Work Groups

1. Listing of Current Membership

   Council members and guests were provided a draft handout with names and contact info for all members of each work group.

2. Kick-Off Meetings

   A kick-off meeting will be held for each work group before the end of the year. Emergency Systems will schedule meeting rooms for these first meetings and notify work group members of the date, time, and location. Emergency Systems personnel will participate in the meetings and facilitate and disseminate communications.

   The exception is the Funding and Legislation work group. Emergency Systems will disseminate group communications, but cannot participate in meetings because of potential conflicts of interest. The OSDH Legislative Liaison and Legal Department may be available to assist the group as needed.

   All work groups should be prepared to report progress at the next OTERAC meeting.

C. Rules Update

1. EMS – Dale Adkerson

   Proposed changes to Chapter 641 have passed through Protective Health and are now with Legal for review.

2. OERSSIRF– Dale Adkerson

   Review of OERSSIRF rules expected to be at or near the top of the agenda at the first Rules work group meeting.

3. Trauma Fund – Grace Pelley

   Clear course of action cannot be determined without meaningful feedback from affected stakeholders. To date, Emergency Systems has not received any feedback.

D. Public Comment

Dr. John Sacra asked TReC to break out patients that arrive at hospital with unstable vitals and more than 30 minutes is taken to activate a transfer for them. Such cases could be reviewed at the respective RTAB meetings, thus in part answering Dr. Ogle's request for meaningful work at these meetings.

Regarding the Council's declination to approve the September 6, 2014 OTERAC meeting minutes, Dr. Sacra voiced concerned about making official minute entries regarding jeopardizing or losing patient lives because of aid vans without having sufficient data to support the entries.

E. 2015 OTERAC Meeting Dates

The dates below were proposed and unanimously approved by the Council for 2015 OTERAC meetings.

March 4, 2015

June 3, 2015

September 2, 2015

December 2, 2015

VI. Next Meeting

Wednesday, March 4, 2015

VII. Adjourned at 2:45 PM