



Oklahoma State Department of Health
Creating a State of Health

October 26, 2015

Dear EMS Administrator:

Application for reimbursement from the upcoming Trauma Care Assistance Revolving Fund (OAC 310:669) is for the claim period **July 1, 2014 through December 31, 2014**. Each licensed service filing a claim for reimbursement of uncompensated expenses for trauma care must submit a complete application package (refer to the *Checklist for Submission* for items required).

Attached is a list of cases based upon the information you submitted to the State EMS Data System, OKEMSIS. These are potential cases and have NOT been confirmed for Trauma Fund eligibility. Only cases that meet both Trauma Fund clinical and financial criteria are eligible for Trauma Fund reimbursement. **Please compare this list with the Trauma Fund EMS criteria to determine cases for submission, and ensure that the case(s) are uncompensated.** Please submit only cases that meet the Trauma Fund criteria. Cases that do not meet the criteria slow the process and delay reimbursement.

IF YOU DID NOT RECEIVE AN ATTACHMENT, YOU ARE STILL ELIGIBLE TO APPLY. Absence of an attachment indicates that specific data elements were not retrievable from OKEMSIS for various reasons.

A complete application with all the items listed in the *Checklist for Submission* must be received in the OSDH-Emergency Systems office by **5:00 P.M. on December 31, 2015**. **Any incomplete, inaccurate or late application will be disqualified for reimbursement from the Trauma Fund.**

To download items for your application, go to http://www.ok.gov/health/Protective_Health/Emergency_Systems/Trauma_Division/Trauma_Care_Assistance_Revolving_Fund/Trauma_Fund_Applications/index.html

Important reminder: A guide for completing the financial calculations is available on the Trauma Fund Applications page during open application period, or by email request. Please pay attention to calculation of your procedure and mileage when submitting your application.

For questions, assistance, or to submit your application, please contact:

Attention: Joey Niles
Trauma Fund Coordinator
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PHS-Emergency Systems
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Sincerely,

Lee D. Martin, Director
Medical Facilities Service
Protective Health Services

Enclosed.

Terry L. Cline, PhD
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and Human Services

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