



## LONG-TERM CARE FACILITY ADVISORY BOARD

Regular Meeting

October 08, 2014 at 1:30 in Room 1102

Oklahoma State Department of Health, 1000 NE 10<sup>th</sup> Street, Oklahoma City, OK 73117-1299

### **MINUTES**

October 08, 2014

#### **1) Call to Order**

Dewey Sherbon, Chair, called the meeting to order at 1:30 p.m.

#### **2) Roll Call**

Natalie Smith called roll with the following LTCFAB members present: Dewey Sherbon, Chair; Kay Parsons; Theo Crawley; Wendell Short; Adam Jordan; Joanna Martin; Jimmy McWhirter; James Colgan; Andrew Dentino; Robert Quatro; Eileen Wilson; Pamela Humphreys; Monica Woodall; Linda Brannon; Willie Burkhardt; Randy McKinney; Diana Sturdevant; Esther Houser; and Kenneth Jones.

The following LTCFAB members were absent: Donna Bowers; Christean Bolding; Ivoria Holt; Joyce Clark; Carrie DuRoy; Dustin Cox; Alan Mason; and Terry Ferrel.

The following guests were present: Becky Moore, OAHCP; Dr. Henry Hartsell, OSDH; James Joslin, OSDH; Bill Whited, Ombudsman; Lance Robertson, DHS Aging Services; Mary Womack, OSDH; Claire Dowers, OUHSC; Dorya Huser, OSDH; Marilyn Kipps, general public; Justin Cochran, OUHSC; Nancy Atkinson, OSDH; Sue Davis, OSDH; Mary Brinkley, Leading Age Oklahoma; Gina Stafford, OBN; Patty Scott, OSDH; Mike Cook, OSDH; Michael Jordan, OSDH; Pamela Rollin, UCO Nursing; Kathlynn Smith, UCO Nursing; Deb Yellslugler, OFMQ; Julie Myers, OFMQ; John Leon, OFMQ; Amy Posey, OUHSC; Hollie Kee, ORALA.

Currently, there are no vacancies on the LTCFAB, which consists of 27 members.

A quorum met with 19 members present.

Meetings are posted at:

<http://www.health.ok.gov/calendar/mtngs/index.html>

<http://www.sos.state.ok.us/meetings/agencymeets.asp?intAgency=316>

Approved minutes are posted at <http://www.health.ok.gov/calendar/mtngs/lcabc.html>

**3) Review and Action to Approve/Amend July 09, 2014 Regular Meeting Minutes:**

**Agenda Item #3**

**Vote 1**

**Motion:** Approval of the July 9, 2014 Regular Meeting Minutes

Motion Made by: Theo Crawley    Seconded: Joanna Martin    Motion Carried: Yes  
 Aye: 19    Abstain: 0    Nay: 0    Absent: 8

**Aye: 19    Abstain: 0    Nay: 0    Absent: 8**

Donna Bowers	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kay Parsons	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Eileen Wilson	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Andrew Dentino	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Theo Crawley	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Diana Sturdevant	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Jim McWhirter	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Adam Jordan	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Esther Houser	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Linda Brannon	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Joyce Clark	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Pamela Humphreys	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Dustin Cox	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Monica Woodall	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Robert Quatro	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Wendell Short	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Joanna Martin	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Carrie DuRoy	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Willie Burkhart	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Randy McKinney	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Dewey Sherbon	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Alan Mason	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
James Colgan	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Christean Bolding	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Ivoria Holt	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kenneth Jones	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Terry Ferrel	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay		Shading = Absent

**4) Recognition of Esther Houser and Dorya Huser:**

Esther Houser and Dorya Huser were recognized for their years of service to the state. Dr. Henry Hartsell, Deputy Commissioner for Protective Health Services, presented both with a governor's commendation and several board and audience members spoke, commending their service. Dorya noted that it has been a long, hard job at times but when you walk away at the end of the day, it is a great feeling of accomplishment. Esther stated she has enjoyed the work she has had the opportunity to do and that it has been an honor to be a representative for the ombudsman program. Esther announced that William Whited would be her successor on the Long Term Care Facility Advisory Board.

**5) Ad Hoc Committee Update:**

Wendell Short gave an update on the ad hoc committee and a report was distributed showing the results of the committee over the past six months. Dr. Hartsell reviewed the background and purpose of the committee and the Plan, Do, Check, Act process used to QI existing processes regarding nurse aides. The results of the QI process include:

1. *Improvements in processing times for placement of pending notations of abuse:* After implementing the first of two processes, it was noted there had been a 66% decrease in time for placement of pending notations of abuse, exploitation, neglect, or misappropriation.
2. *Implementation of the Oklahoma Long Term Care National Background Check Program:* The implementation of the National Background Check program in 2014 resolved the problem of notifying employers regarding pending notations of abuse.
3. *Nurse Aide Certification and Administration of Legal Services to Nurse Aides:* Changes to the Oklahoma Public Health Code section dealing with nurse aides have been proposed.
4. *Adult Protective Services Investigations:* Members of OSDH Office of General Counsel began working with Adult Protective Services in an effort to directly use investigation reports in the administrative process leading to placement on the nurse aide registry.
5. *Triage Pilot:* Processing time for enforcement and complaints is in the range of 5-15 days.

**Review and Action to Approve Ad Hoc Report:**

**Agenda Item #5  
 Vote 1**

**Motion:** Approval of the Ad Hoc Committee Report

Motion Made by: Wendell Short    Seconded: Theo Crawley    Motion Carried: Yes  
 Aye: 19    Abstain: 0    Nay: 0    Absent: 8

**Aye: 19      Abstain: 0      Nay: 0      Absent: 8**

Donna Bowers	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kay Parsons	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Eileen Wilson	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Andrew Dentino	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Theo Crawley	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Diana Sturdevant	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Jim McWhirter	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Adam Jordan	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Esther Houser	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Linda Brannon	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Joyce Clark	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Pamela Humphreys	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Dustin Cox	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Monica Woodall	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Robert Quatro	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Wendell Short	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Joanna Martin	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Carrie DuRoy	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Willie Burkhart	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Randy McKinney	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Dewey Sherbon	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Alan Mason	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
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Ivoria Holt	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kenneth Jones	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Terry Ferrel	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay		Shading = Absent

**6) Health Department Challenges to Improve Healthy Aging for Residents of Nursing Homes:**

Dr. Hartsell spoke about the Governor's Healthy Aging Summit and the Association of State and Territorial Health Officials 2015 President's Challenge for "Living Longer Better" and how Oklahoma could meet the challenge. The focus of the challenge is on optimal physical, mental and

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social well-being and function in older adults. The OSDH can help by offering vaccinations, health screenings, assistance with smoking cessation, and injury prevention. Falls are the most expensive issue and are the largest cause of loss of independence. Fall Prevention would include talking to health care providers, review of medications, change of conditions, vitamins, environmental, exercise, osteoporosis screenings, cognition and dementia, and provide training for caregivers. Falls in nursing homes are currently about 5%, which would equal 1,000 falls; 4,000 annually with major injury.

Dr. Hartsell discussed 13 nursing home Quality Indicators (QI) that can be used to see healthcare trends in Oklahoma nursing homes and improve care. He mentioned that there would be a danger of getting too broad in trying to focus on all 13 indicators in 2015 and they should concentrate on one or two measures at a time.

Dr. Hartsell mentioned other programs like the Oklahoma Health Aging Initiative and the ombudsman program that provide services and information regarding healthy aging and suggested a partnership with the OSDH and other groups.

A recommendation was made to form an ad hoc committee to look at the report, select one to three items, and create a list of contacts for all the organizations mentioned. Dr. Dentino was nominated to head the new ad hoc committee. Alan Mason and Julie Meyers volunteered to be a part of the committee.

**7) Fingerprint Based National Background Check:**

James Joslin handed out a packet on the OK Screen Metrics for the board to review at their leisure.

**8) Nomination of 2015 Officers:**

**Agenda Item #8**

**Vote 1**

**Motion:** Nomination of 2015 Officers Dewey Sherbon, Chair; Donna Bowers, Vice Chair; Linda Brannon, Secretary

Motion Made by: Kay Parsons      Seconded: Esther Houser      Motion Carried: Yes  
 Aye: 19      Abstain: 0      Nay: 0      Absent: 8

**Aye: 19      Abstain: 0      Nay: 0      Absent: 8**

Donna Bowers	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kay Parsons	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
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Joyce Clark	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Pamela Humphreys	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay

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Dustin Cox	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Monica Woodall	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Robert Quatro	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Wendell Short	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
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Ivoria Holt	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay	Kenneth Jones	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay
Terry Ferrel	<input type="checkbox"/> Aye <input type="checkbox"/> Abstain <input type="checkbox"/> Nay		Shading = Absent

**9) Long Term Care Update:**

Dorya Huser stated there is more than one interim study at the legislature; these will pertain to LTC and oversight issues. Provider Training has gone well, there is one left on October 23, 2014 in Tulsa. Provider training has been taking place for ten years and has been a great success.

**10) New Business:**

None.

**11) Public Comment:**

Public comment made throughout the meeting.

**12) Adjournment**

The meeting adjourned at 3:16 p.m.