OKLAHOMA FUNERAL BOARD

December 9, 2014

Re: Continuing Education Approval for 2015 meetings of the Oklahoma Funeral Board

Honorable Board members:

Oklahoma Funeral Board staff requests that Continuing Education credits be continued to be given to those active Funeral Directors and/or Embalmers who attend any of the 2015 monthly board meetings, subject to these guidelines:

1) Per Section 235:10-13-10(a), one contact hour shall be construed as 50 minutes of learning activity. Each 50 minutes of attendance at a Board meeting constitutes one contact hour.

2) Those licensees required to attend the Board meeting for a complaint and/or hearing in which they are a Respondent may not count the hours from that Board meeting toward their Continuing Education requirements.

3) This Continuing Education credit for attendance at the Board meeting meets the guidelines to be counted towards the required physical presence Continuing Education.

4) Should an administrative hearing regarding a complaint take place or a consent order be presented to the Board during a Board meeting attended by the licensee who is not a Respondent, one hour per hour of administrative hearing or consent proceedings of that meeting may count towards the Continuing Education ethics requirement. Not less than one hour of ethics will be counted if any administrative hearings or consent orders are held or presented.

Thank you for your consideration,

Board Staff

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