

MINUTES

The Oklahoma Firefighters Pension and Retirement Board met December 16, 2011 in the Lincoln Plaza Office Building at 4545 N. Lincoln Blvd., Oklahoma City, OK. Written notice was sent to Board members and interested parties, posted 24 hours before the meeting and filed with the Secretary of State in compliance with the Open Meeting Laws.

Chairman Bert Norton called the meeting to order.

Members Present: David Thompson, Gerald Garrett, Scott Vanhorn, Dana Cramer, Jim Long, Casey Morrison, Bert Norton, Paul Gallahar, and Anita Breen.

Others: Robert Jones, Executive Director; James Reynolds, Assistant Director; Duane Michael, Assistant Director; Terri Williams, Executive Secretary; Marc Edwards, General Counsel

Visitors: Jason Pulos, Asset Consulting Group; Greg Balewicz, State Street Global Advisors; Robert Taylor & Dave Beech, State Street Custody; Ken Wisdom and Harry ?, Portfolio Advisors

Absent: Doug Jacobson, Frank Stone, Janet Kohls and Brandy Manek

APPROVAL/MINUTES DATED NOVEMBER 18, 2011:

Motion was made by Mr. Cramer and seconded by Mr. Gallahar to approve the minutes dated November 18, 2011. Ayes: Messrs. Thompson, Cramer, Long, Vanhorn, Garrett, Morrison, Breen, Gallahar, and Norton. Nays: None. Motion carried.

STATE STREET GLOBAL ADVISORS/GREG BALEWICZ:

Mr. Balewicz gave a presentation for State Street Global Advisors.

Motion was made by Mr. Garrett and seconded by Mr. Long to require notice of lending activity and come to the Board to make the decision to move a non-lending SSGA allocation to a lending allocation. Ayes: Messrs. Thompson, Garrett, Vanhorn, Cramer, Long, Morrison, Norton, Gallahar, and Breen. Nays: None. Motion carried.

	3Months Ending <u>11/30/2011</u>	1 Year Ending <u>11/30/2011</u>	3 Years Ending <u>11/30/2011</u>
SSGA S&P Flagship	2.89%	7.84%	14.21%
S&P 500 Cap Weighted	2.90%	7.83%	14.13%
SSGA Equal Weighted	2.40%	7.28%	23.53%
S&P 500 Equal Weighted	2.19%	6.94%	22.31%
SSGA LB Intermediate	014%	4.12%	6.91%
BC Aggregate Intermediate	0.14%	4.14%	6.92%
SSGA Fixed Fund	0.74%	5.59%	n/a
BC Aggregate	0.75%	5.52%	n/a

STATE STREET CUSTODY/ROBERT TAYLOR & DAVE BEECH:

Mr. Taylor and Mr. Beech gave a presentation for State Street Custody and transition management.

ASSET CONSULTING GROUP/GEORGE TARLAS:

1. Presenting Manager Review.

Mr. Pulos reviewed the presenting managers to the Board.

Motion was made by Mr. Cramer and seconded by Mr. Norton to approve for the Board to issue an RFP for a dedicated emerging market manager to be funded in an amount of approximately 25% of International Equity Allocation. Ayes: Messrs. Thompson, Garrett, Vanhorn, Cramer, Long, Morrison, Norton, Gallahar, and Breen. Nays: None. Motion carried.

INVESTMENT COMMITTEE/FRANK STONE – CHAIRMAN:

1. Review Monthly Investment Performance.

Mr. Pulos reviewed the monthly investment performance.

	3 Months Ending <u>11/30/2011</u>	1 Year Ending <u>11/30/2011</u>	3 Years Ending <u>11/30/2011</u>
Total Fund	0.01%	3.94%	9.96%
Policy Benchmark	1.29%	6.23%	12.08%

REQUEST APPROVAL/CONSENT AGENDA, A COPY IS ATTACHED:

Motion was made by Mr. Norton and seconded by Mr. Gallahar to approve the Consent Agenda dated December 16, 2011. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Cramer, Norton, Gallahar and Breen. Nays: None. Motion carried.

MARC EDWARDS/LEGAL COUNSEL REPORT. DISCUSSION, VOTE, AND ANY OTHER NECESSARY ACTION TO IMPLEMENT DISCUSSION AND VOTE:

1. Hwang vs. Smith & Wesson Holding Corp., et. al, USDC of Massachusetts, Case No. 07-CV-30238.
2. Minneapolis Firefighters Relief Association v. Medtronic, Inc. et el, USDC, Minnesota, Case No. 0:08-CV-06324
3. Southern Copper Shareholder Litigation, Delaware Court of Chancery.
4. Strayer Education
5. Capella Education.
6. Finisar Case. (AFT) (Waddell)
7. Miller Energy Resources (Grant & Eisenhoffer representatives)
8. Report on the current status of all other litigation involving the Pension System.

Mr. Edwards said there was nothing new to report.

RUBEN J. WORLEY/SWODA – ADMINSTRATIVE HEARING FOR APPLICATION FOR PARTICIPATION IN THE OKLAHOMA FIREFIGHTERS DEFERRED OPTION PLAN:

Motion was made by Mr. Garrett and seconded by Mr. Norton to enter into Executive Session. Ayes: Messrs. Thompson, Garrett, Vanhorn, Breen, Cramer, Norton, Long, Morrison, and Gallahar. Nays: None. Motion carried.

Motion was made by Mr. Garrett and seconded by Mr. Norton to enter into Open Session. Ayes: Messrs. Thompson, Garrett, Vanhorn, Breen, Cramer, Norton, Long, Morrison, and Gallahar. Nays: None. Motion carried.

Motion was made by Mr. Garrett and seconded by Mr. Long to correct the mistake in the retirement application of Mr. Worley to include the Back Drop Option and to make all necessary pension calculation changes. Ayes: Messrs. Thompson, Garrett, Vanhorn, Breen, Cramer, Norton, Long, Morrison, and Gallahar. Nays: None. Motion carried.

ADHOC COMMITTEE – GERALD GARRETT – CHAIRMAN:

Mr. Garrett reported that the Adhoc Committee is in the process of scheduling another meeting and the full Board will be notified. Mr. Garrett said they will be looking at real estate under \$20 million.

REPORT ON ACTION RELATED TO CITY OF SPENCER’S FAILURE TO PAY CONTRIBUTIONS UNDER 11 O.S. STATE STATUTE 49-122:

Mr. Jones reported that the City of Spencer had paid some money, but they still owe approximately \$28,000. Mr. Jones said they will audit the records and get the exact amount and what pay periods the System hasn’t received. Mr. Jones said they would also check salaries and see if the correct contributions are being reported. Mr. Jones said the Spencer City Council had been cancelled last night.

Mr. Edwards said he and Ted Poole had met with the Mayor.

REPORT ON ACTION RELATED TO CITY OF HENRYETTA AND CONTINUING CLAIM FOR ADDITIONAL CREDITED SERVICE OF CITY MANAGER SERVING AS FIRE MARSHALL:

Mr. Jones reported that he and Marc Edwards would be speaking at the Henryetta City Council meeting next Tuesday and he would present the situation to the City Council.

Mr. Edwards said he talked to the City Attorney and he was told by the City that the City Manager is serving in both positions and the feel they need to pay contributions on him.

BILLY B. BOWDEN/DUNCAN – APPLICATION FOR “DISABILITY IN THE LINE OF DUTY” PENSION, EFFECTIVE DECEMBER 1, 2011:

Motion was made by Mr. Norton and seconded by Mr. Morrison to approve the Application for “Disability in the Line of Duty”, effective December 1, 2011. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton, and Gallahar. Nays: None. Motion carried.

LOYAL MANTOOTH JR./SPIRO - APPLICATION FOR “DISABILITY IN THE LINE OF DUTY” PENSION, EFFECTIVE NOVEMBER 4, 2011:

Motion was made by Mr. Garrett and seconded by Mr. Long to continue the Application for “Disability in the Line of Duty”, effective November 4, 2011. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton, and Gallahar. Naves: None. Motion carried.

JOHN W. DYER, JR./TULSA – APPLICATION FOR “DISABILITY IN THE LINE OF DUTY” PENSION, EFFECTIVE DECEMBER 1, 2011:

Motion was made by Mr. Long and seconded by Mr. Morrison to approve the Application for “Disability in the Line of Duty”, effective December 1, 2011. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton and Gallahar. Naves: None. Motion carried.

MARK HELM /NORMAN – REOEUST TO CHANGE PENSION FROM “SERVICE” TO “DISABILITY IN THE LINE OF DUTY”:

Motion was made by Mr. Norton and seconded by Mr. Gallahar to enter into Executive Session. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton and Gallahar. Naves: None. Motion carried.

Motion was made by Mr. Cramer and seconded by Mr. Vanhorn to enter into Open Session. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton and Gallahar. Naves: None. Motion carried.

Motion was made by Mr. Cramer and seconded by Mr. Vanhorn to send Mr. Helm to the State Doctor. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton and Gallahar. Naves: None. Motion carried.

WENDELL HILLHOUSE/TULSA – REQUEST TO CHANGE PENSION FROM “SERVICE” TO “DISABILITY IN THE LINE OF DUTY”:

Motion was made by Mr. Cramer and seconded by Mr. Morrison to approve the request of Mr. Hillhouse to change his pension from “Service” to “Disability in the Line of Duty” based on the medical information submitted. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Manek, Cramer, Norton and Gallahar. Naves: None. Motion carried.

RECEIVE & FILE:

1. Capital Institutional Services - \$375.75 – November – Recapture

Motion was made by Mr. Norton and seconded by Mr. Cramer to approve the above listed receive and file. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton, and Gallahar. Nays: None. Motion carried.

ROBERT JONES/EXECUTIVE DIRECTOR REPORT:

Mr. Jones said he had nothing to report.

DISCUSSION ON TRAVEL REIMBURSED BY THE SYSTEM. BOARD TO TAKE APPROPRIATE ACTION.

Motion was made by Mr. Long and seconded by Mr. Morrison for Scott VanHorn, Janet Kohls, David Thompson, Gerald Garrett, and Jim Long to attend the Institution for Plan Sponsor Education Institute, January 29 thru February 1, 2012 in Key West, Florida. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton, and Gallahar. Nays: None. Motion carried.

QUESTIONS & COMMENTS FROM BOARD MEMBERS & AUDIENCE:

NEW BUSINESS:

NEXT MEETING DATE:

The Oklahoma Firefighters Pension and Retirement Board will meet January 20, 2012 at 8:30 A.M. at the Lincoln Plaza Office Building at 4545 N. Lincoln Blvd., Oklahoma City, OK.

ADJOURNMENT:

Mr. Thompson adjourned the Board meeting at 12:07 P.M. Ayes: Messrs. Thompson, Garrett, Vanhorn, Long, Morrison, Breen, Cramer, Norton, and Gallahar. Nays: None. Motion carried.

Submitted by Terri L. Williams, Executive Secretary.