



Oklahoma State Fire Marshal Commission

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MINUTES OKLAHOMA STATE FIRE MARSHAL COMMISSION REGULAR MEETING – January 10, 2020

Members Present:

Mike Karlin
Harold Thompson
Cecil Clay
Cary Williamson
David Barnes
Brian Zalewski
Julie Lynn

Others Present:

Carl Hickman, SFMO
Susie Cain, SFMO
Donny Howard, SFMO
Coletta Peyton, SFMO
Mark Huff, OSU FST
Mitch McGrew, Attorney General's Office
Steve Lumry, OSFA

The regular meeting of the State Fire Marshal Commission was called to order in accordance with the Open Meetings Act at 10:00am in Tulsa, Oklahoma by Chairman Karlin. Roll call was made and a quorum was declared with seven members present.

Motion 1: Accept the Regular Meeting Minutes of 12/6/2019 as submitted. Commissioner Thompson moves to accept. Commissioner Barnes seconds. Motion carried.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Karlin		
	Thompson		
	Clay		
	Williamson		
	Barnes		
	Zalewski		
	Lynn		

OSU Fire Service Training

Mark Huff. Destry Horton School February 14th-16th. SE School in Durant is first week in April. Attended the Rural Fire Coordinator meeting where they asked for IFM Hickman to attend their next meeting on February 6th in Goldsby to discuss the Agency's new direction. Chairman Karlin states the mid-year conference in late June is being planned with FST. IFM Hickman states FST has put together an Inspector I Class for the first of March in Weatherford for the Agents.

Oklahoma Uniform Building Code Commission Report

No updates.

State Hazard Mitigation Team Report

David Barnes. No meeting held since the last meeting. There is still money on the table to be distributed.

Fire Extinguisher Industry Committee Report

Carl Hickman. Special meeting held on January 7th to approve one company application. No complaints received since last meeting.

Oklahoma State Firefighters Association Report

Steve Lumry. John Vance Auto Group donated a 2015 Dodge Ram ¾ ton pickup to pull the Pub Ed trailer donated by OCFD. Pub Ed Summit is March 6th at the Children's Rehab Hospital in Bethany. Museum Phase I expansion is moving forward with a possible storage building. The COLA actuary study report is finished. No one has seen the report at this time.

Firefighter Training Advisory Committee Report

Carl Hickman. Handout provided on the state statues governing FTAC. The annual report has been submitted to the Governor, Senate and House. Handout provided of Agent Conner's meeting with FTAC members. Chairman Karlin states a sub-committee was held to discuss the course change recommendations of IFM Hickman and FST Director Caroline Reed. These recommendations will be presented to the full Commission for review and approval.

Interim Fire Marshal Report

Carl Hickman. Attended the Governor's Agency Leadership Summit with Susie Cain on January 7th at Metro Tech. An Agency Staff meeting was held on January 8th. Louis Marschik w/OCFD provided Agent training on the OKChild safety program. Met with FST Director Caroline Reed to review the five levels of firefighter and the educational requirements. Sent a letter to the Association of County Commissioners to address the misunderstanding that no building permits were required in incorporated areas. The Association distributed the letter statewide. Met with OMMA Director Travis Kirkpatrick and his staff on January 2nd. Other meetings held with OCFD Fire Prevention Department, Oklahoma City Metro Chiefs in Tuttle, Public Education Committee at OSFA, Piedmont Fire & Police Departments and Canadian County Sheriff's Office. Upcoming events include the Oklahoma Fire Chiefs Winter Workshop January 22nd-24th in Stillwater and the Oklahoma Public Education Summit March 6th in Bethany

Agency Status Report:

Review of Financial Statement

Susie Cain. Financial Statement through December 31, 2019, including monthly revolving account balances, deposits, revenue sources and vendor expenditures.

Motion 2: Approve Financial Statement as submitted. Commissioner Thompson moves to approve. Commissioner Clay seconds. Motion carried.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Karlin		
	Thompson		
	Clay		
	Williamson		
	Barnes		
	Zalewski		
	Lynn		

Field Operations

Carl Hickman. "When to Call" brochure provided. November 2019 and YTD stats are provided for Investigations Completed, Structure Type, Injuries & Fatalities, Fires by Cause, Inspections Completed, FSC Inspections Completed, Inspections Performed and Plan Reviews Permitted. Agent Coletta Peyton provides information on a recent fire investigation involving multiple agencies due to homemade bomb placement around the structure. Targeted Training in Mustang will be held April 20th-24th. Handout provided on the Fire Investigation Taskforce. This Taskforce would be deployed on high-profile/fatality fires.

Field Staff Questions or Comments

Chairman Karlin thanks the Agents in attendance for their professional work in the field.

Motion 3: Approve to convene in Executive Session. Commissioner Thompson moves to approve. Commissioner Lynn seconds. Motion carried.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Karlin		
	Thompson		
	Clay		
	Williamson		
	Barnes		
	Zalewski		
	Lynn		

Motion 4: Approve to re-convene in Open Session. Commissioner Barnes moves to approve. Commissioner Thompson seconds. Motion carried.

Votes: Yes No Other
 Karlin
 Thompson
 Clay
 Williamson
 Barnes
 Zalewski
 Lynn

Public Comment

No updates.

New Business

No updates.

Motion 5: Adjournment. Commissioner Thompson moves to adjourn. Commissioner Barnes seconds. Motion carried.

Votes: Yes No Other
 Karlin
 Thompson
 Clay
 Williamson
 Barnes
 Zalewski
 Lynn

End of tape.

March 13, 2020

Date



Mike Karlin, Chairman
State Fire Marshal Commission