



OKLAHOMA ETHICS COMMISSION

PHONE: (405) 521-3451 • FAX: (405) 521-4905 • WEBSITE: WWW.ETHICS.OK.GOV

NOTICE OF SPECIAL MEETING

The Ethics Commission of the State of Oklahoma will hold a public meeting December 1, 2023, at 10:00 o'clock a.m. The Commission will meet at the Oklahoma State Capitol, Room G-3, 2300 N. Lincoln Blvd., Oklahoma City, Oklahoma.

AGENDA

1. **Call to order and determination of quorum present.** Chair Brejcha
2. **Open Meeting Act Compliance.** Chair Brejcha
3. **Introductions and Announcements.** Chair Brejcha
4. **Disqualification & Recusal Open Session.** General Counsel McCord

Announcement(s) and/or action for Ethics Rule 1.6 on Ethics Commissioner disqualification or recusal in any matter listed on the Commission agenda other than Executive Session.

5. **Minutes.** Consideration, discussion, and possible action on minutes for the regular meeting and executive session held November 17, 2023. Chair Brejcha
6. **Determination to Enter Executive Session.** Chair Brejcha

Consideration, discussion, and possible action on entering closed/executive session as authorized and required by Title 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of “discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”, specifically as identified in agenda item 7; and to discuss a possible claim against a vendor related to contractual issues pursuant to Title 25 O.S. § 307(B)(4), consistent with 2005 OK AG 29.

- a. **Statement by Attorney.** The information to be discussed in agenda item 7 requires confidential communications between the Ethics Commission and its attorney concerning pending claims or actions where disclosure will seriously impair the ability of the Ethics Commission to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. In addition, disclosure of any of the items to be discussed would violate confidentiality requirements of state law. This proposed executive session meets the requirements for executive session pursuant to Title 25 O.S. sections 307 (B)(1) and 307 (B)(4).
 - b. Determination, to go into executive session in the Ethics Commission office in Room G-27 of the Oklahoma State Capitol.
7. **Executive Session.** This item involves consideration and discussion on the employment, hiring, appointment, or resignation of any individual salaried public officer or employee, as further identified below, and possible claim(s) against a vendor regarding contractual issues. Chair Brejcha
 - a. Executive Director.
 - i. This item is to conduct interviews of applicants 6, 8, and 10 for the position of executive director,

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- ii. Discuss interviewed applicants and whether to interview additional applicants
 - iii. Discuss the job duties, hiring, appointment, and/or employment of executive director
- b. General Counsel. This item involves a performance review, discussion of job duties and possible salary adjustment.
- c. Deputy Director. This item involves discussion of individual candidates, job duties, employment, hiring, and compensation of a candidate for the position of Deputy Director of the Commission.
- 8. Action to return to open session.** Chair Brejcha
- 9. Disqualification & Recusal for Executive Session.** General Counsel McCord
- Announcement(s) and/or action for Ethics Rule 1.6 on Ethics Commissioner disqualification or recusal in any matter listed for discussion in Executive Session in agenda item 7.
- 10. Consideration, discussion, and possible action on the items considered in executive session.** Chair Brejcha
- 11. Consideration, discussion, and possible action on dates, times, and locations for meetings of regularly scheduled Commission meetings for calendar year 2024 in accordance with Title 25 O.S. §311. Director Kemp**
- a. The Commission historically meets the 2nd Friday of each month at 10:00 a.m. at the State Capitol. The dates below are the second Fridays of the month. Other dates, times, and locations for meetings during calendar year 2024 may be considered.
- January 12, 2024
 - February 9, 2024
 - March 8, 2024
 - April 12, 2024
 - May 10, 2024
 - June 14, 2024
 - July 12, 2024
 - August 9, 2024
 - September 13, 2024
 - October 11, 2024
 - November 8, 2024
 - December 13, 2024
- 12. Executive Director’s Report. Director Kemp**
- a. Commission financials including revenue and expenditures for October 2023
 - b. FY 25 Budget Request
 - c. Compliance and Education
- 13. Adjournment. Chair Brejcha**

**-NEXT MEETING-
December 15, 2023 at 10:00 a.m.
Oklahoma City, OK**

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