



State of Oklahoma  
DEPARTMENT OF PUBLIC SAFETY

Dear Motor Carrier:

Enclosed is the DOT application (MCS-150) you requested. Along with the application is a set of instructions and definitions. Please read these carefully. **This form must be completed and returned to the appropriate office before a number can be issued.**

Any discrepancies or blank required fields will lead to a delay in the processing of this application. Please fill in all other sections that apply. A letter will be sent with the DOT number listed once it has been issued.

You may return your application by fax or mail. The fax number is 405.702.0819. My email address is lduncan@dps.state.ok.us. If you have any questions, please call me at 405.521.6060 and I will be happy to assist you.

Respectfully,

Lesli Duncan, Administrative Assistant II  
Oklahoma Highway Patrol, Troop S  
Commercial Vehicle Enforcement  
200 NE 38th Terrace  
Oklahoma City, OK 73105

OKLAHOMA HIGHWAY PATROL, TROOP S  
COMMERCIAL VEHICLE ENFORCEMENT  
200 NE 38<sup>TH</sup> TERRACE  
OKLAHOMA CITY, OK 73105

TELEPHONE 405.521.6060  
FAX 405.702.0819  
WEBSITE: <http://www.dps.state.ok.us/ohptroops.htm>

The following sections must be completed or the application **CANNOT** be processed.

*Reason for Filing*

1. *Name of Motor Carrier*
3. *Principal Street Address*
4. *City*
5. *State/Province*
6. *Zip Code*
13. *Principal Business Phone #*
19. *IRS/Tax ID # (EIN or SSN)*
22. *Company Operation*
23. *Operation Classification*
24. *Cargo Classification*
25. *Hazardous Materials (if applies)*
26. *Equipment*
27. *Driver Information*
29. *Company Officers Names and Titles*
30. *Certification Statement*

## REQUIREMENT FOR USDOT NUMBER IN OKLAHOMA

**ALL MOTOR CARRIERS OPERATING COMMERCIAL MOTOR VEHICLES SUBJECT TO THE MOTOR CARRIER SAFETY REGULATIONS MUST FILE A FORM MCS-150, MOTOR CARRIER IDENTIFICATION REPORT BEFORE COMMENCING OPERATIONS, OR IF ALREADY OPERATING, AS SOON AS PRACTICAL. "OPERATING COMMERCIAL MOTOR VEHICLES" IS DEFINED AS:**

Motor carriers and their agents, employees and representatives participating in INTRASTATE COMMERCE.

- (A) Using vehicles with:
  - (i) a gross vehicle weight rating or a gross combination weight rating in excess of 26,000 pounds or
  - (ii) a gross vehicle weight or a gross combination weight in excess of 26,000 pounds
- (B) Using a vehicle designed to transport more than 8 passengers, including the driver, but which is not used to transport passengers for compensation.
- (C) Using a vehicle designed to transport more than 15 passengers, including the driver, but which is not used to transport passengers for compensation.
- (D) Using a vehicle in the transportation of hazardous material in a quantity requiring placarding as per 49 CFR Part 172, Subpart F.

Motor carriers and their agents, employees and representative participating in INTERSTATE commerce.

- (A) Using vehicles with:
  - (i) a gross vehicle weight rating or a gross combination weight rating in excess of 10,000 pounds or
  - (ii) a gross vehicle weight or a gross combination weight in excess of 10,000 pounds
- (B) Using a vehicle designed to transport more than 8 passengers, including the driver, but which is used to transport passengers for compensation.
- (C) Using a vehicle designed to transport more than 15 passengers, including the driver, but which is not used to transport passengers for compensation.
- (D) Using a vehicle in the transportation of hazardous material in a quantity requiring placarding as per 49 CFR Part 172, Subpart F.

**FILING THE MCS-150** The completed Motor Carrier Identification Report shall be filed:

- (A) **Intrastate carriers.** For Intrastate carriers, the Report shall be filed:
  - (i) Mail: Department of Public Safety, Commercial Vehicle Enforcement,  
200 NE 38<sup>TH</sup> Terrace, Oklahoma City, OK 73105 or Fax (405) 702-0819
- (B) **Interstate Carriers.** For Interstate carriers, the Report shall be filed:  
Federal Motor Carrier Safety Administration, Data Analysis & Information Systems, MC-RIS  
1200 New Jersey Ave, SE, Washington, D.C. 20590

It is preferred for Interstate Carriers to file "online" at: <http://www.fmcsa.dot.gov>

**ISSUANCE AND DISPLAY OF USDOT NUMBER.** Upon receipt and processing of the Motor carrier Identification Report, an identification number (USDOT number) will be issued to the motor carrier. The motor carrier must display the number on each self-propelled commercial motor vehicle, as defined in 595:35-1-5, along with the additional information required by 49 C.F.R. Part 390.21.

**NOTE: Intrastate USDOT numbers, must be displayed as follows: the letters "USDOT", "numerical assignment" and "OK" (state abbreviation) suffix.**

**PENALTIES.** A motor carrier who fails to file a Motor Carrier Identification Report or who, upon the report, furnishes misleading information or makes false statements is subject to the penalties prescribed in 47 O.S., § 230.9.

## INSTRUCTIONS FOR COMPLETING THE MOTOR CARRIER IDENTIFICATION REPORT (MCS-150) (Please, *Print* or *Type* All Information)

**Please, check the appropriate box:**

***New application*** - To obtain a U.S. DOT Number to operate in interstate commerce.

***Biennial Update or changes*** – To file the required MCS-150 Biennial update or to file other changes to MCS-150 information.

***Out of business notification*** – To notify FMCSA that you are no longer operating as a motor carrier (complete items 1-20).

***Reapplication (after revocation of New Entrant)*** - To reapply after your U.S. DOT number has been revoked (complete items 1-30). Use assigned U.S. DOT number for item number 16.

1. Enter the legal name of the business entity. (i.e., Corporation, partnership, or individual) that owns/controls the motor carrier/shipper operation.

2. If the business entity is operating under a name other than that in Block 1. (i.e., “trade name”) enter that name. Otherwise, leave blank.
3. Enter the principal place of business street address where safety records are kept.
4. Enter the city where the principal place of business is located.
5. Enter the mailing address if different from the physical address, otherwise leave blank. Also, applies to #6, #10, #11 & #12.
6. Enter the city corresponding with the mailing address.
7. Enter the two-letter postal abbreviation for the State or the name of the Canadian Province/Territory or Mexican State corresponding with the physical address.
8. Enter the zip code + 4 number corresponding with the physical street address.
9. If a Mexican motor carrier or shipper, enter the Mexican “colonia” or “barrio” where the physical place of business is located.
10. Enter the two-letter postal abbreviation for the State or the name of the Canadian Province/Territory or Mexican State corresponding with the mailing address.
11. Enter the zip code + 4 number corresponding with the mailing street address.
12. If a Mexican motor carrier or shipper, enter the Mexican “colonia” or “barrio” where the physical place of business is located.
13. Enter the telephone number, including area code, of the principal place of business.
14. Enter Cellular phone number, including area code, of the principal place of business.
15. Enter the fax number, including area code, of the principal place of business.
16. Enter the identification number assigned to your motor carrier operation by the U.S. Department of Transportation, if known.
17. Enter the motor carrier “MC” or “MX” number under which the Federal Motor Carrier Safety Administration (FMCSA), or Interstate Commerce Commission (ICC) issued your operating authority, if appropriate.
18. Enter your Dun & Bradstreet business number (used as a secondary identifier; if you do not have one, leave blank).
19. Enter the employer identification number (EIN#) or social security number (SSN#) assigned to your motor carrier operation by the Internal Revenue Service.
20. Enter the e-mail address for the official point of contact, if you have one.
21. Circle the appropriate type of operation classification. You may circle either Registrant, or up to one Carrier and one Shipper Operation.
  - a. Interstate (Carrier/Shipper) – transportation of persons or property across State lines, including international boundaries, or wholly within one State as part of a through movement that originates or terminates in another State or country.
  - b. Intrastate (Hazmat Carrier, Non-Hazmat Carrier, Shipper) - transportation of hazardous property wholly within the boundaries of a single State.
  - c. Registrant – An entity who registers commercial motor vehicle with a State but does not operate as a motor carrier. For example, a company that is engaged solely in renting or leasing vehicles, or for-hire operator that always operated under the authority of another company.
22. Enter the carrier’s total mileage to nearest 10,000 miles for the past calendar year, and the year of the mileage.
23. Circle appropriate classification. Circle ALL that apply. If “L. Other” is circled; enter the type of operation in the space provided.
  - a. Authorized for Hire – transportation for compensation as common or contract carrier of property, owned by others, or passengers under the provision of the FMCSA.
  - b. Exempt For Hire – transportation for compensation of property or passengers exempt from the economic regulation by the FMCSA.
  - c. Private Property – means a person who provides transportation of property by

commercial motor vehicle and is not a for-hire motor carrier.

- d.Private Passengers (Business)** – a private motor carrier engaged in the interstate transportation of passengers which is provided in the furtherance of a commercial enterprise and is not available to the public at large (e.g., bands)
- e.Private Passengers (Non-Business)** – a private motor carrier involved in the interstate transportation of passengers that does not otherwise meet the definition of a private motor carrier of passengers.
- f.Migrant** – interstate transportation, including a contract carrier, but not a common carrier of 3 or more migrant workers to or from their employment by any motor vehicle other than a passenger automobile or station wagon.
- g.U.S. Mail** – transportation of U.S. Mail under contract with the U.S. Postal Service.
- h.Federal Government** – transportation of property or passengers by a U.S. Federal Government agency.
- i.State Government** – transportation of property or passengers by a U.S. State Government agency.
- j.Local Government** – transportation of property or passengers by a local municipality.
- k.Indian Tribe** – transportation of property or passengers by an Indian tribal government.
- l.Other** – transportation of property or passengers by an operation classification not described above.

**24.** Circle all the letters of the types of cargo you usually transport. If "Other" is circled, enter the name of the commodity in the space provided.

**25.** Circle all types of hazardous materials (HM) you transport/ship. In the columns before the HM types, circle C for a carrier of HM and S for a shipper of HM. In the columns following the HM types, circle B if the HM is transported in bulk (over 119 gallons) and NB if the HM is transported in non-bulk (119 gallons or less). The HM types correspond to the classes and divisions listed in 49 CFR 173.2. Below are clarifications for the lettered codes:

A.	Div 1.1 Explosives (with mass explosion hazard)	V.	Div 4.3 Dangerous when wet material
B.	Div 1.2 Explosives (with projection hazard)	W.	Div 5.1 Oxidizer
C.	Div 1.3 Explosives (with predominantly fire hazard)	X.	Div 5.2 Organic Peroxide
D.	Div 1.4 Explosives (with no significant blast hazard)	Y.	Div 6.2 Infectious substance (Etiologic agent)
E.	Div 1.5 Very insensitive explosives; blasting agents	Z.	Div 6.1 A (Poison Liquid which is a PIH Zone A)
F.	Div 1.6 Extremely insensitive detonating substances	AA.	Div 6.1 B (Poison Liquid which is a PIH Zone B)
G.	Div 2.1 Flammable gas	BB.	Div 6.1 Poison (Poisonous liquid with no inhalation hazard).
H.	Div 2.1 LPG (Liquified Petroleum Gas)	CC.	Div 6.1 Solid (Meets the definition of a poisonous solid).
I.	Div 2.1 Methane Gas	DD.	Class 7 Radioactive materials.
J.	Div 2.2 Non-flammable compressed gas	EE.	HRCQ (Highway Route Controlled Quantity of Radioactive Material)
K.	Div 2.2 A (Anhydrous Ammonia)	FF.	Class 8 Corrosive material
L.	Div 2.3 A (Poison Gas which is Poison Inhalation Hazard (PIH) Zone A)	GG.	Class 8 A (Corrosive liquid which is a PIH Zone A)
M.	Div 2.3 B (Poison Gas which in PIH Zone B)	HH.	Class 8 B (Corrosive liquid which is a PIH Zone B)
N.	Div 2.3 C (Poison Gas which is PIH Zone C)	II.	Class 9 Miscellaneous hazardous material

O.	DIV 2.3 D (Poison Gas which is PIH Zone D)	JJ.	Elevated Temperature Material (Meets definition in 49 CFR 171.8 for an elevated temperature material)
P.	Class 3 Flammable and combustible liquid	KK.	Infectious Waste (Meets definition in 49 CFR 171.8 for an infectious waste)
Q.	Class 3 A (Flammable liquid which is a PIH Zone A)	LL.	Marine Pollutants (Meets Definition in 49 CFR 171.8 for a marine pollutant)
R.	Class 3 B (Flammable liquid which is a PIH Zone B)	MM.	Hazardous Sub (RQ) (Meets definition in 49 CFR 171.8 of a reportable quantity of a hazardous substance)
S.	Combustible Liquid (Refer to 49 CFR 173.20 (b))	NN.	Hazardous Waste (Meets definition in 49 CFR 171.8 of a hazardous waste)
T.	Div 4.1 Flammable Solid	OO.	ORM (Meets definition in 49 CFR 171.8 of Other Regulated Material)
U.	Div 4.2 Spontaneously combustible material		

Note: Information on Poison Inhalation Hazards is found in column 7 of the Hazardous Materials table, (49 CFR 172.101).

- 26.** Enter the total number of vehicles owned, term leased and trip leased, that are, or can be, operational the day this form is completed. Passenger vehicles are defined as:
- a.** Motor coach—a vehicle designed for long distance transportation of passengers, usually equipped with storage racks above the seats and a baggage hold beneath the passenger compartment.
  - b.** School Bus—a vehicle designed and/or equipped mainly to carry primary and secondary students to and from school, usually built on a medium or large truck chassis.
  - c.** Mini-bus—a motor vehicle designed or used to transport 16 or more passengers, including the driver, and typically built on a small truck chassis. A mini-bus has a smaller seating capacity than a motor coach.
  - d.** Van—a small motor vehicle designed or used to transport 15 or fewer passengers, including the driver.
  - e.** Limousine—a passenger vehicle usually built on a lengthened automobile chassis.
- 27.** Enter the number of interstate/intrastate drivers used on an average work day. Part-time, casual, term leased, trip leased and company drivers are to be included. Also, enter the total number of drivers (Interstate/Intrastate) and the total number of drivers who have a Commercial Drivers License (CDL).
- a.** Interstate—driver transports people or property across State lines, including international boundaries, or wholly within one State as part of a through movement that originates or terminates in another State or country.
  - b.** Intrastate—driver transports people or property wholly within one State.
  - c.** 100-mile radius driver—driver operates only within a 100 air-mile radius of the normal work reporting location.
- 28.** Enter U.S. DOT Number if your U.S. DOT Number registration revoked by the Federal Motor Carrier Safety Administration (FMCSA).
- 29.** Enter Two (2) names of sole proprietor(s), officers or partners and titles.
- 30.** Print or type the name, in the space provided, of the individual authorized to sign documents on behalf of the entity listed in Block 1. That individual must sign, date, and show his or her title in the spaces provided (Certification Statement, see 49 CFR 390.19).

