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Provision of Food Services	ACA Standards: 2-CO-4C-01, 4-4314, 4-4315, 4-4316M, 4-4320, 4-4321-1, 4-4324M, 4-4325, 4-4326, 4-4328		
Michael W. Roach, Chair Oklahoma Board of Corrections	Signature on File		

Provision of Food Services

In order to provide a healthy environment for incarcerated inmates, the Oklahoma Department of Corrections (ODOC) has established a food service system that meets the standards of the Oklahoma State Department of Health (OSDH). Standardized diets will meet or exceed the recommended dietary allowance as approved by a qualified nutritionist or dietitian. (4-4316M, 2-CO-4C-01)

I. Food Service Standards

Written procedures will be developed for the implementation of the following standards pertaining to food services.

A. Dietary Standards

Recommended dietary standards will be followed regarding the provision of nutritionally adequate, properly prepared, and appropriately delivered meals. (4-4316M)

B. Safety and Sanitation

Safety and sanitation standards will be enforced through inspections and continual monitoring to ensure adequate health protection for staff and inmates. (4-4324M, 4-4325)

C. Supplies and Equipment

A system for procurement and budgeting practices will be established to assure the availability of adequate food supplies and equipment. (4-4314)

D. Records Management

Record keeping and reporting procedures will be implemented to continually evaluate the delivery of services. (4-4315)

E. Delivery of Meal Service

Meals will be provided at least three times a day (including two hot meals) during regular meal times each 24 hour period, ensuring no more than 14 hours between the evening meal and breakfast. Meals will be served under conditions to minimize regimentation and provide for direct supervision by staff members. (4-4326, 4-4328)

F. Diet Modification, Variations and Alternate Meal Service

Diet modifications, meal variations and alternate meal service require adherence to basic nutritional requirements. Meal service for those in segregated housing will not be withheld nor will the standard diet be varied as a disciplinary measure. (4-4320, 4-4328)

G. Training

Staff and inmates who work in food service will be trained in the appropriate use of equipment and safety procedures. (4-4321-1)

II. References

57 O.S. § 533

III. Action

The director is responsible for compliance with this policy.

The director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement No. P-070100 entitled "Provision of Food Services" dated June 11, 2014

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