

Mission and Organization of the Oklahoma Department of Corrections 1

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Mission and Organization	ACA Standards:2-CO-1A-02, 2-CO-1A-04, 2-CO-1A-06, 2-CO-1A-07, 2-CO-1A-08, 2-CO-1A-12, 2-CO-1A-13, 2-CO-1A-19, 2-CO-1A-20, 2-CO-1A-21, 4-4001, 4-4002, 4-4003, 4-4010, 4-4015, 4-ACRS-7D-01, 4-ACRS-7D-02, 4-ACRS-7D-03, 4-ACRS-7D-34, 4-ACRS-7D-35, 4-APPFS-2A-01, 4-APPFS-2A-07, 4-APPFS-3A-29, 4-APPFS-3D-01, 4-APPFS-3D-02, 4-APPFS-3D-03, 4-APPFS-3D-05, 4-APPFS-3D-07		
Michael W. Roach, Chair Oklahoma Board of Corrections	Signature on File		

Mission and Organization of the Oklahoma Department of Corrections

The Oklahoma Department of Corrections (ODOC) is established in accordance with applicable statutes and regulations with the goal of ensuring public safety through the provision of professionally managed correctional services pursuant to orders of the court, the Pardon and Parole Board, applicable statutes and Board of Corrections (BOC) policy. (2-CO-1A-02, 2-CO-1A-04, 4-4001, 4-APPFS-2A-01, 4-APPFS-3D-01, 4-APPFS-3D-02)

I. Mission Statements

It is the mission of the ODOC to protect the public, the employees and the inmates and offenders.

The agency and its subdivisions will develop written mission statements that establish desired outcomes. These statements will be reviewed annually and updated as needed. (2-CO-1A-04, 2-CO-1A-06, 2-CO-1A-08, 2-CO-1A-21, 4-4002, 4-4003, 4-ACRS-7D-01, 4-ACRS-7D-02, 4-APPFS-3D-04, 4-APPFS-3D-07)

II. Goals and Objectives

A. Development of Goals and Management Strategy

The agency's primary goals include the safe and humane operation of a professional correctional system providing secure confinement and supervision of inmates/offenders and the reduction of recidivism by offering programs and services that afford inmates/offenders opportunities for positive change and successful reentry. The goals, management strategy and agency operational procedures will be defined and be consistent with

the guiding goals and principles of the agency. (2-CO-1A-06, 2-CO-1A-07, 2-CO-1A-20, 4-4003, 4-ACRS-7D-01, 4-APPFS-3D-05)

B. Resources

Within available resources, the agency will offer a range of evidenced based correctional operations. These operations will include institutionalization, community programs, community supervision, treatment and other rehabilitation programs that will best serve the needs of the State of Oklahoma and the individual inmate/offender. These evidence-based programs will enhance the inmate's and offender's ability to establish a productive and law-abiding lifestyle. (4-APPFS-2A-07) The agency will administer its programs in an equitable manner in the least restrictive environment consistent with public safety.

C. Operations

The director will ensure policy and procedures governing the management and operations of the agency are established and implemented. (2-CO-1A-06) Regular meetings with the BOC will provide opportunity to review and evaluate established policies and agency operations. (4-ACRS-7D- 34)

III. Organization

A. Organizational Charts

The director will ensure organizational charts and FTE matrices of every staff position within the agency are developed and maintained. These charts reflect the grouping of functions, the area of control, define the lines of authority, and outline a specific channel of communication. (2-CO-1A-12, 4-4010, 4- ACRS-7D-03, 4-APPFS-3D-03)

B. Communications

The ODOC will maintain an effective communication system through regular meetings between facility heads and department heads and between department heads and their key staff members at least once each month. The agency will also utilize the latest technology to enhance communications. (2-CO-1A-18, 2-CO-1A- 19, 4-4015, 4-ACRS-7D-35, 4-APPFS-3A-29, 4-APPFS-3D-07)

IV. References

57 O.S. § 504 (b) (I), 507, and 508.1

74 O.S. § 18c

V. Action

The director is responsible for this policy.

The director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval from the Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement No. P-010300 entitled "Mission and Organization of the Oklahoma Department of Corrections" dated September 30, 2014

Distribution: Policy and Operations Manual
Agency Website