



State of Oklahoma
Office of Management and Enterprise Services
Central Purchasing Division

Sole Source or Sole Brand
Acquisition Certification
74 O.S. *Signature On File*

Type 4

Acquisition Type (check one): Sole Source Sole Brand

State Agency: Oklahoma Department of Corrections [131]

Supplier Name: FEHA LASERTECH GMBH

Supplier Address: GUARDIANSTRABE 16, 06766 BITTERFELD-WOLFEN OT THALHEIM

Supplier Telephone: +49 3494 79849 70

Supplier E-mail: MWE@FEHA-LASER.DE

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier) FEHA LASERTECH GMBH is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

THIS ACQUISITION IS FOR 4000 HOUR MAINTENANCE OF RECENTLY PURCHASED LASER CUTTER. MAINTENANCE IS REQUIRED TO KEEP EQUIPMENT WARRANTY IN EFFECT. FAILURE TO PERFORM THIS MAINTENANCE WILL VOID THE WARRANTY ON THIS \$350,000 LASER CUTTER.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

THE LASER CUTTER WAS PURCHASED FROM KNUTH MACHINE TOOLS THROUGH WW GRAINGER. FEHA LASERTECH IS THE MANUFACTURER OF THE EQUIPMENT AND REQUIRES THEIR PERSONNEL TO PERFORM THIS MAINTENANCE.

I understand that the signing of this certification knowing such information to be false may subject me to punishment for *Signature On File*

Business Services Coordinator 8/13/2015
Signature & Date

[Type Title] Signature & Date



FEHA LaserTec GmbH, Guardianstraße 16,
06766 Bitterfeld-Wolfen OT Thälheim

Oklahoma Correctional Industries
Kevin King
129 Conner Road

74035 Hominy
USA

Our sign	Your sign	Editor	☎ Phone	✉ e-Mail	Date
AN15/0180		Steven Buchholz	+49 3494 79849 70	SBU@FEHA-Laser.DE	15.07.2015

Service calls FEHA laser SM1500MC serial number 100101

Dear Sir or Madame,

Please be informed that we can no longer guarantee service and support unless regular maintenance is being carried out by FEHA LaserTec GmbH. Furthermore only original FEHA spare parts must be used by FEHA technicians for trouble-free operation.

In case you do not meet these requirements we are forced to stop any future support for your laser system.

We kindly ask for your understanding. Should you have any further questions please do not hesitate to contact us.

Yours faithfully

FEHA LaserTec GmbH

Signature On File



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Purchase Order	Date	Revision	Page
1319062049	08/20/2015		1
Payment Terms	Freight Terms	Ship Via	
0 Days	Free on board at Destination	Common	
Buyer	Phone	Currency	
Randy Pogue	405/425-2638	USD	

Supplier: 0000392993
FEHA LASERTEC GMHB
GUARDIANSTR. 16
06766 BITTERFELD WOLFEN OT
THALHEIM
Germany

Ship To: DEPARTMENT OF CORRECTIONS
OCI (DCCC)
129 CONNER ROAD
HOMINY OK 74035

Bill To: DEPARTMENT OF CORRECTIONS
O C I - MANUFACTURING
3402 N. MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 73111

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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1- 1	27111507 /	LASER CUTTER REPAIR	1.0000	EA	7,000.0000	7,000.00	08/20/2015
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SERVICE LASER CUTTER TO INCLUDE TRAVEL, LABOR, AND PARTS AS DEFINED ON QUOTE.

The quote is only an estimate, total cost could include additional time and/or material. Monies will need to be converted to US dollar.

2- 1	27111507 /	LASER CUTTER POWER SUPPLY	1.0000	EA	1,740.0000	1,740.00	08/20/2015
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QUOTE FOR REPAIR OF POWER SUPPLY SN7994

INCLUDES POWER SUPPLY, PACKAGING/SHIPPING, AND CUSTOMS CHARGES

Monies will need to be converted to US dollar.

Total PO Amount 8,740.00

COMMENTS:
FY16, ONE-TIME PURCHASE

AGENCY CONTACT: GARY ALEXANDER 918-885-2850

BILLING CONTACT: JOHN LOOMIS 405-425-7533

*** Monies will need to be converted to US dollar ***

- JUSTIFICATION:
1. DEFINITION OF THE REQUIREMENT: WHAT ARE WE BUYING? LASER CUTTER SERVICE
 2. ANALYSIS OF EXISTING AGENCY RESOURCES: IS THIS REQUIREMENT AVAILABLE ELSEWHERE IN THE AGENCY? NO
 3. OBJECTIVE OF THE ACQUISITION: WHY DO WE NEED TO BUY THIS? FABRICATION OF METAL FOR RESALE
 4. EVALUATION OF THE PROCUREMENT METHOD: WHAT PROCUREMENT METHOD WILL BE USED TO ACQUIRE THIS? SOLE SOURCE
 5. DEVELOPMENT OF SPECIFICATIONS: IF BIDDING, ARE SPECS NON-RESTRICTIVE TO MAXIMIZE REASONABLE COMPETITIONS? N/A
 6. PERTINENT INFORMATION: LIST ANY OTHER INFORMATION NEEDED TO SUPPORT THE ACQUISITION. N/A
 7. LABOR: DESCRIBE ANY LABOR THAT WILL BE INVOLVED WITH THE ACQUISITION INCLUDING WHO WILL BE DOING THE LABOR (I.E. INSTALLATION, START UP, INSPECTION) TRAVEL TIME AND WORKING TIME FOR SERVICE ENGINEER
 8. TOTAL PROJECT: IF THIS ACQUISITION IS PART OF A PROJECT, WHAT IS THE ESTIMATED TOTAL PROJECT AMOUNT? HOW MUCH HAS BEEN SPENT TO DATE AND THUR WHAT PROCUREMENT METHOD THE MONEY WAS SPENT (I.E.STATEWIDE CONTRACT - PURCHASE ORDER RELEASE OR SUPER P-CARD TRANSACTION: INTER/INTRA-AGENCY; OPEN MARKET BIDS: LOCAL PURCHASE ORDERS) N/A

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NOTICE TO VENDORS:

Security. Contractor's employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.

Security requirements may include, but are not limited to:

Identification: All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification. Vehicle Security: Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.

Offender Contact: Contractor's employees, agents, and representatives shall minimize interaction with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site. Subject to Search: All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices. Packages, briefcases, purses, etc... searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.

Contraband: Contractor's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement. Security Clearance: Contractor's employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.

Tobacco Use Prohibited. The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

THIS IS AN ACQUISITION BY THE OKLAHOMA CORRECTIONAL INDUSTRIES AND THE AGRI-SERVICES PROGRAMS OF THE DEPARTMENT OF CORRECTIONS OF RAW MATERIALS, COMPONENT PARTS AND OTHER PRODUCTS, ANY EQUIPMENT EXCLUDING VEHICLES, AND ANY SERVICES EXCLUDING COMPUTER CONSULTANT SERVICES USED TO PRODUCE GOODS OR SERVICES FOR RESALE AND FOR THE PRODUCTION OF AGRICULTURAL PRODUCTS WHICH HAVE BEEN EXEMPTED FROM CENTRAL PURCHASING BY 74 O.S. 85.12.32.

The State Official signing this requisition affirms any contract resulting from this request shall comply with the following:

- A. No employee of the state agency is able and available to perform the services to be provided pursuant to the contract.
- B. The state agency shall receive, review and accept a detailed work plan from the supplier for performance pursuant to the contract if requested by the State Purchasing Director.
- C. The state agency has developed, and fully intends to implement, a written plan providing for the assignment of specific state agency personnel to:
 - 1) Monitoring and auditing supplier performance,
 - 2) The periodic review of interim reports, or other indications of performance, and
 - 3) If requested by the State Purchasing Director, the ultimate utilization of the final product of the nonprofessional or professional services.

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- D. The work to be performed under the contract is necessary to the state agency's responsibilities, and there is statutory authority to enter into the contract.
- E. The contract will not establish an employment relationship between the state or the state agency and any persons performing under the contract.
- F. No current state employee will engage in the performance of the contract, unless specifically approved by the State Purchasing Director.
- G. The purchase of the nonprofessional or professional services is justified, and
- H. The contract contains provisions that are required by 74 O.S. Section 85.41.

NOTE:

This requisition for services, in accordance with 74 O.S. Section 85.4.E.1, must be signed by the Chief Administrative Officer of the State agency or the Chief Administrative Officer of the requisitioning unit.

Authorized Signature