



State of Oklahoma
Office of Management and Enterprise Services
Central Purchasing Division

**Sole Source or Sole Brand
Acquisition Certificate**
74 O.S. § 85.45j

Type 1

Signature on file

Acquisition Type (check one): Sole Source Sole Brand

State Agency: Oklahoma Department of Corrections

Supplier Name: National Rifle Association

Supplier Address: 11250 Waples Mill Road, Fairfax, VA 22030

Supplier Telephone: 703-267-1640

Supplier E-mail: lead@nrahq.org

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier) National Rifle Association is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

The Department of Corrections continues to have a shortage of firearms instructors at the minimum, medium and maximum facilities due to vacant positions as a result of turnovers and budget limitations. The goal of the Department of Corrections is to have two (2) CLEET certified handgun and shotgun instructors at each facility. In order to obtain the desired goal, the Department of Corrections will need to have current and new staff trained and approved by CLEET. The training for trainers is to be completed within one week (5 days) by NRA training; Training outside of the State of Oklahoma for firearm instructors is not cost effective. The Department of Corrections staffing level for correctional officers is at an all time low and having 20 officers gone for an extended period of time will put the sending facilities at a high security and safety risk for both offenders and staff.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

The training for trainers will be completed in one week (5 days) by NRA; whereas, CLEET requires several weeks of training before an individual is qualified to be a firearms instructor. See attached. NRA offers one Handgun/Shotgun Instructor Course in Oklahoma April 14-18, 2014 and Patrol Rifle Course March 17-21, 2014.

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.

Signature on file

Chief Administrative Officer Signature

Edward Evans

Chief Administrative Officer Name (PRINT)

1-15-14
Date

Additional Signatures for Requisitioning Agency, if necessary:

Signature on file

[Type Title] Signature & Date

1/6/14

MIKE CARPENTER, SFOM

[Type Title] Signature & Date

1/6/14



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Purchase Order 1319057389	Date 12/31/2013	Revision	Page 1
Payment Terms 0 Days	Freight Terms Free on board at Destination	Ship Via Common	
Buyer Randy Pogue	Phone 405/425-2638	Currency USD	

Vendor: 0000198531
NATIONAL RIFLE ASSOCIATION
11250 WAPLES MILL RD
FAIRFAX VA 22030-7400

Shlp To: DEPARTMENT OF CORRECTIONS
FIELD OPERATIONS
201 E CHEROKEE
MCALESTER OK 745015329

Bill To: DEPARTMENT OF CORRECTIONS
FIELD OPERATIONS
201 E CHEROKEE
MCALESTER OK 745015329

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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1-	1	60105903 / 1000004261	14.0000	EA	595.0000	8,330.00	12/31/2013
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SERVICE:Industry Training

TRAINING FOR TRAINERS

NRA LE HANDGUN & SHOTGUN INSTRUCTOR SCHOOL

ONE WEEK COURSE (5 DAYS) - SEE ATTACHED AGREEMENT

CLOSED SCHOOL WITH MAXIMUM OF 22 PARTICIPANTS. WE ARE SENDING 14

APRIL 14-18, 2014

INITIAL LICENSING AND CERTIFICATION FEES TO INCLUDE ALL CERTIFICATION REQUIREMENT COST VALID FOR THREE YEARS.

NAME/FACILITY

DENNIS HENDRIX, OSR	JOHN SWAIN, DCCC	COURTNEY REED, MACC
WILLIS PETTIT, OSP	KEVIN HOLDEN, MBCC	GEORGE YANDELL, EWCC
JAMES HAUN, OCCC	DENNIS CARRELL, WKCC	JOHNNY RICHARDSON, JDCC

COMMUNITY CORRECTIONS:

JASON NIXON JEFF DOLLAR LESLIE TERRELL NATHAN BARNES VALERIE MENIFREE

2-	1	60105903 / 1000004261	20.0000	EA	595.0000	11,900.00	12/31/2013
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SERVICE:Industry Training

TRAINING FOR TRAINERS

NRA PATROL RIFLE INSTRUCTOR SCHOOL

ONE WEEK COURSE (5 DAYS) - SEE ATTACHED AGREEMENT

CLOSED SCHOOL WITH MAXIMUM OF 22 PARTICIPANTS. WE ARE SENDING 20

MARCH 17-21, 2014

INITIAL LICENSING AND CERTIFICATION FEES TO INCLUDE ALL CERTIFICATION REQUIREMENT COST VALID FOR THREE YEARS.

NAME/FACILITY

ISAIAH GIBSON, OSP	JOHN SWAIN, DCCC	JUSTIN REEVES, DCCC
EVERETT GRACE, JCCC	HERSHAL JONES, JHCC	ERIC PARKER, LARC
COURTNEY REED, MACC	WILLIS PETTIT, OSP	TRAVIS SHOWALTER, OSP
DENNIS HENDRIS, OSR	NATHAN FEEHAN, MBCC	JEFF WILSON, EWCC
RONALD CAMPBELL, JLCC	TOD DILLARD, HMCC	KALIN SINGLETON, HMCC
DENNIS KILMER, BJCC	BRAD MORRIS, JEHCC	EDDIE WEBB, NOCC

Signature on file



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NATIONAL RIFLE ASSOCIATION
11250 WAPLES MILL RD
FAIRFAX VA 22030-7400

Ship To: DEPARTMENT OF CORRECTIONS
FIELD OPERATIONS
201 E CHEROKEE
MCALESTER OK 745015329

Bill To: DEPARTMENT OF CORRECTIONS
FIELD OPERATIONS
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MCALESTER OK 745015329

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MARK CHRISTIAN, NOCC, DENNIS CARRELL, WKCC

Total PO Amount 20,230.00

COMMENTS:
EXEMPT

0000198531-0001
NATIONAL RIFLE ASSOCIATION
11250 WAPLES MILL RD
FAIRFAX, VA 22030-7400
TIM COLE
PHONE: 703-267-1626
E-MAIL: tcole@nrahq.org

AGENCY CONTACT: MIKE CARPENTER
phone: 405-425-2781
BUSINESS OFFICE TERRI MAYO 918-421-3217 OR VONNIE HUDSON 918-421-3209

FY14, 6262700, 19430, 515660

JUSTIFICATION:

1. DEFINITION OF THE REQUIREMENT: Specialized CLEET training for trainers
2. ANALYSIS OF EXISTING AGENCY RESOURCES: not available elsewhere in the agency
3. OBJECTIVE OF THE ACQUISITION: Handgun/Shotgun and Patrol Rifle Trainers are needed for the training/certification of agency staff. Due to the length of time to become a certified trainer through the CLEET program and the high turnover rate of employees in the field the agency is short several trainers. Also the additional trainers are needed to meet the instructor to trainee ratio.
4. EVALUATION OF THE PROCUREMENT METHOD: Sole Source
5. DEVELOPMENT OF SPECIFICATIONS: Due to the CLEET's length of certification (five week process) CLEET has authorized the NRA to provide the training our trainers need and still maintain CLEET certification for staff.
6. PERTINANT INFORMATION: NA
7. LABOR: N/A
8. TOTAL PROJECT: N/A

SHIP TO: 131GC
BILL TO: 131GC

NOTICE TO VENDORS:
Security. Contractor's employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.
Security requirements may include, but are not limited to:
Identification: All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification.
Vehicle Security: Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.
Offender Contact: Contractor's employees, agents, and representatives shall minimize interaction

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with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site.

Subject to Search: All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices. Packages, briefcases, purses, etc... searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.

Contraband: Contractor's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.

Security Clearance: Contractor's employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.

Tobacco Use Prohibited. The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

Line 2 - changed receiving required to optional. DDouglas 1-10-14

Signature on file