



State of Oklahoma  
Office of Management and Enterprise Services  
Central Purchasing Division

*Type 1*  
Sole Source or Sole Brand  
Acquisition Certification  
74 O.S. § 85.45j Signature on file

Acquisition Type (check one):  Sole Source  Sole Brand

State Agency: Department of Corrections

Supplier Name: Knutson Irrigation Design, LLC

Supplier Address: 16250 Sunshine Road Yukon, OK 73099

Supplier Telephone: (405) 354-6926

Supplier E-mail: \_\_\_\_\_

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier) Knutson Irrigation Design, LLC is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

The specifications of this equipment are compatible with existing equipment, irrigation lines and connections. This equipment is not available on contract nor is it available from other vendors.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

Knutson Irrigation Design, LLC is the sole proprietor of the R2-Turbine Drive Traveler Irrigation cannon. Changing existing equipment to another vendor's equipment would be cost prohibative because of the amount of customizing that would have to be completed in the space where the Knutson irrigation product fits.

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.

*[Signature]*  
Signature on file

Chief Administrative Officer Signature

Edward L. Evans  
Chief Administrative Officer Name (PRINT)

Date

Additional Signatures for Requisitioning Agency, if necessary:

Signature on file

Signature & Date

CMAI

1-23-14

Signature & Date



# Purchase Order

Dispatch via Print

**Department of Corrections**  
DEPARTMENT OF CORRECTIONS  
3400 MARTIN LUTHER KING AVE  
OKLAHOMA CITY OK 731360400

<b>Purchase Order</b> 1319057573	<b>Date</b> 02/12/2014	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> 0 Days	<b>Freight Terms</b> Free on board at Destination	<b>Ship Via</b> See Detail	
<b>Buyer</b> Randy Poque	<b>Phone</b> 405/425-2638	<b>Currency</b> USD	

**Vendor:** 0000076686  
KNUTSON IRRIGATION DESIGN LLC  
15250 W SUNSHINE RD  
YUKON OK 73099-9022

**Ship To:** DEPARTMENT OF CORRECTIONS  
JOSEPH HARP CORRECTIONAL CENTE  
16161 MOFFAT RD  
LEXINGTON OK 73051-0548

**Bill To:** DEPARTMENT OF CORRECTIONS  
JOSEPH HARP CORRECTIONAL CENTE  
PO BOX 548  
LEXINGTON OK 73051

**Tax Exempt?** Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD	Item id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------	---------	-------------	----------	-----	----------	--------------	----------

1-	1	70171700 /	Lagoon Cannon	1.0000	EA	19,750.0000	19,750.00	02/19/2014
----	---	------------	---------------	--------	----	-------------	-----------	------------

Ship Via: Not Specified

Reference Quote #145

1 each OCM R2-3.0 x 6 OCMIS R2-Turbine Drive Traveler (3.0 x 660 ft) \$19,500.  
Standard Option  
Delivery charge \$250.

\*\*\*\*\* Grand Total \$19,750. \*\*\*\*\*

**Total PO Amount**

19,750.00

**COMMENTS:**

Vendor ID #0000076686  
Location #0001  
Knutson Irrigation Design  
15250 Sunshine Rd  
Yukon, OK 73099-9022  
Phone 405-354-6925  
Fax 405-354-5529  
Quote #145

Facility Contacts: Faron Bryant 405-527-4844; Debbie Akerman 405-527-4806

13100 533210 1000 19430 6262100 14 13150

**JUSTIFICATION:**

- DEFINITION OF THE REQUIREMENT:** What are we buying? We are buying lagoon cannon.
- ANALYSIS OF EXISTING AGENCY RESOURCES:** Is this requirement available elsewhere in the agency? This is not available in the agency.
- OBJECTIVE OF THE ACQUISITION:** Why do we need to buy this? This is needed to irrigate partially treated wastewater at the JHCC lagoon.
- EVALUATION OF THE PROCUREMENT METHOD:** What procurement method will be used to acquire this? This is a sole source.
- DEVELOPMENT OF SPECIFICATIONS:** If bidding, are specs non-restrictive to maximize reasonable competition? N/A
- PERTINENT INFORMATION:** List any other information needed to support the acquisition. N/A
- LABOR:** Describe any labor that will be involved with the acquisition including who will be doing the labor (i.e. installation, start up, inspection). JHCC will install.
- TOTAL PROJECT:** If this acquisition is part of a project, what is the estimated total project amount? How much has been spent to date and thru what procurement method the money was spent (i.e. statewide contract, purchase order release or super p-card transaction; Inter/intra-agency; open market bids; local purchase orders). N/A

Security. Contractor's employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.

Authorized Signature

Signature on file



# Purchase Order

Dispatch via Print

## Department of Corrections

DEPARTMENT OF CORRECTIONS  
3400 MARTIN LUTHER KING AVE  
OKLAHOMA CITY OK 731360400

**Vendor:** 0000076686  
KNUTSON IRRIGATION DESIGN LLC  
15250 W SUNSHINE RD  
YUKON OK 73099-9022

<b>Purchase Order</b> 1319057573	<b>Date</b> 02/12/2014	<b>Revision</b> 2	<b>Page</b> 2
<b>Payment Terms</b> 0 Days	<b>Freight Terms</b> Free on board at Destination		<b>Ship Via</b> See Detail
<b>Buyer</b> Randy Poque	<b>Phone</b> 405/425-2638	<b>Currency</b> USD	

**Ship To:** DEPARTMENT OF CORRECTIONS  
JOSEPH HARP CORRECTIONAL CENTE  
16161 MOFFAT RD  
LEXINGTON OK 73051-0548

**Bill To:** DEPARTMENT OF CORRECTIONS  
JOSEPH HARP CORRECTIONAL CENTE  
PO BOX 548  
LEXINGTON OK 73051

**Tax Exempt?** Y    **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	------------------	-------------	----------	-----	----------	--------------	----------

Security requirements may include, but are not limited to:  
**Identification:** All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification.  
**Vehicle Security:** Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.  
**Offender Contact:** Contractor's employees, agents, and representatives shall minimize interaction with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site.  
**Subject to Search:** All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices. Packages, briefcases, purses, etc., searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.  
**Contraband:** Contractor's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.  
**Security Clearance:** Contractor's employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.  
**Tobacco Use Prohibited.** The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

Authorized Signature  
 Signature on file